

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
08/15/12 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at 7:40 pm by Chair MaryAnn Marsh. The Prayer and Pledge were led by Chair MaryAnn Marsh.

B. ROLL CALL OF MEMBERS

ROLL CALL:

MaryAnn Marsh, Chair
Vickie Thomas, Vice-Chair, excused for vacation
Bob Siegmann
Dick Korn, excused for work
Bernadette Knudson
Cynthia Kelley, Recording Secretary

C. ADDITIONS/DELETIONS/CHANGES: Kelley advised the Chair that Mr. Kemmler had another appointment and he requested that his action item be moved to be heard after the consent agenda. With no objection, Action Item #G4 was moved.

D. PRESENTATIONS: None

E. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 07/18/12
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve

Discussion: None

MOTION: Siegmann/Marsh to approve the minutes from July 18, 2012 as presented. VOTE: All Ayes.

AT THIS TIME, ACTION ITEM #G4 WAS HEARD. SEE BELOW FOR DISCUSSION AND MOTION.

F. PUBLIC:

G. ACTION:

2. **Move Small Gazebo in Huggins Park to Disc Golf Park (Korn)**
Exhibit: Agenda Report No. 2
Recommendation: Recommendation to Council

Discussion: Kelley advised the Board that Korn asked to have this on the agenda as a list of equipment in the park was brought to the attention of the Board last month by Council Member Beatty. Since Korn was out of town, Knudson spoke to this; stated that there really is no room to move the gazebo from Huggins Park to the Disc Golf Park. She asked if the fence at the Disc Golf Park had been moved as of yet to take care of the parking issue. Kelley stated that she didn't think it had been moved yet. Knudson stated that if the Board wanted to move the gazebo, it could be used in the Malabar Community Park. Marsh stated that she thought it would stay in Huggins Park and be used once the retrofit is completed. She said this should be tabled until the Board decided what they want to keep in Huggins Park.

MOTION: Siegmann/Knudson moved that the gazebo in Huggins Park not be moved to Disc Golf Park due to Knudson's comments that there is no room. VOTE: All Ayes.

3. Signs at Malabar Community Park "Please Keep Out Of The Water" (Korn)**Exhibit:** Agenda Report No. 3**Recommendation:** Recommendation to Council

Discussion: Kelley advised the Board that this was put on the agenda by Korn. He brought this up at the last meeting stating that he and his wife, while at the Malabar Community Park, saw a couple pull in with a horse trailer. The couple unloaded their two horses and proceeded to wade with the horses in the Damon-Arnold Lake. Staff had made contact with the Health Department to see what would need to take place to close a lake. Staff now has the knowledge needed to close the lake if the Board makes that recommendation to Council. Siegmann stated that the water is shallow and stays hot; this causes the living organism to be in the lake. Marsh stated, at a minimum, there should be something out at the park in the form of signage to protect the Town from liability. Knudson stated the deepest part of the lake is only one to two feet of water. Marsh stated she wants more information as to what signs are posted at the entrance of the park regarding people using the facilities at their own risk.

MOTION: Siegmann/Knudson recommended that more research and investigation needs to be done in order to determine if there is the proper signage for people to use the Community Park in all endeavors and is there any ordinance in existence reflecting this. VOTE: All Ayes.

4. Foot Bridge at Disc Golf Park (Kemmler)**Exhibit:** Agenda Report No. 4**Recommendation:** Recommendation to Council

Discussion: Kemmler came forward and gave a brief over-view of the issue with the area that a foot bridge could be placed. This could be a hazard to get around the wet area as people would have to step into the line of someone throwing a disc. Kelley advised the Board that staff is in support of this; the funds are available in this FY and if a recommendation is sent to Council and Council approves it, the supplies would be purchased before the end of the FY. Kemmler stated that he and one other player are willing to build this bridge as no Boy Scout will be ready for a project before the end of the FY. Siegmann did ask if the 4 foot bridge would be ADA compliant; Kemmler stated it would be and it will only be 1 to 1 ½ feet off the ground so there would be no need for railing. Knudson stated this would be money well spent.

MOTION: Siegmann/Knudson moved that Council allocate \$500 for the construction of a foot bridge at the Disc Golf Park. VOTE: All Ayes.

5. Cow Bell 5K Run – Sunday, March 31, 2013**Exhibit:** Agenda Report No. 5**Recommendation:** Recommendation to Council

Discussion: Kelley advised the Board that staff is trying to lock in the date for this event. The Running Zone, who managed the run last year, has this date available and will give us the same rates as last year as well. The cost would be \$1700 to manage the run and \$2/person who participates in the run. Kelley also advised the Board that the SpringFest would be a one day event and the Cow Bell 5K would be a stand-alone event on Sunday, March 31, 2012. There would not be a pancake breakfast as the Fire Department is not doing them anymore.

MOTION: Knudson/Siegmann moved that Council support the Cow Bell 5K Run/Walk be held on Sunday, March 31, 2013. VOTE: All Ayes.

H. DISCUSSION:

I. OLD/NEW BUSINESS:

New Business: Newsletter Contributions (Franklin)

Kelley advised the Board that this suggestion came from Council Member McKnight; the information that goes into the Mailboat should not just come from the Clerk's office. He suggested that every Council Member write a brief article and each Board, as a whole, write about what their Board is working on. Marsh suggested that each member of this Board write a couple of sentences about the park that they report on and provide to her. She will then combine all the information and provide an article to the Clerk's office by mid October. It is the general consensus of the Board to prepare the Park Board's article this way. Kelley advised Siegmann that the Town Clerk would like an article from him regarding what he's been working on with the bike trails in Malabar.

Old Business: Recommendations to Council – Culvert Placement at 17 Acres Parcel on Weber Road & Memorial Plaque for Mayor Eschenberg (Franklin)

Kelley advised the Board that the culvert for the 17 acres was approved by Council at the last RTCM.

With regards to the plaque for Mayor Eschenberg, Council would like to see some cost information for the plaque. They would also like to have ideas of what the Board would like to do in the Park. Kelley advised the Knudson, as she was not at the last Park Board meeting, that Korn and Council Member Beatty suggested a memorial garden at the park. In doing something like this, you can move Kelvington's plaque to this area as well. Marsh stated she likes the plaques that are on a post and tilted so it's easy to read. Kelley asked the Board what type of plaque they would want. Siegmann stated that the plaque should be bronze as it will last forever. Kelley asked who would make the calls to find out the cost of the plaque. Marsh asked if the staff could make calls because the people who do our name plates. Kelley stated she would call to see what the cost is but the Board needs to say how big they want the plaque to be. Marsh stated 8.5 by 11 with the wooden post because, in the park, it will look rustic and fit in perfectly. Siegmann also stated he would help Kelley with the logistics of the plaque.

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas was excused for vacation.

- **Disc Golf Park – Knudson**

Knudson reported that with the discussion earlier, the park is in good shape.

- **Fern Creek Crossing Park – Siegmann**

Siegmann reported that is okay; it's a little overgrown at this time. Kelley stated the PW crew is very busy with failing pipe projects.

- **Huggins Park – Marsh**

Marsh reported that is the same; there has been no change.

- **Malabar Community Park – Korn & Thomas**

Thomas was excused for vacation and Korn was excused for work.

- **Trailhead – Siegmann**

Siegmann reported that all is good and still there. The gates are still functional and Dotson's plaque is still in place.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Siegmann / Knudson to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:20 pm.

By: Maryann Marsh
MaryAnn Marsh, Chair

ATTEST:

Cynthia Kelley
Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: 9/19/12