TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
09/16/15 MEETING MINUTES

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Hans Kemmler at 7:30 pm. Prayer and pledge was led by Chair Hans Kemmler.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL
Chair Hans Kemmler
Vickie Thomas, Vice Chair
Tom Taylor
Board Secretary Cynthia Kelley

C. ADDITIONS/DELETIONS/CHANGES: None

D. PRESENTATIONS: None

E. CONSENT AGENDA
1. Approval of Minutes
Regular Park and Recreation Meeting – 08/20/15
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion:
MOTION: Thomas/Taylor moved to approve the minutes of August 20, 2015 as presented.
VOTE: All Ayes.

F. PUBLIC:

G. ACTION:

H. DISCUSSION:
2. Shade Cover for Playground Equipment Update
Exhibit: Agenda Report No. 2
Recommendation: Discussion and Recommendation

Discussion: Kelley stated that this is an update for the board; Council has stripped the budget and we will try to work with the structure we have. Kemmler gave background on the shade structure. Staff has attempted to have the structure repaired and it ripped again; it was repaired again and we have it to put up with staff. Quotes were obtained but the cost of a new structure is very expensive. Kemmler stated that one company came up with a price of $6,500; he feels that we may be able to make a recommendation to Council. Kemmler asked Denine Sherear to obtain a couple more quotes from a few places that he provided. In the meantime, the Town Clerk provided a memo to the Board to advise of the status and an update of what will happen with the shade structure. Kemmler stated that he did not receive a copy of the emails sent to the various companies so he can see what is being asked for in a quote. He would like to have this information. Kemmler gave information needed to have a new "sail" structure made. He was told that we need to know what we want, the material we want and the way it needs to be attached to the equipment. Need to determine the points where the structure needs to be attached to; send to them and they can design a structure from this information.

Taylor stated you need to send the original drawing with red lines through it giving the new information. Kelley asked if the Board if they had read the memo from the Town Clerk. It states that we are going to try to use the existing structure; if it works, this will be postponed for the time

being. Kemmler asked how many times it has been repaired and ripped again. Kelley stated that it was repaired once and put back up. When it was noticed that it was ripped again, it was taken to Mays Marine Canvas for repairs; upon receiving it back, PW staff noticed that it was still ripped and was taken back for more repairs. We got the structure back last week; PW is planning to get it up again this week. It has been repaired three times to the best of Kelley's recollection. Kemmler stated that he doesn't have much faith in this happening. Kelley stated that she isn't trying to rock the boat or make excuses; when the original shade structure was ordered, it wasn't the design the Town ordered but it was accepted. Kemmler stated that it was put up, provided shade and it looked good. Thomas stated that she understood what Kelley was saying and this could be our way out. Kelley stated this won't be an option at this time, over ten years ago.

Taylor was looking at the quotes and asked for a calculator to get some information. It would be approximately $4.60 a square foot; open fiber landscaping cloth can be bought. It will allow the elements to go through it and the wind will be able to go through it as well. Kemmler was looking at the fabric in one of the quotes. Taylor asked about the color wanted; Kemmler stated that blue would be good; it seems to be the color used in the parks in this area. Kemmler asked if we have a ladder truck at the fire department; Kelley stated yes. He was wondering if it could be used to take measurements. Take the measurements and send to the company along with the fabric wanted and they will design the sails that can be attached with cables and rings. You want something that doesn't rub against the material or the metal; it will last a lot longer.

Kemmler stated that two of the companies to design a sail structure said the existing playground equipment must be rust free at the time that they build it. Kemmler stated that what needs to be done is to get the measurements and to get the rust off the equipment and spray it with Rustoleum; send pictures to the companies showing no rust and ask them to design the sails and provide a quote for the cost. Kemmler asked the Board if he should make contact with the Fire Chief to see if he would be on board to use the ladder truck before our next meeting. Thomas stated she likes her idea of a field trip with the Board.

Kemmler gave Taylor a brief overview of the sunshine law. If they get together to do measurements; take care of what they are doing and not discuss anything that may come back to the Board for a vote. Taylor stated he will check on a source for the material. He'll report back to the Board at the next meeting. Kemmler will contact the Fire Chief and then contact Kelley for a field trip. Thomas stated that it should be in the morning because of all the storms in the afternoon.

3. Assignment of Malabar Community Park to a Board Member
Exhibit: Agenda Report No. 3
Recommendation: None

Discussion: Part of the meeting is to report on the parks. Now that Foster is no longer on the Board, the Board needs to assign this park to a member of the Board. Taylor volunteered to take this park on and report each month to the Board.

Taylor asked who built the soccer field. Kemmler stated that it was condemned due to the wrong fill on the field. It was taken care of and now it is used with the Malabar Soccer Club. Thomas gave him information regarding the volleyball court; some people want to have a shuffle board area in the park.

All the other parks remain with the same people who have been reporting on them. Huggins Park continues to be closed.

Taylor and Kemmler will work together on Thomas M. Eschenberg Memorial Park. Taylor stated that he's heard they want more parking up there. If we can figure out with the aerials, he will see where the stakes are and see if he can get some of the area cleared and keep it cleared. Kelley stated that they need to get with Franklin to let her know what they would like to do. Taylor stated he will volunteer the equipment and go back into the park and see what can be cleared for parking. Kelley provided a copy of the survey to Taylor; she will make a copy for him.

Kemmler gave Taylor a brief overview of the passive usage of the park. It must remain as is with taking out the invasive species of trees. We can use if for camping, disc golf park, hiking. We can building bridges over the wetlands so it can be passible. It is to remain a green space. Taylor stated the he would like to make a recommendation to Council to lease a portion of the land. Kemmler stated, with the way the land was given to the Town, you cannot lease it. This is an interesting piece and it will be interesting to see what it will be used for. Taylor stated he loves a good challenge. There can be no organized sports on the property; meant to be green space. Our only duty in fulfilling that land is to keep the invasive species under control. Thomas brought up the park on her smart phone. The Board looked at the property and Kemmler gave Taylor some information on where the water stands on the property. This park will be a nice little project for us.

I. OLD/NEW BUSINESS:
New Business: None

Old Business: None

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas reported that they haven't been walking back there as there is the threat of snakes. Taylor asked where this is. Kemmler stated it is at the end of North Corey Road. It is next the EELs property

- **Disc Golf Park – Kemmler**

Kemmler reported that it has been under water for the last 3 weeks; cannot play at this time. The grass is being kept nice.

- **Thomas Eschenberg Memorial Park - Kemmler & Taylor**

Kemmler reported that he hasn't been out there. Taylor stated that he pulled in a few days ago. He's been asking questions and wants more information from staff about the park as well. He feels that no trespassing signs should be posted. Kemmler stated that part of the Trust is to have the parks opened to the public; he will check on this. Thomas stated that Huggins Park has a sign out there. Kemmler stated that this isn't part of a trust.

- **Fern Creek Crossing Park – Thomas**

Kemmler reported that it looks good from the road; he asked if Taylor had been out there. Thomas stated that she goes by there all the time; a lot of photography is being done at the park. Taylor stated he will go out and see what is what and he will make suggestions for benches.

- **Huggins Park – CLOSED**

This park is closed at this time. Kemmler stated that this is a piece of land that we are not using; we have entertained several different ideas for the park. Taylor asked where this is; Kemmler stated that it is off of Marie Street.

- **Malabar Community Park – Taylor**

Kemmler stated that we need to see if the playground equipment needs to be done. It may need to be brushed for the rust and painted. Thomas stated that she has the materials left over but isn't sure if it is any good anymore. Taylor stated that water stands on the soccer field; this will keep the water if the shell is under the grass. It will slow the water flow down. He will look at this and see how we can drain the water. This is something that he will look at and report back to the Board.

Kemmler stated that if anyone has any issues before the next meeting, send to Kelley and she'll get the information out to the Board. Kemmler will get with the Fire Chief about using the ladder truck. Thomas stated that zip lines would be cool in the park. Kemmler stated that there is one park in Daytona; in one corner of the park there is a disc golf park with zip lines over the golf course. Kemmler stated that you have to have at least 10 acres or so for something like this.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Thomas/Taylor to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:41 pm.

By: _____
Hans Kemmler, Chair

ATTEST: _____
Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: 10/21/15