

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, MARCH 18, 2015
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. PRESENTATIONS**
- E. CONSENT AGENDA**
- 1. Approval of Minutes**
 Regular Park and Recreation Meeting – 02/18/15
 Exhibit: Agenda Report No. 1
 Recommendation: Motion to approve
- F. PUBLIC:**
- G. ACTION:**
- H. DISCUSSION:**
- 2. Survey for Thomas Eschenberg Memorial Park**
 Exhibit: Agenda Report No. 2
 Recommendation: Discussion and Recommendation
- 3. “No Bikes Here” Signs in Cameron Preserve**
 Exhibit: Agenda Report No. 3
 Recommendation: Discussion and Recommendation
- 4. Cameron Preserve Trail Safety**
 Exhibit: Agenda Report No. 4
 Recommendation: Discussion
- 5. Playground Shade Structure**
 Exhibit: Agenda Report No. 5
 Recommendation: Discussion and Recommendation
- I. OLD/NEW BUSINESS:**
- New Business: Malabar Indian River Water Quality Checks**
- Old Business: New Park Board Members; How Can We Recruit**
- J. BOARD MEMBER/STAFF REPORTS:**
- Cameron Preserve – Thomas
 - Disc Golf Park – Kemmler
 - Thomas Eschenberg Memorial Park - Kemmler
 - Fern Creek Crossing Park - Ausley
 - Huggins Park – CLOSED
 - Malabar Community Park – Foster
- K. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: March 18, 2015

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following 02/18/15

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting February 18, 2015

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
02/18/15 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Hans Kemmler at 7:30 pm. Prayer and pledge was led by Chair Vickie Thomas.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

Chair Hans Kemmler
Vice Chair Bernadette Knudson, resigned
Vickie Thomas
Patricia Foster
Helena Ausley, excused
Board Secretary Cynthia Kelley

For the record, Collette Buffaloe, T&G Committee, is also present.

C. ADDITIONS/DELETIONS/CHANGES: None

D. PRESENTATIONS: None

E. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 01/21/15
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion:

MOTION: Thomas/Foster to approve the minutes from January 21, 2015 as presented. VOTE: All Ayes.

F. PUBLIC:

G. ACTION:

H. DISCUSSION:

2. **Survey for Thomas Eschenberg Memorial Park**
Exhibit: Agenda Report No. 2
Recommendation: Discussion

Discussion: Kemmler stated he hadn't talked to Suiter as of yet; this is not what he was expecting. It was supposed to be a topographical survey. This was supposed to be something to help out with what we can do in the park with the low lying areas that fill with water. Kemmler was looking to identify the areas in the southeast section of the big area of the park; the area that you get to from Weber Road that leads to the large section. It is a great border survey but the elevations are not what he can use. Kelley suggested he speak to TA before speaking to Suiter. He said it is a single survey that doesn't show exactly what is needed to have on the elevations. Kelley asked that he speak to TA so she is kept in the loop of what the Board is trying to do in the park; doesn't want her to be blind-sided. The boundary survey is good and shows Wilson Road behind Cameron's

property as well. He will speak to TA and see if he can get information regarding the elevations; TA may tell him to speak directly to Suiter as well.

Kelley wasn't sure what Kemmler and Thomas was speaking of; asked for clarification. Kemmler stated that he and Thomas were talking about whether the or not the Florida Communities Trust would have information on the elevations. Kemmler stated that he got all the information years ago about the park and the elevations weren't part of the information provided by them. This was done years ago when property was "given" to the Town.

Thomas thanked Knudson for speaking to William Suiter and getting the price for the survey; she would like Mr. Suiter to be recognized for giving the Town such a great price for the survey. Otherwise, it would have been very expensive.

3. "No Bikes Here" Signs in Cameron Preserve

Exhibit: Agenda Report No. 3

Recommendation: Discussion

Discussion: Kelley gave a brief recount of what was said at the last meeting. Thomas said that she is concerned that a horse could be hurt as well as the people using the trails. The bicyclists are not leisurely bike riders; they are serious bikers.

Kemmler stated that there is nothing like these signs to keep the cyclists out of the trails with the pedestrians and horse riders on the EELs properties. Thomas is very concerned that someone will get hurt in the future. We could put signs out there, but a limited amount of people are going to adhere to them. Kemmler stated that Hann went out and cleared some of the paths that are blinding the people on the trails. Thomas stated that she and her husband have almost been hit head on.

Buffaloe stated that a horse will not be the one to get hurt; Foster stated that depending on the horse, they could bolt. Buffaloe stated that horses are not allowed on several trails in the EELs property. Bikes can go everywhere. Since you have to go through the Corey entrance, this may be where to place a sign. Kemmler stated that they should be place at any entrance to the trails. Foster stated you won't see any horses back there. Kemmler stated that the people want to go and build their ramps and do what they want; we are trying to make it as safe as possible for everyone. Kemmler stated that we can't put signs out; Thomas stated maybe some blue diamonds for pedestrians so they are aware. Kemmler will speak to Murray Hann and see what he recommends to handle this; what would the best solution be for this? When he's been in the trails, he's always heard the bikers coming as they will let you know they are coming around the bends. He asked how to mark those areas. Thomas stated she didn't have the answer but she is putting it out there because someone may have a great idea.

Thomas stated that she is thinking of biking herself; she didn't expect to see so many out there and traveling at high speeds. Buffaloe stated that when the horses were out there, they made it harder to ride bikes as the ground was torn up a little more and it was harder to ride a bike. Kemmler will speak to Hann as he can identify the geo areas and he can

recommend how to identify these areas. He can also announce at their meetings that this is becoming an issue in the trails.

Buffaloe stated they do this function twice a year; someone is always there and would be open to being asked to have the cars not parked in this area as they do valet parking. Kelley stated that we can't put signs there as when Thomas called with her concern, Kelley brought it to Franklin's attention and was informed that signs can't be there as it is not our property. Kemmler stated he will speak to Franklin and see if a sign can be placed so people can see that there shouldn't be parking there.

The picnic area is good and the trash is being taken care of. Kemmler asked if it is wet out there. Thomas stated that a little lake is now there and the ducks are loving it; created when the fire truck was out there and got stuck.

I. OLD/NEW BUSINESS:

New Business: None

Old Business: None

J. BOARD MEMBER/STAFF REPORTS

• **Cameron Preserve – Thomas**

Thomas reported that we have discussed this a bit; sometimes a large group of people will be out there and the area just south of the entrance will look like a parking lot. She has spoken to Fire Chief. With all the cars parked, it could be a hazard if they need to get back there for a fire. He asked Thomas what she wanted to do about it. She suggested a chain be put up about 40 feet back where it allows bikes but no motor vehicles. She reported that if cars are parked they, the will move them.

• **Disc Golf Park – Kemmler**

Kemmler reported that the park looks great; it hasn't been under water as the drainage is good. They have been keeping it mowed and the trash is being taken care of as well. The parking lot is almost back to normal with the moving of the port-o-let. The deep ruts in the back are looking good as the trash cans back there are emptied.

• **Thomas Eschenberg Memorial Park - Knudson**

Knudson resigned. Kemmler stated that we need to have someone look and report on this park; he will report on it for the time being. The survey has been done and he has notes that he will be addressing with the Town Administrator

Fern Creek Crossing Park – Ausley

Ausley is excused; Foster reported that it looks good; people are using it and it is getting more and more popular.

• **Huggins Park – CLOSED**

Park remains closed at this time.

• **Malabar Community Park – Foster**

Foster reported that there is no rust on the playground equipment; the pile of rubbish has been removed. The drain pipe is still damaged. Thomas stated with Springfest coming, someone could get hurt. Kemmler had a note but didn't speak to the TA; he will speak to her about it to see if it can be addressed by PW staff. Foster stated that the playground looks really good; some trash on the ground but not too much as it will happen from time to time. The tennis court is being used. The kid's area is very well used. The baseball field is being used. The shade structure is still in place; got through a hurricane season without damage to it.

Kelley reported that the Cowbell 5K has been cancelled; our key person has stepped down and we need someone with a lot of experience who can run with it and take charge. Kemmler asked if that information will be struck from last month's minutes; Kelley stated the minutes from last month were approved and will stand as is as that was what was reported at that time. Kemmler stated that on a good note, the beer had not been cancelled for this year's event.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Thomas/Foster to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:05 pm.

By: _____
Hans Kemmler, Chair

ATTEST:

Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: March 18, 2015

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Survey for Thomas Eschenberg Memorial Park

BACKGROUND/HISTORY:

At the last meeting, Chair Kemmler stated that the survey was to be a boundary/topo survey showing the elevations. This information is needed so the Board can see the low-lying areas in the big portion into the park off of Weber Road. He made contact with the Town Administrator as he had some questions that needed to be answered. He was hopeful in getting the information so the Board could review the survey and make recommendations as to the type of activities they would like to see happen in the Thomas Eschenberg Memorial Park. The survey of the park will be available digitally for review and discussion at the meeting.

ATTACHMENTS:

N/A

ACTION OPTIONS:

Discussion and recommendations

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 3
Meeting Date: March 18, 2015

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: "No Bikes Here" Signs in Cameron Preserve

BACKGROUND/HISTORY:

At the last meeting, this was discussed and Chair Kemmler stated he would make contact with Murray Hann of the Trails & Greenways Committee; he is an avid bicyclist and uses the trails very often. He is looking for Hann's input for the best way to address this. A copy of the email sent to Hann is attached. The response has also been attached for the Board's review and discussion at this meeting.

ATTACHMENTS:

- See emails from Hans Kemmler and Murray Hann under Agenda Item No. 4

ACTION OPTIONS:

Discussion and recommendation

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 4
Meeting Date: March 18, 2015

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Cameron Preserve Trail Safety

BACKGROUND/HISTORY:

At the last meeting, Board Member Thomas brought this up for discussion in her report of the Cameron Preserve. She reported that the bicyclists are riding on the same trails as the walkers and horse riders. There is a great possibility of someone getting hurt because of the speed that they travel. Chair Kemmler sent an email out to the Board Members through Secretary Kelley and he addressed the question specifically to Murray Hann of the Trails & Greenways Committee; he is an avid bicyclist. Attached are the emails received from Chair Kemmler and Murray Hann. Chair Kemmler is asking the Board to discuss this issue and make a recommendation.

ATTACHMENTS:

- Email from Hans Kemmler dated 2/19/15
- Email Response from Murray Hann dated 2/19/15

ACTION OPTIONS:

Discussion and recommendation

Cindi Kelley

From: Hann, Murray <mhann@harris.com>
Sent: Thursday, February 19, 2015 4:01 PM
To: Cindi Kelley; Bunnie Knudson; Hans Kemmler; Patricia Foster & Helena Ausley; Vickie Thomas; Allen; Bob Wilbur; Chris O'Hara; Collette Buffaloe; Don; Drew Thompson; Hans Kemmler; M. Schoolfield; Pat Voltaire; Tim Milbourne (tmilbourn@cfl.rr.com); Tom Murdoch
Subject: RE: Cameron preserve Trail Safety

Hi Hans,

Yes, I have an opinion on this, thanks for asking.

The best, proven way to avoid any issues with head-on conflicts is one way trails. Nationwide, one-way trails work. Especially when you have a trail area with users who go at different speeds (walkers, runners, horses, bicycles). For some reason, people seem to understand one way trails very well. It is believed to be a hold-over from training for driving automobiles.

Most bike traffic is on the yellow trail. The yellow trail is bi-directional, and goes between two popular EEL mountain biking areas, Malabar Scrub Sanctuary East, and Malabar Scrub Sanctuary West.

As you know, we have been in discussions with the EEL program on concepts that will establish a second E-W connector between these two areas, and will allow us to facilitate one way trails in both Cameron and the adjacent EEL properties. The goal would be to do this with minimal new trail (but where we have to build new trail, make it well done and interesting). We are closing on a plan using the proposed trails and markings that we have reviewed at the Greenways and Trails committee. As you know, our goal is to continue to improve the Malabar trail system, with better signage and markings, while trying to ensure that we fit in well with the overall trail area system.

So, in my humble opinion, one way trails will minimize almost all of these issues.

Thanks,
Murray Hann

From: Cindi Kelley [mailto:ckelley@townofmalabar.org]
Sent: Thursday, February 19, 2015 10:31 AM
To: Bunnie Knudson; Hans Kemmler; Patricia Foster & Helena Ausley; Vickie Thomas; Allen; Bob Wilbur; Chris O'Hara; Collette Buffaloe; Don; Drew Thompson; Hans Kemmler; M. Schoolfield; Hann, Murray; Pat Voltaire; Tim Milbourne (tmilbourn@cfl.rr.com); Tom Murdoch
Subject: FW: Cameron preserve Trail Safety
Importance: High

Good Morning All,

At the request of Park Board Chair Hans Kemmler, I am forwarding this information to you as an "FYI". Have a great day and a wonderful weekend.

Cynthia D. Kelley, C.M.C.
Deputy Town Clerk
Town of Malabar
2725 Malabar Road
Malabar, Florida 32950
(321) 727-7764, ext. 11
(321) 722-2234 (fax)

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From: Kemmler, Hans [<mailto:hans.kemmler@lmco.com>]
Sent: Thursday, February 19, 2015 10:21 AM
To: Cindi Kelley
Subject: Cameron preserve Trail Safety

Hello Cindi,

Please send this to the members of the Trails and Greenways Committee and the Park and Recreation board.

When Murray send a response, please do the same.

Murray: At the Parks and Recreation Board meetings, the subject of close calls has come up several times, and I want to get your opinion on a possible solution. People walking the trails at the Cameron Preserve say that occasionally, mountain bikers come around a tight corner, usually travelling head-on to the hiker, and the hiker must “jump out of the way” to avoid collision. They report that it happens more on the Yellow trail.

The general feeling of the P&R board is that “horses only,” “hikers only” or “bikers only” signs are not affective. We discussed posting caution signs at entrances, but that may not do much for the inner trails. Do you think it would be worth identifying several sharp turns and putting signs, or possibly convex mirrors in certain places?

I am looking to you because you have put in the more miles on these trails than anyone I know!

Thanks,

~Hans

~Hans Kemmler
Electronics Engineer Sr
Lockheed Martin
4401 Fortune Place
Melbourne, FL 32950
(321) 327-6352

Confucius say “Many man smoke, but Fu Manchu”

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TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 5
Meeting Date: March 18, 2015

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Playground Shade Structure

BACKGROUND/HISTORY:

Chair Kemmler asked that this be placed on the agenda for discussion and recommendation. He visited the park and saw that the shade structure is damaged and needs to be repaired or replaced. He is asking that the Board discuss this and make a recommendation for how this should be addressed.

ATTACHMENTS:

N/A

ACTION OPTIONS:

Discussion and recommendations