

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
09/19/12 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at 7:30 pm by Chair MaryAnn Marsh. The Prayer and Pledge were led by Chair MaryAnn Marsh.

B. ROLL CALL OF MEMBERS

ROLL CALL:

MaryAnn Marsh, Chair
Vickie Thomas, Vice-Chair
Bob Siegmann, excused for work
Dick Korn
Bernadette Knudson
Cynthia Kelley, Recording Secretary

Also present is Council Member Carl Beatty.

C. ADDITIONS/DELETIONS/CHANGES: None

D. PRESENTATIONS: Flag Etiquette – Ben DuBose

Ben DuBose came forward and addressed the Board. He is a long-time Brook Hollow resident; very active with the HOA and with the Sons of the Revolutionary War. He also stated that the flag set-up in Council Chambers is incorrect. The American Flag should be to the right of the speaker and to the left of the viewer (audience); the Chair is considered the speaker of the meeting. Mr. DuBose gave a brief history of the American Flag and an overview of flag etiquette. There was no real flag code until 1918. The basic principles of flag; the stars should always be displayed at the top left as seen by the viewer. Biggest offender of the flag code is the United States Post Office; cannot be used on anything that will be thrown away. Only time the flag can be flown upside down is to show sign of distress.

E. CONSENT AGENDA

1. Approval of Minutes

Regular Park and Recreation Meeting – 08/15/12

Exhibit: Agenda Report No.1

Recommendation: Motion to approve

Discussion: None

MOTION: Thomas/Knudson to approve the minutes from August 15, 2012 as presented. VOTE: All Ayes.

F. PUBLIC:

G. ACTION:

2. Donation of Batting Cage at Malabar Community Park Baseball Field – Scott McLachlan

Exhibit: Agenda Report No. 2

Recommendation: Recommendation to Council

Discussion: Scott McLachlan was not present. Korn has an issue with the placement of the cage. During SpringFest, there are booths in that area. Korn stated that it should be along the left field instead of the right field. Marsh asked if the batting cage could be moved; if so, there would be no issue as to the placement. Kelley offered to make a call to Mr. McLachlan to see if he could attend. Board decided to accept the donation with the placement being discussed at a later date.

MOTION: Korn/Thomas to accept Scott McLachlan’s donation of the batting cage and have the placement of the cage designated at a later date.
VOTE: Ally Ayes

Maryann Marsh stated that if Scott McLachlan comes in before the end of the meeting, they could discuss the placement of the cage.

3. Move Small Gazebo in Huggins Park to Disc Golf Park

Exhibit: Agenda Report No. 3
Recommendation: Recommendation to Council

Discussion: Hans Kemmler came forward; he was not around when this was discussed at the last meeting. The fence has been moved and they can put it on the other side of the fence. They stand in the rain and wait for it to stop and they do need it. Korn also asked this to be reconsidered with the plans with Huggins Park, his proposal is to do this right and get a grant with the senior center, bacchi ball and gazebo. This gazebo is small; we can ask for a bigger gazebo in the grant package.

MOTION: Knudson/Korn to move the gazebo from Huggins Park to the Disc Golf Park and be placed to the left of the chain gate.

Korn asked Kemmler to check with Vail about transportation to move the gazebo. Kemmler stated that the sign is showing wear and in the next few years should be maintained; also would like to see it facing the road, can't see it now.

VOTE: All Ayes.

4. Signs at Malabar Community Park “Please Keep Out of the Water”

Exhibit: Agenda Report No. 4
Recommendation: Recommendation to Council

Discussion: Korn asked this to be addressed. He came to the office and was informed by staff that a more-friendly worded sign had been drawn up. Kelley advised the Board that we had not heard back from the sign company today because their computers were down and they could not give a price. She stated that two signs should not cost more than \$50. She also reported that we had heard back from Alltech and it would cost \$300 to test the water in the lake.

MOTION: Korn/ to erect a couple of signs in the center of the park warning the people and to stay out of the water. For lack of a second, motion died.

Knudson and Thomas stated they have an issue with this. They are using the park at their own risk. Marsh read the sign that is in the Palm Bay Park. Do we want it re-written like the Palm Bay Park signs?

AMENDED MOTION: Korn/Thomas to erect signs that are the same as the ones that Palm Bay used with the Brevard County Health Department information on it.

VOTE: All Ayes.

H. DISCUSSION:

I. OLD/NEW BUSINESS:

New Business:

- **Save the Recreational Trails Program – Siegmann, excused**
 Moved to the October agenda

- **Preliminary Draft of Bicycle Path for Malabar – Siegmann, excused**
Moved to the October agenda
- **2012-B Recreational Trails Program Mini-Cycle Grant – Kelley**
This is a smaller grant that is available that we have asked Deanne Kohler to apply for. The grant application that was submitted earlier was not approved and we can use this grant for the same; just need to complete the application forms for this grant. There will be no change in the grant request.
- **Old Business:**
- **BPTAC Meeting – Pineda Causeway Pilot Program – Siegmann, excused**
Moved to the October agenda
- **Newsletter Contributions (Kelley)**
Reminded the Board that the article is due to the Clerk's office by mid-October. Marsh requested that she have their Board's input by the 8th of October to allow her time to get the article written and to the Clerk's office.
- **Grant Application Update (Kelley)**
This is the grant application that was submitted; we did not receive the grant funds and a formal letter is being sent to the Town. Upon receipt, the Board will receive a copy of the letter.
- **Malabar Road –**
Korn asked that this be added to the agenda. With the Disc Golf Park across the street and people possibly parking in the Malabar Community Park and walking across Malabar Road to get to the Disc Golf Park, he has concerns with the 55 mph speed limit. He has made contact with the State and was informed that they had not received any request from the Town of Malabar to change the speed limit on Malabar Road. He asked Mr. Beatty if he knew anything about this. Beatty came forward and stated that the he had brought this up at a Council meeting that between the turn in Malabar Road and down to the and past the Fire Department to the next available street; the speed limit posted was 45 mph. He watched as the sign got knocked down; it was never put back up. Beatty stated he would get in touch with the Town Administrator about this and see what the status is.

Beatty also stated that a feasibility study will be done for the widening of Malabar Road to four lanes. This has to be done on an existing road. He was just advising the Board of this information.

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas reported that is the same issues again, the picnic table area is still overgrown. Right behind the trail head fence, behind Corey Road. Marsh stated that this has been requested for the last several months. She asked Kelley to see if the Town Administrator could direct staff to address this issue. Kelley said she would bring it to her attention but again, we have had failing pipes that take priority over this.

- **Disc Golf Park – Knudson**

Knudson reported that is good.

- **Fern Creek Crossing Park – Siegmann**

Siegmann was excused. Marsh stated that it is so wet; you can't get in there to cut the grass.

- **Huggins Park – Marsh**

Marsh reported that it is the same.

- **Malabar Community Park – Korn & Thomas**

Thomas reported that she did not have time to view it.

Korn reported that the bathrooms look very nice, clean. He asked if the bathrooms are locked; Kelley stated that the F.D. takes care of that.

A bike rack is needed in the Malabar Community Park; it was suggested to a while ago to move the bike rack from the Fern Creek Crossing Park to this park. It never took place and now the bike rack is in bad shape. Korn made a suggestion to ask the Town Administrator to make a recommendation to the Board regarding this.

The bridge ramps need to be done before someone gets hurt. His suggestion as a stop-gap measure is to put a chain across so no one gets hurt.

The infield of the baseball field needs attention. It is overgrown with weeds and they are fast moving throughout the field. Kelley stated that we have the weeds sprayed monthly. Korn stated that it's not working and the field needs to be kept safe and look good as we have a group using it at this time.

The tarp over the playground equipment is down. He asked Beatty if he knew anything about this. Beatty stated that typically, with the first storm of hurricane season, it is taken down and kept down until after hurricane season. Korn stated that typically it comes down and doesn't go back up until a week before SpringFest. Kelley stated that staff took it down with the threat of Hurricane Isaac and it will remain down until after the season is over which is November 30th. Marsh stated that since Korn reports on this park, he can be the one to address the tarp issue after the hurricane season if it still has not be put back up.

- **Trailhead – Siegmann**

Siegmann was excused.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Korn/Knudson to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:25 pm.

By: Maryann Marsh
MaryAnn Marsh, Chair

ATTEST:

Cynthia Kelley
Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: 10/17/12