

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, JUNE 17, 2015
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
 - B. ROLL CALL**
 - C. ADDITIONS/DELETIONS/CHANGES**
 - D. PRESENTATIONS**
 - E. CONSENT AGENDA**
 - 1. Approval of Minutes**
 - Regular Park and Recreation Meeting – 05/20/15**
 - Exhibit:** Agenda Report No. 1
 - Recommendation:** Motion to approve
 - F. PUBLIC:**
 - G. ACTION:**
 - H. DISCUSSION:**
 - 2. Survey for Thomas Eschenberg Memorial Park**
 - Exhibit:** Agenda Report No. 2
 - Recommendation:** Discussion and Recommendation
- I. OLD/NEW BUSINESS:**
 - New Business: Malabar Indian River Water Quality Checks - Thomas**
 - Old Business:**
- J. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Kemmler**
 - **Thomas Eschenberg Memorial Park - Kemmler**
 - **Fern Creek Crossing Park - Ausley**
 - **Huggins Park – CLOSED**
 - **Malabar Community Park – Foster**
 - **Shade Structure @ MCP – Kelley**
 - **Delivery Date for ADA Restroom @ Sand Hill Trail Head - Kelley**
- K. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service. In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: June 17, 2015

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following 05/20/15

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting May 20, 2015

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
05/20/15 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Vice-Chair Vickie Thomas at 7:40 pm. Prayer and pledge was led by Vice-Chair Vickie Thomas.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

Chair Hans Kemmler, excused
Vickie Thomas, Vice Chair
Patricia Foster
Helena Ausley
Board Secretary Cynthia Kelley

C. ADDITIONS/DELETIONS/CHANGES:

D. PRESENTATIONS: None

E. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 03/18/15
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve

Discussion: None

MOTION: Foster/Ausley move to approve the minutes of March 18, 2015 as presented.

VOTE: All Ayes.

F. PUBLIC:

Chris Howard, Duncil Lane, came forward and addressed the Board. He has lived here for 23 years and know pretty much every inch of the town along with the trails down to Grant Valkaria. Mr. Howard has a question; he's not here to complain. He is asking if the Park Board is interested in mountain bike trails. If not, who would he need to speak to for off-road trails? There are plans to connect with Grant Valkaria; they want trails that are not paved. The trails have been around for a while but now they are sanctioned.

Thomas stated that they have had a lot of issues on the trails with almost misses with bikers, walkers and horseback riders. They are trying to make some of the trails one way to accommodate everyone. Foster asked if he is specifically speaking of a separate trail park for mountain bikers. Mr. Howard stated that he wants to know if the town is interested in off-road trails. Thomas asked what he would like to see happen. Mr. Howard stated he would like to see mountain bike trails where the opportunity is available to keep riding the trails under good conditions. Thomas asked what conditions he was speaking of. He wants to see the trees left in place. Thomas stated that a burn got out of control at one point and then the beetles were eating and killing the pine trees. Mr. Howard stated that he understood that but there have been a lot of trees cut down and removed. Thomas asked Foster for her thoughts on the trails; Foster stated that she hadn't ridden the trails to be able to give any input.

Thomas advised Mr. Howard that he may be better served by the T&G Committee as they are the group that addresses issues with the trails in Malabar. Mr. Howard stated that this concern is

the trees being taken out. Thomas stated that the EELs have taken down the trees to protect the Scrub Jays we have in our area; there aren't many but they are being protected as they don't like the density of the trees as the large birds hide at the top of them.

Mr. Howard asked if there is any way to protect the trails. He would like to see a 50' section to the left and a 50' section to the right of the trails where trees are not taken down. When the trees are removed, the trails become very sandy because the sun beats down on them; the trees protect the trails. Thomas stated that the EELs Program are responsible for taking the trees down; we can't control them. Mr. Howard stated that we want them to stop taking the trees down. Kelley advised Mr. Howard that he may want to make contact with Brevard County and express his concerns with them as well. The people to contact would be Chris O'Hara and Mike Knight of Brevard County. Mr. Howard stated that he would get their contact information from the website. Mr. Howard stated that they like the Scrub Jays on the trails; it's cool to watch them check us out. Thomas and Kelley invited him to speak with the T&G Committee as well; there meeting is the second Monday of each month here at Town Hall at 6 pm. Thomas advised him that Murray Hann is also on this committee and he is an avid cyclist.

Thomas thanked Mr. Howard for coming in and addressing his concerns to the Board and representing all the people in the audience this evening.

G. ACTION:

H. DISCUSSION:

2. Survey for Thomas Eschenberg Memorial Park

Exhibit: Agenda Report No. 2

Recommendation: Discussion and Recommendation

Discussion: Kelley stated that this is something that the Chair had on the agenda.

MOTION: Foster / Ausley moved to table this until the June meeting. VOTE: All Ayes.

3. Playground Shade Structure – Malabar Community Park

Exhibit: Agenda Report No. 3

Recommendation: Discussion and Recommendation

Discussion: Kelley gave a brief update on this. She advised the Board that CM Ball will be assisting with this. We are 5 years into the warranty; there is no more warranty left. The shade structure will be taken to Mays Canvas in Grant; it will be looked at to see if it can be repaired. If it can't, we will address purchasing a new one at that time. Kelley also corrected a statement made at a previous meeting regarding the shade structure having been repaired before. The structure was never repaired, it was reinforced to help keep the structure from being damage in the wind. Once we hear back on this, the Board will be updated with the findings. At this time, the Board did not need to take any action.

I. OLD/NEW BUSINESS:

New Business: Malabar Indian River Water Quality Checks – Thomas

Discussion: Thomas stated that this was something she was reporting on at the request of the Chair. She asked that a motion be made to table this item until such time he is able to be in attendance.

MOTION: Foster / Ausley moved to table this until June meeting. VOTE: All Ayes.

Old Business: New Park Board Members; How Can We Recruit

Discussion: This is being worked on; Anna Leigh Harvey is present this evening and picked up an application. Mr. Howard, prior to the beginning of the meeting, was also given an application.

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas reported that motorized vehicles are still coming into the trails; we are working with the T&G Committee regarding the trails and the users of the trails. T&G is also working on the kiosk and providing a telephone number to assist people so they don't get lost out on the trails as well.

- **Disc Golf Park – Kemmler**

Kemmler is excused.

- **Thomas Eschenberg Memorial Park - Kemmler**

Kemmler is excused. Foster asked if she could speak to this. She stated that the park was full of cars; she believes that most of the cars parked there are the cyclists. She has never seen it so full. Thomas stated that it's good that the park is being used.

- **Fern Creek Crossing Park – Ausley**

Ausley reported that Heritage Girls Club is going to be out there in June to do a Cross-over. Thomas suggested to have the Hometown News out there and take some pictures and do an article. The event is scheduled for June 6; it is a great place for photo ops. Foster stated that she is very involved with this group.

- **Huggins Park – CLOSED**

- **Malabar Community Park – Foster**

Foster reported that the drainage issue with the pipe has been fixed and it looks really good; they did a great job of repairing it. She also reported that two Saturday's ago, the American Heritage Club had a fishing derby out there. Prizes were donated for the winners of the competition. The fish were put back in the lake; catch and release. This is a very active group; both the boys and girls. The boys do a lot of hiking in the Cameron Preserve. The park looked very nice. Thomas asked what the age group is; Foster stated 5 to 18 years of age. They have various stages they go through while in the Club.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Foster / Ausley to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:00 pm.

By: _____
Hans Kemmler, Chair

ATTEST:

Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: June 17, 2015

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Survey for Thomas Eschenberg Memorial Park

BACKGROUND/HISTORY:

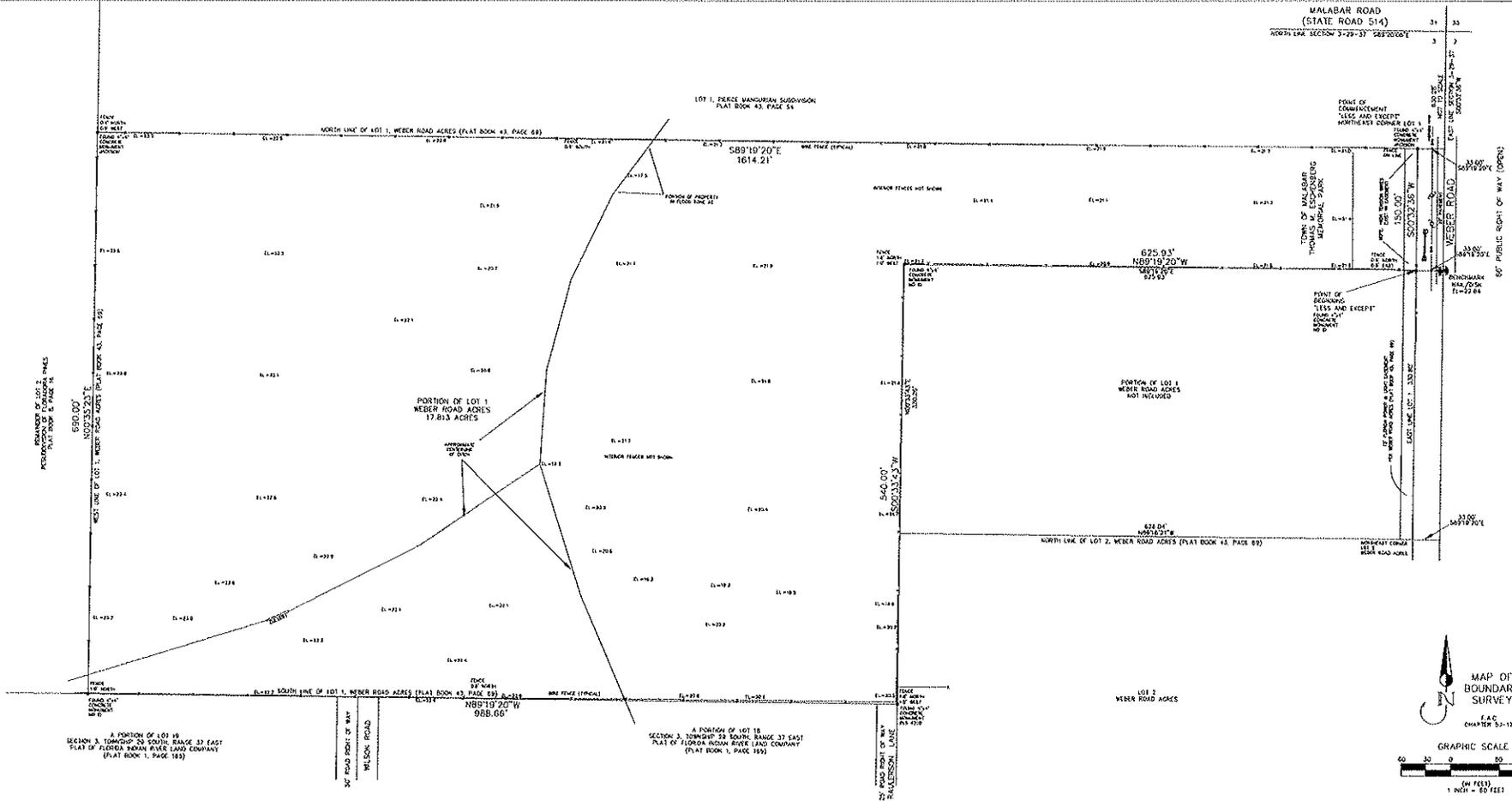
At the March 18, 2015 meeting, Chair Kemmler stated that the survey was to be a boundary/topo survey showing the elevations. This information is needed so the Board can see the low-lying areas in the big portion into the park off of Weber Road. He made contact with the Town Administrator as he had some questions that needed to be answered. He was hopeful in getting the information so the Board could review the survey and make recommendations as to the type of activities they would like to see happen in the Thomas Eschenberg Memorial Park. The survey of the park will be available digitally for review and discussion at the meeting.

ATTACHMENTS:

Survey by William J. Suiter Land Surveying, Inc. dated 01/30/15

ACTION OPTIONS:

Discussion and recommendations



A PORTION OF LOT 18
SECTION 3, TOWNSHIP 28 SOUTH, RANGE 33 EAST
PLAT OF FLORIDA MOHAM AVES LAND COMPANY
(PLAT BOOK 1, PAGE 182)

PORTION OF LOT 1
WEBER ROAD ACRES
17.813 ACRES

A PORTION OF LOT 18
SECTION 3, TOWNSHIP 28 SOUTH, RANGE 33 EAST
PLAT OF FLORIDA MOHAM AVES LAND COMPANY
(PLAT BOOK 1, PAGE 182)

LOT 2
WEBER ROAD ACRES

DESCRIPTION

All of Lot 1, WEBER ROAD ACRES, as recited in Plat Book 43, page 68, of the Public Records of Duval County, Florida.

LESS THE ACRES:

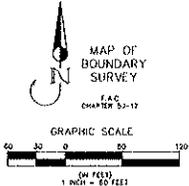
That portion of Lot 1, WEBER ROAD ACRES, recited in Plat Book 43, page 68, of the Public Records of Duval County, Florida, being more particularly described as follows:

Commence at the Northeast corner of the Acreage of Lot 2 thence South 00°32'36" West along the West Edge of Lot 1 for a distance of 135.05 feet to the Point of Beginning of the herein described parcel of land thence continue South 00°32'36" West along said East Edge for a distance of 332.00 feet to the Northwest corner of Lot 2, WEBER ROAD ACRES thence South 89°10'21" West along the North Edge of Lot 2, WEBER ROAD ACRES for a distance of 656.66 feet thence depart the North Line of Lot 2, run South 00°33'03" W. for a distance of 135.06 feet thence South 89°10'21" W. for a distance of 676.93 feet to the Point of Beginning.

The above described parcel of land contains 17.8133 acres, more or less, and is subject to all easements, rights of way and restrictions of record.

NOTES:

- 1) BEARINGS BASED ON THE ASSUMPTION THAT THE EAST LINE OF SECTION 3, TOWNSHIP 28 SOUTH, RANGE 33 EAST BEARS 500°37'30" W PER PLAT OF WEBER ROAD ACRES
- 2) NO 0° BEARINGS NO CORRECTIONS
- 3) ELEMENTS (E1-22-24) BASED ON NATIONAL GEODESIC MEANAL DATUM OF 1983
- 4) PROPERTY USES WITHIN FLOOD ZONES 3 & AE PER FLOOD INSURANCE RATE MAP NUMBER 12200CA00



CERTIFIED TO
A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

SURVEY DATE: JANUARY 30, 2015	JOB NO. 15-10
SCALE: 1" = 60'	FIELD BOOK: N/A
	PAGE: N/A

WJS WILLIAM J. SUTER
LAND SURVEYING, INC.

3940 CANTON STREET, SUITE 100
MAY BAY, FLORIDA 32909

WJS@WJSURV.COM
WWW.WJSURV.COM

0018 738-0084

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAYED SEAL OF A FLORIDA LICENSED SURVEYOR AND NOTES

PROFESSIONAL SURVEYOR AND MAPPER IN RESPONSIBLE CHARGE
WILLIAM J. SUTER, FLORIDA CERTIFICATE NO. 4910
CERTIFICATE OF AUTHORIZATION, JAN 2015

DATE OF SURVEY: 01/30/2015

© 2015 WILLIAM J. SUTER LAND SURVEYING, INC. ALL RIGHTS RESERVED

TOWN OF MALABAR
MEMORANDUM

Date:	June 12, 2015	Memo: 15-CE-10
To:	Cindi Kelly, Deputy Clerk/Park Board Secretary	Project No.:
From:	Morris Smith, Town Engineer	Variance No.:
Ref:	Malabar Trail Head Park – Restroom Project	

As you requested, the following is my summary of the status of the preparing the restroom location site.

We have defined the twelve (12) Cabbage palm trees that need to be removed to provide the proper access for the crane and low-boy deliver truck upon which the restroom will be delivered.

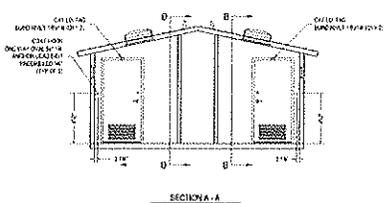
The next step is for me to meet with the Town Administrator and strategize on how the Town has in mind proceeding with the “in-like-kind” portion of their contract.

Two (2) weeks ago the Town Clerk stated that she would contact a water testing company that the Town has historically used to have them pull samples of the well water for testing. Based upon the chemical contents of those water test then the water purification system can be designed that meets the Florida Department of Environmental Protection (FDEP) public water supply standards.

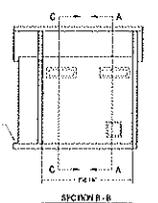
Very Truly Yours,

James Morris Smith, Jr., PE
Town Engineer

(I have attached 8.5”x11” prints of the Site Plan drawings)



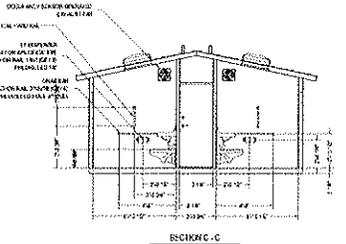
SECTION A-A



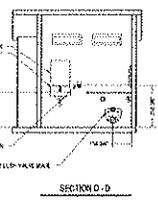
SECTION B-B

REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR PERMITS
2	REVISED PER COMMENTS
3	REVISED PER COMMENTS
4	REVISED PER COMMENTS
5	REVISED PER COMMENTS
6	REVISED PER COMMENTS
7	REVISED PER COMMENTS
8	REVISED PER COMMENTS
9	REVISED PER COMMENTS
10	REVISED PER COMMENTS

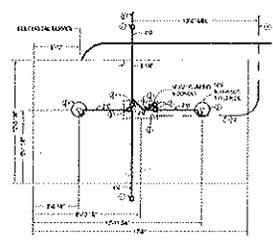
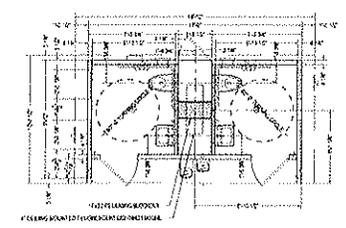
NOTES:
 1. ALL CONCRETE SHALL BE CAST IN PLACE OR PRECAST/CAST-IN-PLACE CONCRETE.
 2. ALL REINFORCING SHALL BE #4 BARS UNLESS OTHERWISE NOTED.
 3. ALL WALLS SHALL BE 8" THICK UNLESS OTHERWISE NOTED.
 4. ALL FLOORS SHALL BE 4" THICK UNLESS OTHERWISE NOTED.
 5. ALL ROOFS SHALL BE 4" THICK UNLESS OTHERWISE NOTED.
 6. ALL EXTERIOR FINISHES SHALL BE AS NOTED.
 7. ALL INTERIOR FINISHES SHALL BE AS NOTED.
 8. ALL MECHANICAL, ELECTRICAL, AND PLUMBING SHALL BE AS NOTED.
 9. ALL UTILITIES SHALL BE AS NOTED.
 10. ALL DIMENSIONS SHALL BE IN FEET AND INCHES UNLESS OTHERWISE NOTED.



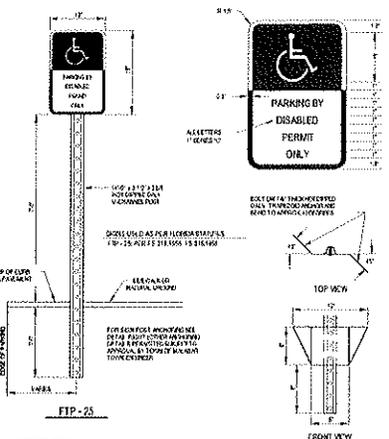
SECTION C-C



SECTION D-D

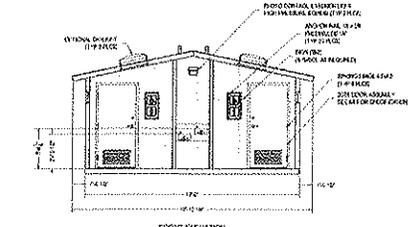


GENERAL NOTES:
 1. TOP PORTION OF FINISH SHALL HAVE AN EFFECTIVE SLUE BACKGROUND WITH WHITE FACETS IN BOLD AND BOLD.
 2. BOTTOM PORTION OF FINISH SHALL HAVE AN EFFECTIVE WHITE BACKGROUND WITH SLUE FACETS IN BOLD AND BOLD.
 3. FINISH SHALL BE HANDAPPLIED TO PANEL.
 4. THE SIGN SHALL BE PLACED A MINIMUM OF 7' FROM THE WALL AT TOP OF THE BACKDROP PANEL APPLICABLE.

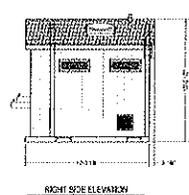


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HANDICAPPED PARKING SIGN INSTALLATION DETAIL

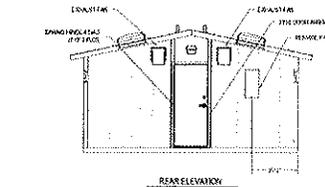


FRONT ELEVATION

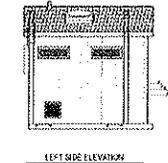


RIGHT SIDE ELEVATION

REVISIONS	
NO.	DESCRIPTION
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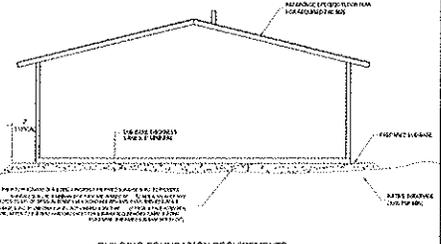
REAR ELEVATION



LEFT SIDE ELEVATION

CXT
 Precast Products

NOTES:
 1. THIS DRAWING IS FOR REFERENCE ONLY. PLEASE CONTACT CXT FOR ALL DIMENSIONS AND PARTS LIST FOR ALL DIMENSIONS.
 2. SPECIFICATIONS FOR ALL DIMENSIONS AND PARTS LIST FOR ALL DIMENSIONS.
 3. ALL DIMENSIONS SHALL BE IN FEET AND INCHES UNLESS OTHERWISE NOTED.



BUILDING FOUNDATION REQUIREMENTS

James M. Smith, Esq., J.D.
 PE, FLSM, LL.D.
 Civil Engineering
 1724 East Orange Ave.
 Palm Beach, Florida 33480
 (561) 835-0300
 (561) 835-0311 fax

REVISIONS	
NO.	DESCRIPTION
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9	REVISED PER COMMENTS
10	REVISED PER COMMENTS

Town of Malabar
 2725 Malabar Road
 Malabar, FL 32950-4427
 Fax I.D. No. 2846300

Site Address:
 1400 Mario Street
 Malabar, FL 32950

Proposed Restroom
 Architectural Details

Sand Hill Trailhead Restroom

Project No.	149819
Drawn By	JMS
Site Checked By	JMS
Cost Checked By	JMS
Checked By	JMS
Sheet RD1	Page 1 of 2