TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
06/17/15 MEETING MINUTES

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Vice-Chair Vickie Thomas at 7:40 pm. Prayer and pledge was led by Vice-Chair Vickie Thomas.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL
Chair Hans Kemmler
Vickie Thomas, Vice Chair, excused
Patricia Foster
Helena Ausley
Board Secretary Cynthia Kelley

For the record, also present is Town Engineer Morris Smith and T&G Chair Drew Thompson.

C. ADDITIONS/DELETIONS/CHANGES: Engineer's presentation will be Item 1.5 and heard after the approval of the last meeting's minutes. Kemmler also added Thomas M. Eschenberg Memorial Park as a discussion item so he can report what was said at the RTCM of June 15, 2015.

D. PRESENTATIONS: None

E. CONSENT AGENDA

1. Approval of Minutes
Regular Park and Recreation Meeting – 05/20/15
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion: Kemmler stated he found nothing that stands out; neither did Foster
MOTION: Foster/Ausley moved to approve the minutes of May 20, 2015 as presented. VOTE: All Ayes.

Item 1.5 was added as an addition to the agenda:

1.5 ADA Restroom @ Sand Hill Trail Head
Presentation for the ADA restroom additional to the Sand Hill Trail Head was presented by Town Engineer Morris Smith. He gave the Board a brief overview of what is being done at this time and what his responsibilities are. The well testing was done this week for the fountain and what will be required to bring the well up to code for drinking. He gave specific information regarding the water system and what can and can't be done. Kemmler stated that this is what the TA would be doing if she were available. Kelley stated that she would defend this; TC Franklin has picked the ball up and has kept things moving with this project. Smith went to the park today and marked the trees that need to be removed; the same gentleman who cleared for the parking lot out there will be doing the work and they should be removed by the end of the week. Also, CXT called today to say that they building wouldn't be delivered by the end of next week because transportation needs 3 days to coordinate this delivery. The pipes should be laid by the middle of next week and then it will be ready for the delivery of the building. With the discussion regarding the water issues, Kelley asked Kemmler, as the Chair of the Board, to send an email to TC Franklin requesting a call be placed to CXT regarding filters being added to the building; how far into the manufacturing of our specific building are they in and what the additional costs would be to do this if it can be done.

Smith gave a list of what needs to be done before the building can be delivered. The trees need to be removed, the holes need to be filled and the dirt compacted, the pipes need to be laid and the pad needs to be ready for the building. TC Franklin called Scott McLachlan today to get the name of a vendor who can assist with getting the area ready for the building. Kelley stated that McLachlan has been very instrumental in assisting with and volunteering to assist with projects of the Town. It may be that he will volunteer for part of the project and bid on the rest of the project that he would be involved in. Kemmler also asked if this will be awarded or does it have to go out to bid. Smith stated that any project under $10,000 can be awarded without bidding it out. Kemmler asked if this fits within those parameters. Smith stated that it is well within the $10,000 price.

Smith went through the plans for the ADA restroom and gave the Board information of what has to be done and when things need to be done as the project progresses. They walked through the plans and asked their questions; Smith answered their questions and the Board knows that this project is moving forward and being handled by staff. Kemmler asked what the cost would be for the septic system; Smith stated it will be about $14,000 to $15,000. Thompson asked about the pre-planning of the septic; Smith stated that this will need to be bidded out because it's more than $10,000. Kemmler asked if the drawings are just about ready for them to be given to someone to get the septic done? Smith stated that they are; they could have a permit within 2 weeks. Kemmler asked Smith to send his plans in a pdf file. He will send to Kelley and then she can send to the Board.

Smith stated that the plans are 90% completed; they will be ready shortly to be provided when the time comes to submit for the septic permit from Brevard County. He left two copies of the preliminary drawings; one for Kemmler and one for the agenda packet for the Secretary of the Board.

F. PUBLIC:

G. ACTION:

H. DISCUSSION:

2. Survey for Thomas Eschenberg Memorial Park

Exhibit: Agenda Report No. 2

Recommendation: Discussion and Recommendation

Discussion: Kemmler wanted to separate it out this evening; the elevation doesn't change that much through the park. He's in the process of making the letters on the survey to where the Board can see where the high/low spots are. Will need to make a field trip to see what can be done. Half of it is under water and will remain under water until we put fill dirt out there and build some foot bridges. It will take some work to make this happen. He mentioned to Council that we need assistance with getting the Brazilian Pepper trees out of the park. It was mentioned at the Council meeting by CM Dick Korn to have the parking area enlarged to encompass more parking for the cyclists. He has a recommendation to Council to have the parking area increased by 50'. He will take to TA or TC to see if this can happen. Thompson suggested that the Town purchase the chemicals to rid the pepper trees and ask the group at the Baptist Church to do this for the Town as volunteers. It would also be a good Eagle Scout project; Kemmler stated that the Scouts like to be able to see a product; not just taking out the trees. Kemmler will speak to TC regarding

this.

I. OLD/NEW BUSINESS:

New Business: Malabar Indian River Water Quality Checks - Thomas

Thomas is excused from the meeting this evening. Kemmler stated that he had something on this; he wanted to find out if the quality of water in our Town was being tested in the Lagoon. What he found out is that there are stations all up and down the Indian River Lagoon where they automatically test. The closest one to us in the south is Grant and to the north is Turkey Creek. There also several stations within Turkey Creek as well. There is nothing needed that we can do for them as volunteers.

Old Business: None

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas is excused from the meeting this evening. Kemmler was out there to mark for trees being given to the Town; the T&G Committee is working on this project and the trees will be placed in the area around the picnic table to help with shading this area.

- **Disc Golf Park – Kemmler**

Kemmler reported that he ground all the stumps this past weekend. The signs have been refreshed for the donated pins. The only project now is measuring how far it is between the pad and pin; new score cards have been made to follow the course.

- **Thomas Eschenberg Memorial Park - Kemmler**

Kemmler reported that we need assistance with the pepper trees coming out. See above agenda item 2 for information provided for this park.

- **Fern Creek Crossing Park – Ausley**

Ausley reported that the Trail Life groups have been using the park; had a cross over ceremony out there. She thanked the Town for keeping the park mowed. In the area where people are parking, there is a 4" gulley that needs to be taken care of with some fill dirt. Kemmler stated he will speak to TC to see about getting this taken care of.

- **Huggins Park – CLOSED**

- **Malabar Community Park – Foster**

Foster asked if we have heard from the shade structure; Kelley stated that Council Member Ball will follow up; it was taken down and fixed. Need to find out when it will be back to the Town for putting up on playground equipment; Kemmler asked Kelley to find this out and provide information to the Board.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Foster/Ausley to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:50 pm.

By: _____
Hans Kemmler, Chair

ATTEST:
_____
Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: 8/20/15