

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, JANUARY 20, 2016
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. PRESENTATIONS**
- E. CONSENT AGENDA**
1. **Approval of Minutes**
 Regular Park and Recreation Meeting – 12/16/15
 Exhibit: Agenda Report No.1
 Recommendation: Motion to approve
- F. PUBLIC:**
- G. ACTION:**
2. **Shade Structure for Playground Equipment at Malabar Community Park**
 Exhibit: Agenda Report No. 2
 Recommendation: Discussion and action
- H. DISCUSSION:**
3. **Proposed Changes to Fern Creek Crossing Park to Include Parking Area**
 Exhibit: Agenda Report No. 3
 Recommendation: Discussion
4. **Donation of Bench at Fern Creek Crossing Park in Honor of Helena Ausley**
 Exhibit: Agenda Report No. 4
 Recommendation: Discussion
5. **FDOT Right-of-Way North End of Rocky Point**
 Exhibit: Agenda Report No. 5
 Recommendation: Discussion
6. **Thomas M. Eschenberg Memorial Park**
 Exhibit: Agenda Report No. 6
 Recommendation: Discussion
- I. OLD/NEW BUSINESS:**
- New Business:**
- Old Business:**
- J. BOARD MEMBER/STAFF REPORTS:**
- **Cameron Preserve – Thomas**
 - **Disc Golf Park – Kemmler**
 - **Thomas Eschenberg Memorial Park – Kemmler/Taylor**
 - **Fern Creek Crossing Park - Taylor**
 - **Huggins Park – CLOSED**
 - **Malabar Community Park – Taylor**
- K. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service. In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: January 20, 2016

Prepared By: Debby Franklin, C.M.C., Town Clerk/Treasurer

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following 12/16/15

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting December 16, 2016

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
12/16/15 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Hans Kemmler at 7:34 pm. Prayer and pledge was led by Chair Hans Kemmler.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

Chair Hans Kemmler
Vice-Chair Vickie Thomas
Tom Taylor
Board Secretary Cynthia Kelley

For the record, CM Grant Ball was in the audience.

C. ADDITIONS/DELETIONS/CHANGES: None

D. PRESENTATIONS

E. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 11/18/15
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve

Discussion: Thomas stated she invited Patty Foster to the meeting regarding the Fern Creek Crossing to the meeting for her opinion. No corrections to the minutes at this time.

MOTION: Thomas / Taylor to approve the minutes of 11/18/15 as presented.
VOTE: All Ayes.

F. PUBLIC:

G. ACTION:

2. **Shade Structure for Playground Equipment at Malabar Community Park**
Exhibit: Agenda Report No. 2
Recommendation: Discussion and action

Discussion: Kemmler brought to the Board again for discussion and action. This has been talked about for the last several meetings. He met with TA regarding this matter. He gave an overview of the meeting with the TA. Probable cost is about \$5,000 to \$6,000 to complete this project. Kemmler is asking for a motion to have the Board recommend to Council to put this expense in the 16/17 FY.

CM Ball spoke to this; he gave an overview of information that he found and provided to the TA. He feels the Board is going down the same road that he is steering towards.

Kemmler is looking to get quotes for the costs for the project. Taylor stated that he turned in information regarding this; the price was approximately \$2500. The quote was turned into Franklin. Kemmler asked Taylor to get the information to the TA. Discussion took place regarding the design of the structure.

At this time, no motion was made; still in the working stages of getting the design and quotes for the project before going to Council.

H. DISCUSSION:

3. Proposed Changes to Fern Creek Crossing Park to Include Parking Area

Exhibit: Agenda Report No. 3

Recommendation: Discussion

Discussion: Kemmler stated that the TA, Taylor and himself went out to look at this. The objective is to bring more people to the park as we don't see a lot of use in the park. Kemmler gave an overview of the proposal that may be recommended to Council. TA sent an email regarding the removal of a palm tree; he can arrange for the side of the road to be built up and parking area of 75' to 80' would be provided. Need to arrange a time to volunteer time to move the fence. The palm tree that needs to be moved will be moved by Doug Proctor of The Palm House. This process is done entirely by hand; it would be dug out by hand. The tree could be used at the Disc Golf Park; the TA has given permission for this work to be done. January 16th is a target date for the work day to be scheduled; Saturday at 9 am. The fence is in decent shape and shouldn't take too long to do this. Taylor wants both trees to be removed from the park for the parking area; the fence that is there to be moved as discussed but more fence added to the park to delineate the parking area. Kemmler stated, with these changes, the work party will not be able to happen until the Board decides what they want done in this park. Taylor stated he wants a controlled opening and the removal of two palm trees. TA will fill in the swale at both ends. This project is put on hold until we know if the two trees can be removed. No motion needed at this time.

After continuing the discussion, the work date set for January 16, 2016 at 9 am is on because the fence that is there still needs to be moved. Patty Foster came forward and addressed the Board. She has heard several times this evening that the park isn't being used. She stated the park is used all the time; she passes by several times a day and someone is always using the park, parking is done on both sides of the road. Mrs. Foster would like to have the park bench, in honor of her mother, facing the bridge in a raised area to keep it from being in the wet spots of the park. Kemmler stated that we will move the fence, have the stump removed and the tree removed on the 16th of January, 2016. Mrs. Foster will meet them out there to discuss the final area of placement for the park bench.

4. Donation of Bench at Fern Creek Crossing Park in Honor of Helena Ausley

Exhibit: Agenda Report No. 4

Recommendation: Discussion

Discussion: Thomas brought to the Board for the location. Foster gave the location of a grassy knoll, wants it to be in a high place facing the bridge. This was discussed above and as stated, Mrs. Foster will meet the group at the park on the 16th of January to make the final decision of where the bench should be placed. Kelley stated she will email the pricing of the benches to Mrs. Foster.

5. Malabar Community Park Baseball Field Fence**Exhibit:** Agenda Report No. 5**Recommendation:** Discussion

Discussion: Kemmler brought this to the Board. Kelley stated that the TA has assigned this project to Skip Hard and the project is in the works.

6. FDOT Right-of-Way North End of Rocky Point**Exhibit:** Agenda Report No. 6**Recommendation:** Discussion

Discussion: Kemmler brought this to the Board for discussion. He gave information to the Board regarding this piece of land. FDOT cannot do anything with this until after the first of the New Year. People of Rocky Point are not in favor to this project.

Phil Sanders, 3450 Coquina Terrace, came forward to address the Board. He spoke to the Board regarding. He is trying to keep an open mind, but wants to hear all sides of the issue. He wants to see plans of what is being planned for the land. Kemmler spoke to this. Kelley offered the same information to Mr. Sanders regarding the minutes on the website as well as the audio on the website now. If you don't have access to the internet, please feel free to come to Town Hall and read the minutes; this is not the first time that water access has been discussed for the Town. Taylor spoke to this as well.

MOTION: Thomas / Taylor moved to continue meeting for 10 minutes at 9:05 pm.

VOTE: All Ayes.

7. Thomas M. Eschenberg Memorial Park**Exhibit:** Agenda Report No. 7**Recommendation:** Discussion

Discussion: Kemmler gave overview of the changes he discussed with TA; doubling the parking lot. Thomas stated she would speak to Mrs. Eschenberg about moving the flowers and bench over and renaming the park to conservation land; doing this may be key in getting grants for improvements to this land.

8. Town Finances and Parks & Recreation Improvement/Maintenance**Exhibit:** Agenda Report No. 8**Recommendation:** Discussion

Discussion: Kemmler stated he sent an email to TA & TC/T regarding budgeting and putting something out so people know what is happening and what has happened. This is being addressed in should be in the next issue of the Mailboat per the TC/T & TA.

I. OLD/NEW BUSINESS:**New Business:** None**Old Business:** None**J. BOARD MEMBER/STAFF REPORTS:**

- **Cameron Preserve – Thomas**

Thomas reported that it is looking good; she was skeptical about the carpet used on the trails but it is doing great. Garbage is being picked up. We've had a lot of water; trees

are still falling over. The kiosks are working out great; gives people information on where they are and how to get out of the trails if they get lost.

Thomas gave kudos to the T&G Committee for doing their research for the land at Rocky Point. She also gave kudos to Kemmler and Taylor for their work on the Fern Creek Crossing & Thomas M. Eschenberg Memorial Park.

- **Disc Golf Park – Kemmler**

Kemmler reported that the park looks great; they are having their annual event on January 9 2016. The Town is doing mowing every 4 to 6 weeks; it doesn't need it now but he would like to see it mowed just before the event date. He will be contacting WM to have debris piles picked up in a timely manner as well.

- **Thomas Eschenberg Memorial Park – Kemmler/Taylor**

This park was reported on earlier in the meeting. Taylor reported that they are working on getting things moved out for the new parking area.

- **Fern Creek Crossing Park – Taylor**

This park was discussed earlier in the meeting; a work date is set for 1/16/16 to do some moving of some fencing, a tree stump and a palm tree is to be removed by Doug Proctor of The Palm House and transplanted at the Disc Golf Park. The final discussion of the bench placement will take place on the 16th of January as well as Mrs. Foster is meeting the group out at the site.

- **Huggins Park – CLOSED**

- **Malabar Community Park – Taylor**

Taylor reported that the parking areas need to be filled and graded. The fence at the baseball field, if the same type put in, will do the same in the future. Kelley stated that the project is being worked on. His main concern of this park is the roads and parking areas.

Thomas went back to old business regarding a website for the park. The new TA is open to the idea and would consider this. She will bring more information next month.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Thomas / Taylor moved to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 9:27 pm.

By: _____
Hans Kemmler, Chair

ATTEST:

Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: January 20, 2016

Prepared By: Debby Franklin, C.M.C., Town Clerk/Treasurer

SUBJECT: Shade Structure for Playground

BACKGROUND/HISTORY:

TA has spoken with Hans on this topic.

ATTACHMENTS:

- none

ACTION OPTIONS:

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 3, 4, 5, 6
Meeting Date: January 20, 2016

Prepared By: Debby Franklin, C.M.C., Town Clerk/Treasurer

SUBJECT: See Discussion Items Below

- 3. Fern Creek Crossing**
- 4. Donation of Bench for Fern Creek Crossing**
- 5. FDOT ROW at north end of Rocky Point Road**
- 6. Thomas E. Eschenberg**

BACKGROUND/HISTORY:

3. TA has spoken with Chair on this topic.
4. no info
5. FDOT has pushed this back to the end of January
6. TA suggests that he will speak to Mrs. Eschenberg

ATTACHMENTS:

- none

ACTION OPTIONS: