

**SPRINGFEST COMMITTEE
REGULAR MEETING
FRIDAY, MARCH 10, 2016
6:00 PM
TOWN OF MALABAR – COUNCIL CHAMBERS
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER**
- B. ADDITIONS/DELETIONS/CHANGES**
- C. APPROVAL OF MINUTES – 02/12/16 and 2/25/16**
- D. DISCUSSION:**
 - 1. LOCAL TALENT LINE UP**
 - 2. SPONSORSHIPS/DONATIONS**
 - 3. VOLUNTEERS FOR EVENT**
 - 4. GENERAL INFORMATION UPDATE**
- E. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

**TOWN OF MALABAR
SPRINGFEST 2016 COMMITTEE MEETING
THURSDAY FEBRUARY 25, 2016
6:00PM
2725 MALABAR ROAD
MALABAR, FLORIDA**

MINUTES

A. CALL TO ORDER, PRAYER AND PLEDGE

B. VOLUNTEERS PRESENT:

Hans & Barb Kemmler
Laura Mahoney
Rickie Bisnath
Liz Ritter
Denine Sherear
TA Doug Hoyt
CM Grant Ball, excused

Meghan Wolfgram
Paul Goetsch, Trail Life
Kenny Bukowski, Trail Life;
Danielle Sutton AH Girls
Amanda Contadore

Debby Franklin, Town Clerk/Treasurer, Event Coordinator, Recording Secretary

C. Discussion:

This is the 5th meeting of the committee. Hans, as acting Chair stated the purpose of this meeting was to allow everyone to have their said and by the end of the meeting, they will have selected the main band/MC/Equipment provider.

Hans said the next meeting will be in two weeks on March 10, 2016 at 6PM.

Hans asked when does band start to play – Franklin said they are paid from 10-4 and they should be set up by 9:30 so while setting up they play canned music, then the intro for the opening ceremony/flag raising which takes about five minutes. Hans asked if we wanted the local talent to start the event or be intermingled. Both bands have stated in writing they would provide music, equipment and MC services while allowing any local talent to play throughout the day.

Rickie asked who the main band would be. Hans said that is what they are deciding at this meeting.

Doug said that both John Q and Bruce Marion and the Swampfox are both professionals that have done this job before. The decision needs to be made to allow whichever group they have selected to book the date and start preparing for the gig. Hans said each person should voice their choice. Doug said they are both pros that have done this before – just flip a coin.

Music and MC: John Q. will do for 600/ Swampfox and Bruce Marion will do for 550.

Laura asked if was just for the music. Franklin said they priced out exactly the same thing: provide equipment for the day, act as MC for the day, play during the day but allow local talent and open mic times for attendees.

Rickie goes w/ Swampfox. Liz said go with Bruce & Swampfox for a change. Laura doesn't care. Hans said they just need to have three people agree to one of them. Meghan may have

heard of both of them but suggested based on the conversation is to have a different group this year, so she goes with Swampfox. Meghan said if there is going to be an open mic they should advertise that ahead of the date. She suggested the Sunshine place on New Haven. There is another place to also advertise. Hans said 3 for Swampfox and 2 for Jon Q. Swampfox gets it. Laura said from the beginning they were trying to cut the cost for the bands. Franklin said the only reference Council made to the cost reduction was re: the insurance rider in order to sell the beer.

Liz asked if the local talent would get paid. Local talent, could be single or group. Laura's youth church band would like to play for 30 minutes. Liz has an accordion player and maybe one other, but they usually get paid. She will see if they will play for free.

Doug asked Committee to consider that if someone wants to do a demo they could show their stuff and then be considered for the next year's event.

Denine will ask Pat Reilly if he wants to play.

D. MINUTES – 1/29/16 & 2/12/16 & 2/18/16

Meghan stated a correction on the 2/18/16 meeting: pg 2 – She will do event for flat \$200 and all revenue from day will go to town. Motion: Laura / Barb to approve as corrected. All Ayes.

Re: 1/29/16 minutes Laura said she said the horse organization was affiliated with the church but not the Trail Life group. Also Liz said the notes on page 2 also should include novelty vendor at \$50 and food vendor at 75. Motion: Liz / Barb to approve as corrected. All Ayes.

2/12/16 Laura said she was asked to check equipment and she reported they could easily add sound equipment for \$150. Never mind, she found the reference on 2/18/16 minutes. No correction. Liz questioned the discussion on the food vendors. Chair asked if she wanted to research meeting audio or can they just approve the minutes. She would look into it and report back. The approval of these minutes was postponed until next meeting.

Rickie suggested giving either and / or a Certificate of Appreciation or a small gift. Hans said bring info on local talent to next meeting. Hans will ask Matt Atkins.

Bruce Marion has done open mic so he knows how to do it. Amanda asked if there would be a sign in sheet for open mic. That could be done at the ticket booth. Rickie said the event is from 10-4pm; the people should be encouraged to stay all day.

Re: signage for the large framed posts, Hans will work with Deb on prices. Franklin had a price of \$50 each for a 2-sided 2-color signage with the date of event.

Meghan – since the lure is \$5 or \$10, she suggested a special color for this event so people don't have to hang on to so many tickets. Great idea; they do that for the pony rides. We already have different colored tickets.

Hans asked that these minutes be sent out with the March 10, 2016 agenda.

Tell MC to look for "staff" member in blue t-shirt. Rickie thinks the planners should wear the "staff" shirts and use another color for the volunteers. Franklin will inventory the "staff" t-shirts and order more if necessary.

Denine said a resident asked about offering for sale t-shirts for kids in neon colors with SpringFest 2016 on the back. Committee supported this. Will look at shirts we have for volunteers. Liz said a name tag was used in the past.

Rickie said they will see the good turnout at his booth. He lives here and wants to bring new ideas. Add new things and make each year better and bring money in to the town. Rickie asked if the attorney had been contacted re: car raffle. He is going forward with it himself and is preparing a car now. He will sell the tickets for \$20 ea or 6 for \$100 and still share with the town. He will announce the winner of the Raffle at 4pm so people will stay.

E. ADJOURNMENT: Adjourned at 7:05PM.

ATTEST:

_____.

Approved _____.

Summary of prior meetings:

Town Hall Staff Confirmations:

BCSO – deputy and COPs will be in attendance for assistance in parking and security.

BCSO – canine demo has been requested for 2pm by the pavilion.

Kidz Zone is taken care of by co-Captains: Denine Sherear and Amanda Contadore:

Bounce Houses will be provided by Andrew Diaz –2 bounce houses and 1 slide for \$260.00. We must ensure we will have 2 responsible monitors for each hour it is operated. Franklin said the train was not available.

Brock the Clown (same couple as previous years) will do clown and face painting (no extra charge) They have been asked to provide their own canopy and they will be located by Kidz Zone. They have committed for 320.00 (\$5 less than last year).

Animal Love has committed to the day – exotic animals.

Ponies: Captain Laura Mahoney said the proper name is Rescued Horses Save Kids and will provide rides for \$600 with check made out to Valarie Whitworth. Will provide rides between 10-4. Total of 4 horses with 2 in use at a time. 4 tickets per ride, sold by Town.

FD will do bar-b-q of pulled pork be on the vendor line

Barb suggested getting ice chest and sell our own ice cream prepackaged. (Franklin to research)

Photo due date for judging is 4/7/16. Open subjects – whatever you think is special. Winners may get a raffle ticket and a gift certificate.

Cake contest has been added and flyers sent out and two applications already.

Sponsors:

Confirmations from WM and FPL – 500 each. WM is also donating the dumpster and cardboard trashcans.

Food Vendors:

Jimmy the Greek – has committed
BS 37 – has committed for brat, chili, nachos
Trail Life – has committed for hamburgers and hotdogs
Heritage girls – has committed for sno-cones, cotton candy
Rickie Bisnath – has committed to West Indian Food
FD – Bar-b-q – pulled pork

Jim Raulston has not come in. Grant dropped off vendor application.

Did anyone ask Old Fish House if they would like to participate?

Bucket Tipp is confirmed and Grant is working on 30 minute commitments from Council and TA, but make it a money maker – 3 balls for \$5 from a decent distance.

DRAFT