

**TOWN OF MALABAR – PARK AND RECREATION ADVISORY BOARD
05/19/10 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

CALL TO ORDER - Meeting was called to order at 7:30 pm by Chair Dick Korn. Prayer and Pledge led by Chair Dick Korn.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Dick Korn, Chair
Bob Siegmann, Vice-Chair
Vickie Thomas-arrived at 7:35 pm
Scott Pollard
Maryann Marsh
Bernadette Knudson – Alt. #1
Cynthia Kelley, Recording Secretary

C. ADDITIONS/DELETIONS/CHANGES: Kelley advised the Board that Maryann and Joe Marsh with the Marsh Menagerie were presented with a Certificate of Appreciation for their efforts with the oil spill clean-up task in the Gulf. A short interview with Maryann was also shown to the Board; a website with WFTV Channel 9 News was provided. Council made the presentation to the Marsh's at the RTCM of May 17, 2010.

D. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 03/17/10
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion: None

MOTION: Pollard/Marsh to approve the minutes of March 17, 2010 as presented.

VOTE: All Ayes.

E. PUBLIC:

F. ACTION:

2. **Replacement of Sign/Bulletin Board at Disc Golf Park**
Exhibit: Agenda Report No. 2
Recommendation: Discussion and action

Discussion: At the request of Chair Korn, Joe Robinson and John Leach were present to answer questions and concerns that have come up regarding the Disc Golf Park. Korn stated that the park has become very popular; with the popularity, there has been some mis-communication. One of the issues that have come up was activity in the park late at night; the Town's park facilities are open from sun-up to sun-down.

Joe Robinson, Palm Bay, came forward and addressed the Board. He stated this is becoming one of the better parks; he now doesn't have to go all the way to Wickham Park to participate in this sport. Korn stated the whole intent of the meetings is to make the parks user friendly. Another issue is the discs going beyond the perimeters of the park. Mr. Thomas, one of the residents next the park, came to Council a little while ago stating that the discs are coming into his yard and people are climbing his fence,

bending the fence in the process, to retrieve the discs. Korn stated the sign that is now in the park was placed at his request. He advised Mr. Leach and Mr. Robinson that some information is needed; netting is being looked into as a barrier to capture the discs. We need to know how much netting is needed. Public Works personnel will keep an eye on the climbing of the fence.

Mr. Robinson stated that the netting should be taken 70' feet back from the front of Mr. Thomas' property. The height needs to be at least 10 to 12 feet. Korn stated the height; by the vendor's recommendation should be 35 to 40 feet.

John Leach, Grant, addressed the Board. Since the real issue is the climbing of the fence, could we make it hard to climb it? Knudson asked how much the discs cost; Mr. Robinson stated that the least amount is \$15 and can go up to \$45 per disc. Korn stated that the cost amount that the Town Administrator has gotten for netting is \$7,000. The suggestion was made to put up power poles and string netting. Korn stated he advised Mr. Thomas that some type of barrier would be installed; it is being worked on. Mr. Robinson stated it's the newer less experienced players that are sending their discs over the fence. The owner at the end has stated that his gate could be used to access the property if needed to retrieve the discs. He also stated that the nursery has pushed their debris onto the course. In the back corner of the course, 40' of netting in length would be needed. The front property and the landscaping owner is where the netting really needs to be.

Thomas asked if the barriers could be movable. Mr. Robinson stated the barrier would not be movable; the netting needs to be at least 25' in height to capture the discs going over the fence; go 10' above the tallest pine tree out there. Thomas stated that before any decisions are made, the property owners should be invited to the meeting for their input and remediate afterwards. Pollard is concerned about the height and what it will look like. It should be whatever works for the users of the park. Robinson stated, again, that it is the newer inexperienced players that are sending the discs over the fence. Siegmann is in agreement with Thomas; property owners should be present for discussion. Thomas would like to recognize Kemmler; he put his heart and soul into this park before he left. Knudson stated, knowing the cost of the discs, she would want to retrieve them if they went over the fence. We need to put something up to keep them from leaving the perimeters of the park and people out of the properties of the residents. Mr. Robinson stated that a tree barrier could be used; place the trees every 4'; however, until the growth of the trees, we would still have the issue of the discs going over the fence. Thomas stated that a berm could be built to make the trees higher to assist with keeping them in the park. Marsh asked how many trees it would take to capture 90% of the discs. Mr. Robinson stated the trees should be placed every 4'; not sure how many trees it would take. The netting would be the best deterrent for the discs going over the fence; also the trees would not capture 100% of the discs.

Korn asked if there are any scheduled activities in the park; should a contract for the use of the park be prepared by the organization. Both Mr. Robinson and Mr. Leach stated that there is no organization; there was thought to put one together but the cost and

paperwork prohibited this for now. Right now, people are meeting out there to have a friendly game of disc golf.

Korn stated that the sign that was put in the park by the group is serving a purpose; it holds the sign that Korn requested be placed in the park. Eventually this sign will be replaced by a 4' kiosk, to match the kiosk in Trailhead 1. The back of the kiosk will be used as a bulletin board to post information regarding the park and game rules. The approximate cost for this kiosk is \$1200 to \$1500. Another alternative for construction is to see what supplies are in the Public Works yard. The Town Administrator has agreed to leave the sign in the park for now as it is serving a purpose. Marsh stated that she has seen kiosks with sliding plexi glass to be used as protection for posted information. It wouldn't require a key to open/close to post. This project needs to be priced out; are we getting pricing on the netting? Korn stated that he had given three sources to the Town Administrator; she is working on this.

Korn advised the players present that no physical changes are to be made to any of the Town's parks without coming to the Town first and requesting approval. Marsh stated she wants three quotes for the netting and what it would cost to build the kiosk. Kelley advised the Board that Jim Noble and Richard Cameron are the ones who built the kiosk at the Trailhead; they may be able to give us input on the drawings. A permit should be pulled for the construction of this. Siegmann stated he would get with Noble and find out about the drawings.

Pollard stated that he has walked by the disc park and has seen it used for a dog park. Mr. Robinson stated he has seen the same thing happening. If the Town could do something about this, it would be good. Thomas stated that we need signs in the park stating "Dogs must be leashed and owners responsible for cleaning up after their pet". Robinson stated the park on Wickham Road has a PVC pipe with holes in it; plastic bags are in the pole for people to clean up after their pets.

Korn made recommendation: **Recommend to Council to have signs for Disc Golf Park stating "Dogs must be on lease and owner is responsible for cleaning up after their pet"**. This is a good policy for all Town parks.

MOTION: Pollard/Thomas to recommend to Council that a sign stating that all dogs must be on leashes and owners must clean up after their pets. VOTE: All Ayes.

Korn advised the Board the paved apron for the opening of the drive into the park will be completed; all studies have been completed and it is necessary. The total cost will be approximately \$4,000.

One concern that Mr. Robinson has is the mowing of the grass in the park. He has seen the mowers across the street at the Malabar Community Park and would like for them to cut the grass at the disc park. Kelley stated they are not contracted for the disc park. Korn stated that PW was there last year once a month. Robinson stated this was a huge help; he would even meet them out there to show it really needs to be cut if they are

available. Korn stated that they have been playing catch up; they now have a full staff. He will speak to Town Administrator and see if this can be maintained once a month by PW.

Mr. Robinson also brought a 40' dead pine tree to the attention of the Board. Korn will also speak to Town Administrator about this as well. Mr. Robinson stated it is located at the NW corner of the disc park; it could be a potential safety issue if it falls.

Knudson stated that this sport is growing; Robinson stated that people from all over the country are using the park. He also advised the Board that they have a score card that they use; would the Town want to put their logo on the score card? We keep the score cards in the "mail box" on the sign at the park. Korn stated this is something that can happen when the new kiosk is up. Thomas stated this is something that could be done as a pdf document and uploaded to the website; people could go online and download the score card before coming to the park.

Korn also brought up the late night activity in the park. All Town parks are open from sun up to sun down. There should be no activity taking place after dark. Robinson stated he will advise all the players and make sure they are well aware of this rule.

Thomas, again, stated she would like to honor Kemmler; this can happen at a later date but she does want this to happen.

G. DISCUSSION:

- **Disc Golf Park Issues**

See above comments; all issues were addressed

- **Huggins Park**

Marsh reported she is working on three different quotes to have shuffle boards added to the park. It would seem that the easiest ways to put down the board is a thin concrete pad. She has been speaking to local people; it would cost \$1500 or less to put in two pads with two lanes. A problem could be storage of the equipment. We could investigate the cost of a shed from Ted's Shed. Korn stated people could come to Town and check out the equipment. He stated that Barefoot Bay has shuffle board and bachi ball; he doesn't know what bachi ball is. He suggested Marsh speak with Town Administrator as she is on the Board for her community.

- **Expression of Appreciation to Malabar First Baptist Church**

Korn brought this to the Board; the First Baptist Church of Malabar has opened their property to the Soccer Club for practice. With doing this, the Church has taken a lot off the Town and the Board. Kelley will get with Franklin and have a certificate of appreciation presented to the Church at the next Council meeting

- **Malabar Community Park Exercise Path**

Korn reported that the path is there and needs to be cleaned up. Do we want to have Public Works take care of this? Sprucing up the area may bring people to the park to use the path.

Pollard stated he has never seen anyone use this area. The area bars are posted with a sign giving a specific exercise to do. People are walking their dogs and have the kids at the playground. Marsh suggested this be tabled for now; we have enough to take care of at this time.

H. OLD BUSINESS/NEW BUSINESS:

New Business:

Pollard thanked Thomas for doing a super job with the Eagle Scout project. Thomas reported that Prasse is watering the plants with buckets as there is no irrigation at this site. Korn asked if he received his approval for the project. Thomas said he is tying up the loose ends.

Old Business: None

I. BOARD MEMBER/STAFF REPORTS:

- **Fern Creek Crossing Park Lot Lines**

Pollard had nothing to report at this time. Korn stated that Mr. Vitaliano showed him where the lot line is. There is a lot of property that could be spruced up. Thomas asked Prasse for his vision of the area; Prasse was not sure of this. Korn was going to recommend that Public Works go in and cut back there; we need to see what needs to be taken out before a mower gets torn up in that area. Thomas suggested that we wait until another Eagle Scout needs a project; this park could be an on-going project. We have enough things to take care of at this time.

- **Disc Golf Park**

Korn reported all issues have been discussed above.

- **Trailhead**

Siegmann reported the tables at the north and southeast end are starting to sink into the ground. It was suggested that pavers be placed under legs of the table. The park looks better than it has for a while. Korn stated that the church has a riding program and may be interested in using the facilities. Thomas stated they have 8 horses in the Youth Group.

- **Malabar Community Park**

Korn reported the playground area seems to be getting a lot of use. The park equipment has been maintained and looks great. The bridge looks good; no nails are coming out. Marsh stated that when they have groups come to visit her farm, she always recommends that they stop by the park after their visit. Korn brought up the possibility of getting grants to fund a bathroom facility at the south end of the park; there could be grants that don't require a main structure with the bathroom as a secondary structure like the FRDAP grants. Kelley stated a bathroom at this end of the park would also assist with Springfest; if the vendor doesn't come into the event as a sponsor, we may have to pay for the port-o-lets.

- **Huggins Park**

Marsh reported above.

• **Cameron Preserve**

Thomas reported that one of the blue trash cans has been thrown into the Boundary Canal. There continues to be motorized vehicles going through the trails. She has another concern; it will be time for the berry pickers to come out soon. Kelley stated that there are signs out at the park. A lot of trash and broken glass has been left in the park; she and her husband are constantly cleaning up out there. Korn stated that it sounds like the Board should recommend to Council to make recommendation to BCSO to keep an eye out to activity at Cameron Preserve.

MOTION: Pollard/Knudson make recommendation to Council to recommend to the BCSO to keep an eye out to activity at Cameron Preserve. VOTE: All Ayes.

Thomas asked that the e-mail sent by Eagle Scout Scott Prasse be made part of the minutes. Korn stated that the Board recommend to Council that a Certificate of Appreciation be presented to him for all of his hard work. We should do this when he has final approval from the Boy Scouts of America. Kelley advised Korn that the Board doesn't need to make a recommendation to Council for this; it will be in the minutes and Kelley will get with Franklin and have this prepared. Korn stated that this Board reports to the Mayor and Council and makes their recommendations to them; the Board does not report to the Town Clerk or Town Administrator, we work with them as a courtesy. Kelley stated that it is the responsibility of the Clerk's office to prepare the agenda that the Mayor approves. He will be apprised of the Certificate of Appreciation and make the presentation at the Council meeting. Korn was adamant that the Board make a recommendation to Council. Kelley stated would put it in the minutes as a recommendation to Council. **Recommendation: The Park Board makes a recommendation to Council have a Certificate of Appreciation be prepared for Eagle Scout Scott Prasse and make a presentation to him after he receives approval of his project from the Boys Scouts of America.**

• **Springfest**

Kelley reported to the Board that everyone had a great time at Springfest; the Town did not loose money, we broke even taking into account the expenses of staff time. Instead of paying over-time, each employee took a day off for working the event. Knudson stated that she loved working the event and wants to participate again next year in the same area.

• **Fern Creek Crossing Park Scout Project**

Thomas reported above.

J. ADJOURNMENT

There being no further discussion, general consensus. **VOTE: All Ayes.** This meeting adjourned at 8:50 pm.

ATTEST:


Cynthia Kelley, Recording Secretary

By: 
Dick Korn, Chair

Date Approved: 6/16/10