

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
04/18/12 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at 7:32 pm by Chair Maryann Marsh. The Prayer and Pledge were led by Chair Maryann Marsh.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Maryann Marsh, Chair
Vickie Thomas, Vice-Chair – excused for work
Bob Siegmann
Dick Korn
Bernadette Knudson
Cynthia Kelley, Recording Secretary

C. ADDITIONS/DELETIONS/CHANGES: None

D. PRESENTATIONS: None

E. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 03/21/12
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion: None

MOTION: Korn/Siegmann to approve the minutes from March 21, 2012 as presented. VOTE: All Ayes.

G. PUBLIC:

G. ACTION:

H. DISCUSSION:

I. OLD BUSINESS/NEW BUSINESS:

New Business:

Old Business:

- **FDEP Grant Application – Restrooms at Sand Hill Trailhead – Kelley**

Kelley reported via email sent in packet that the application was submitted on time; we received a subsequent letter of support and it has been forwarded to FDEP. This letter of support will give a lot of weight to this application. No other information is available at this time as it takes a while for the review process to take place. As information comes in, staff will report to the Board on this matter.

- **Update on Gate at Baseball Field Fence at Malabar Community Park - Kelley**

Kelley reported that the gate at the baseball field fence will be repaired by Atlantic Fence at a cost of \$500; it could not be repaired, it must be replaced. We were trying to get on the schedule with the fence company to have it taken care of before Springfest, but the company's schedule was full. Public Works are the only ones that use this gate to access the baseball field; no one else uses it.

Korn reported that the third flag pole is being donated. Knudson stated that Council approved the funds and it has been purchased. Korn stated that he had conversation with the Town Administrator and Denine about this. The gentleman who is making the donation has been out of the country; it should be donated by June. Knudson stated that this is good; saves the Town \$500. Siegmann stated that he is also doing research on the flag poles. There is protocol that must be followed. The placement of the pole is being looked at.

Knudson stated that Council approved the moving of the fence at the Disc Golf Park.

Knudson reported that Springfest was good; had no bad reports. The 5K run was excellent; only complaint was that the path be cleared for next year's run.

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas was excused.

- **Disc Golf Park – Knudson**

Knudson reported that the park is in great shape; well used. The fence will be done in May at no cost to the Town.

- **Fern Creek Crossing Park – Siegmann**

Siegmann reported that the park is in fine condition.

- **Huggins Park – Marsh**

Marsh reported that the park is the same.

- **Malabar Community Park – Korn & Thomas**

Thomas was excused.

Korn reported that this information deals with the Disc Golf park; the State is doing a study to consider lowering the speed limit on Malabar Road. He made contact with the agency and spoke with them. They are also doing a study on Weber Road; he's not sure about Corey Road. Knudson stated that the study is also being done on Atz Road as well. Korn stated that the 4 way stops will not be dealt with until all Council Members are present.

Korn commented on the front yard here at Town Hall; it's looking rough. He stated that Council doesn't want to spend money; maybe this is a project for the Scouts. Kelley advised the Board that we have received drawings from UF Brevard Extension Service; Master Gardner Program. They will volunteer time to help get this project done. Kelley will find out more information and report back to the Board.

Korn reported that at the Malabar Community Park, the bike rack is in bad shape. Kelley stated it was removed today and a new one was ordered. Korn stated that there is a

bike rack at the Fern Creek Crossing Park that is not being used. Until the new bike rack arrives, move this one over to the park and then switch it out.

Korn reported that there are three big dumpsters at the bathrooms in the Malabar Community Park that were placed there by Waste Management. In speaking with Tom Miliore, Public Works Director, he was informed that the Town Administrator gave Waste Management permission to put the dumpsters there as they are going through the town and collecting the vegetation debris. He felt that this is making the park look like a dumping ground. Korn stated that the clippings being collected are not even coming from the park; felt that this should have come to the Board so they knew about this taking place. Kelley stated she was not aware of this but she would get with staff in the morning and report back to the Chair of the Board regarding this matter.

• **Trailhead – Siegmann**

Siegmann reported the Trailhead is in fine shape. The gates are all good; the plaque is still in place. He’s met some of the people who play there on Sundays at the Springfest.

Kelley reported to the Board that the broken bike rack at the restrooms at the Malabar Community Park was removed today and a new bike rack has been ordered.

Kelley reported that Springfest was a great success; no complaints whatsoever. Everyone enjoyed the festivities and the Cow Bell 5k was a huge success. Staff has already looked at dates for next year’s event. We are not sure if it will be a one or two day event. This will be decided by Council.

L. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Siegmann/Knudson to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 7:54 pm.

By: Maryann Marsh
Maryann Marsh, Chair

ATTEST:

Cynthia Kelley
Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: 5/16/12