

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, JUNE 18, 2014
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. WELCOME OF NEW BOARD MEMBERS PATRICIA FOSTER & HELENA AUSLEY**
- E. PRESENTATIONS**
- F. CONSENT AGENDA**
 - 1. Approval of Minutes**
Regular Park and Recreation Meeting – 05/21/14
Exhibit: Agenda Report No.1
Recommendation: Motion to approve
- G. PUBLIC:**
- H. ACTION:**
 - 2. Convert Volleyball Court to Basketball Court at Malabar Community Park**
Exhibit: Agenda Report No. 2
Recommendation: Discussion & Recommendation
- I. DISCUSSION:**
- J. OLD/NEW BUSINESS:**
New Business:
Old Business: Placement of event signs
- K. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Kemmler**
 - **Fern Creek Crossing Park – Sastram**
 - **Huggins Park – Knudson**
 - **Malabar Community Park – Thomas**
 - **Thomas M. Eschenberg Memorial Park – Knudson**
 - **T&G Committee Liaison Report - Kemmler**
- L. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: June 18, 2014

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following 05/21/14

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting May 21, 2014

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
05/21/14 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Vickie Thomas at 7:30 pm. Prayer and pledge was lead by Chair Vickie Thomas.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

Chair Vickie Thomas
Vice Chair Bernadette Knudson
Hans Kemmler
Bill Sastram
Board Secretary Cindi Kelley

C. ADDITIONS/DELETIONS/CHANGES: Kelley asked Chair to add Agenda Item 6 – Board Applications Received, to the agenda after Agenda Item 4, Action Items, for discussion and recommendation. With no objections, Agenda Item 6 will be heard before Discussion Agenda Item 5.

D. PRESENTATIONS

E. CONSENT AGENDA

1. Approval of Minutes

Regular Park and Recreation Meeting – 04/16/14

Exhibit: Agenda Report No.1

Recommendation: Motion to approve

Discussion: Kemmler stated that on page 2; the discussion of Fern Creek Crossing Park, Korn stated he knew more about this. The minutes say that someone with a back hoe was there taking pictures and making complaints. It should state that someone was in the park with a back hoe and no one knew why. Kemmler also stated that on page 2 just before G; there is an incomplete sentence at the very end. It should say that Doug Proctor is donating two palm trees and he will be planting them at the Thomas M. Eschenberg Memorial Park.

MOTION: Kemmler/Knudson to approve the minutes of April 16, 2014 with noted corrections. VOTE: All Ayes.

F. PUBLIC:

G. ACTION:

2. Bench at Corey & Benjamin Road Bus Stop

Exhibit: Agenda Report No. 2

Recommendation: Discussion & Recommendation

Discussion: Kemmler stated that it would cost no more than \$250; did anyone see the need there? Kelley stated that it would not be just for the kids to use at the bus stop; anyone would be able to use it. Knudson stated there are a lot of kids in this area that use the bus stop. Thomas stated that she was at Gleason Park in Satellite Beach and every bench was donated and she feels that we could get this donated. Kemmler asked if she wants to go another way instead of spending the \$250. Kelley stated that we have tried to get things donated and it hasn't been successful. Thomas stated that we could

get this bench placed in a short time with spending the funds now and then concentrate on donations in the future. This is something that could be announced in the Mailboat and placed on the website that the TA is working on.

MOTION: Kemmler/Knudson to recommend to Council that a concrete pad and bench be installed at the corner of Benjamin and Corey Roads for the approximate cost of \$250.00. VOTE: All Ayes.

3. Convert Volleyball Court to Basketball Court at Malabar Community Park

Exhibit: Agenda Report No. 3

Recommendation: Discussion & Recommendation

Discussion: Thomas stated she was at the park; the court is full of sand spurs. She asked if we could put in more sand and a border to protect the court. Kemmler stated that the Board needs to figure out what we want to do. Do we want to keep it as a volleyball court or do we want to convert it to a basketball court. We need to decide before we do anything; need to do research to see what the cost would be to convert the area. Or we can just let it be as it is.

MOTION: Kemmler/Sastram to table until research the cost of converting to basketball court and bring back to Board at the June meeting.

Kemmler asked what research she would be doing. Thomas stated she has a friend who is the Parks/Recreation Director for Indian Harbor Beach. She will ask for her assistance with this.

VOTE: All Ayes.

4. Briar Creek Trail Crossing

Exhibit: Agenda Report No. 4

Recommendation: Discussion & Recommendation

Discussion: Kemmler brought this to the Board from the T&G Committee meeting; he provided the background information to the Board. The T&G Committee is working with the EELs people to get this trail in Brook Hollow more user-friendly. It could be made more passable with signage along the roadway to give the pedestrians as well as the motor traffic a heads up as to the trail. EELs have said they will chip in for the signage and paint for this project; it would be very minimal to the Town. Thompson stated that this was brought to the Park Board due to some funds needing to be spent. The reason it is also going before Council is the reduction in speed on the road from 35 to 20 mph. Thomas was in the meeting that Thompson had when they met in Brook Hollow. We want to make sure that traffic is aware of the crossing and that cars slow down before coming up to where the trail crosses the road. There is a curve and the trail is not very visible at all. The T&G Committee does not know if marking the trail will help with reducing the speed on the road or not. Thompson has proposed two signs to Thomas. The only cost to the Town would be the speed limit signs and maintaining them. Kemmler stated that the T&G Committee feels that there are enough people in Brook Hollow and traffic that this request would be warranted. Knudson stated to put the sign at the head of the curve to let the traffic know they are coming up upon the trail crossing.

MOTION: Sastram/Knudson to recommend to Council to install a 20 mph speed limit sign on either side of the trail crossing, trail crossing signs and pedestrian stripes at the trail crossing in Brook Hollow community.

Again, Kemmler stated that the cost would be very minimal to the Town. It was suggested to place the speed limit signs at the top of the board of Malabar and Palm Bay. Kemmler stated that he was free and could attend the RTCM on Monday, June 2, 2014 if Thompson or Thomas is not available.

VOTE: All Ayes.

At this time, Action Agenda Item 6 – Park Board Applicants, was heard

6. Park Board Applicants – Add on at Meeting

Exhibit: Agenda Report No. 6

Recommendation: Discussion & Recommendation

Discussion: Thomas stated that we have received two applications for the Park Board. Patricia Foster works with the Baptist Church and she does horse riding with the autistic children as well. Her mother, Helena Ausley, would also like to be on the Board as well. Kemmler asked how many positions. Kelley stated that there is one full member position and two alternate positions. Kemmler asked if Patricia Foster should be recommended as a full member; Thomas stated that she should as she drives; Helena Ausley as an alternate.

MOTION: Kemmler/Knudson to recommend to Council that Patricia Foster be recommended as full member and Helena Ausley as an alternate member to the Park Board.

VOTE: All Ayes.

H. DISCUSSION:

5. Location and Shape of Retention Ponds with SR 514 Road Widening Project

Exhibit: Agenda Report No. 5

Recommendation: Discussion

Discussion: Thomas stated that this is merely a study and wonders if it will ever come to fruition. Kemmler stated that it will; there are rules that must be followed to make this project happen. Atkins is taking the suggestions from the residents and the Town and are making their improvements to get the ball rolling. Kemmler requested that this be brought to the Board. He gave a brief overview of what he has heard and seen from attending the meetings. Changes are being made in the road as the bosses are taking suggestions into account. The plans will be narrowed down and brought back to the Town within the next 6 months with their recommendations.

Kemmler stated that the ponds and basins are some of the hardest things to get worked out for the project. At the T&G Committee meeting, one of the members brought up this as in most cases, the ponds and basins are built in a rectangular shape and fenced in. If the Town could maintain the retention pond, it may be able to be incorporated into one or more of the parks; made to look more inviting without the fencing and possibly have a trail around the pond.

Kemmler stated he brought this to the Board for them to starting thinking about this part of the project. The Atkins Group is doing their best to take care of the trail crossing at Marie Street. He gave a brief overview of what was discussed at the May 12th T&G

Committee meeting. Sastram stated he would like to see sidewalks around the ponds; people would use the parks more with this type of feature. Kemmler stated he will look into this more and report what he finds out to the Park Board. Knudson asked if one of the plans for Malabar Road is to bypass Malabar and go down Glatter Road. Kemmler stated this is not an option because at the end of Glatter is the railroad; can't be done because of the rules of the railroad. There would have to be a flyover and it is cost prohibitive and there isn't enough room between Glatter and US 1; it would be way too steep for a flyover. Kemmler stated that no action is needed at this time; he just brought it up for future knowledge.

I. **OLD/NEW BUSINESS:**

New Business:

Old Business:

Thomas stated that the sign in front of the Fire Department didn't have this evening's meeting listed; it wasn't listed last month either. Kelley stated that the meeting is noticed in the glass box outside of Town Hall; the only place it is required to be posted, and also at the Post Office. The Board has gotten used to it being posted on the sign at the Fire Department but that is not required to post it there. Kemmler stated that when we get the signs up that Sastram built, we can post the meetings on them. Kelley stated that she will get with staff about the stickers needed for the top of the signs. Sastram stated it needs to be at least 8" in diameter. Thomas asked if Sastram would like to be the one to present the signs to Council since he built them. Thomas stated she will get with TA and Building Department regarding the setbacks for the signs. It was mentioned that the sign for Weber Road should be placed at the Thomas M. Eschenberg Memorial Park. Knudson stated that she thought it should be placed at the end of Weber Road at Malabar Road so people who are waiting to get on Malabar Road can see the sign.

Kemmler brought up the subject of the flag poles for the Malabar Community Park. The one that Vail has at his property is silver and 20'8". The one that Korn got donated is at the PW yard. Kemmler has asked that Miliore give him the measurements of the flag pole along with the color. Kemmler stated that he is working on this project.

Knudson state that the Pepper tress at the Thomas M. Eschenberg Memorial Park are in need of attention. Sastram stated that you could not squeeze another car into the parking lot on Tuesday with all the cyclists. Thomas stated that Doug Proctor, The Palm House, is willing to assist with this project. The Board discussed what needed to be done at the park and made the following recommendation to Council:

MOTION: Kemmler/Sastram to recommend to Council that the Town staff go in and bush hog the grass 100' west past the signs at the Thomas M. Eschenberg Memorial Park and provide the full-strength Roundup to kill the Pepper Trees the same distance back in preparation to landscape the park. If PW staff is not available, then Park Board Members will go out and spray the trees. VOTE: All Ayes.

J. BOARD MEMBER/STAFF REPORTS:

• **Cameron Preserve – Thomas**

Thomas reported that there are motorized vehicles using the trails. There is a lot of toilet paper on the trail; she and her husband walk the trails all the time and take a trash bag to pick up the trash along the way. The area around the picnic table is being kept nice.

• **Disc Golf Park – Kemmler**

Kemmler reported that the park is looking good. The PW staff is keeping it mowed; there is no standing water at this time. There are two Cypress trees that have been donated and planted. The 40' bridge has some boards that were bowed; they have been replaced with a total of 4 boards.

• **Thomas M. Eschenberg Memorial Park – Knudson**

Knudson stated that this park has been reported on and a recommendation has been made to Council.

• **Fern Creek Crossing Park – Sastram**

Sastram reported that there is fishing in the creek; the back hoe was back to clean out the creek. Not sure they can to anymore until they figure out what they are going to do with Malabar Road

• **Huggins Park – Knudson**

Knudson reported that she did not check on this. Sastram stated that the park is being mowed and remains closed.

• **Malabar Community Park – Thomas**

Thomas reported that the bathrooms have no toilet paper; looks good except for the volleyball net is frayed. Knudson asked if the tennis court bench has been fixed. Thomas stated that she did not look at that. Thomas asked that one of the Board members go look at it and report it to the TA

• **Trails & Greenways Liaison Report – Kemmler**

Kemmler reported on this earlier in the meeting with the Brook Hollow Trail Crossing.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Kemmler/Sastram to adjourn the meeting.** **VOTE: All Ayes.** This meeting adjourned at 8:50 pm.

By: _____
Vickie Thomas, Chair

ATTEST:

Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: June 18, 2014

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Convert Volleyball Court to Basketball Court at Malabar Community Park

BACKGROUND/HISTORY:

At the last Park Board meeting, a motion was made to table this discussion until some research into the cost of converting the volleyball court to a basketball court could be done. Chair Thomas will report her findings on the research at this meeting.

ATTACHMENTS:

N/A

ACTION OPTIONS:

Discussion and recommendation