

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, APRIL 16, 2014
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. PRESENTATIONS**
- E. CONSENT AGENDA**
 - 1. Approval of Minutes**
 - Regular Park and Recreation Meeting – 03/19/14**
 - Exhibit: Agenda Report No.1**
 - Recommendation: Motion to approve**
- F. PUBLIC:**
- G. ACTION:**
- H. DISCUSSION:**
- I. OLD/NEW BUSINESS:**
 - New Business:**
 - Old Business:**
- J. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Kemmler**
 - **Fern Creek Crossing Park - Sastram**
 - **Huggins Park – Knudson**
 - **Malabar Community Park – Thomas**
- K. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: April 16, 2013

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following 03/19/14

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting March 19, 2014

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
03/19/14 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Vickie Thomas at 7:30 pm. Prayer and pledge was lead by Chair Vickie Thomas.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

Chair Vickie Thomas
Vice Chair Bernadette Knudson
Hans Kemmler
Bill Sastram
Board Secretary Cindi Kelley

C. ADDITIONS/DELETIONS/CHANGES:

D. PRESENTATIONS

E. CONSENT AGENDA

1. Approval of Minutes

Regular Park and Recreation Meeting – 2/19/14 & 03/13/14

Exhibit: Agenda Report No.1

Recommendation: Motion to approve

Discussion: None

MOTION: Knudson/Sastram to approve the minutes of February 19, 2014 & March 13, 2014 as presented. VOTE: All Ayes.

Thomas advised the Board that, with the recommendation of the Board, Council unanimously voted for the grant application submittal.

F. PUBLIC:

G. ACTION:

2. Town of Malabar Event Signs

Exhibit: Agenda Report No. 2

Recommendation: Discussion & Recommendation

Discussion: This was brought to the Board at the last meeting by Knudson. She would like to see the same type of signs that are posted throughout Palm Bay announcing different events the city is putting on. She would really like to see this happen before the Cowbell 5K Trail Run that is taking place on Sunday, April 13th. Knudson stated she spoke with personnel at Palm Bay and they are really easy to do. Thomas stated that this could be a project for the Scouts. Knudson stated that she didn't think so; too many hands in the pot will take too long to get it accomplished in time. Kelley stated that the next RTCM is not until the 7th of April. This needs to go to them for their approval of the signs and funds to spend for them. Sastram stated that he would research the prices for the materials; Knudson stated she will get the pricing for the sign part. Sastram stated that he needs to know the size of the sign and he will build a frame with grooves to fit it; all you need to do is slide the signs into place. Both will get the information to Kelley so it can be passed on to Council for their review.

Knudson stated that the registration for the Cowbell 5K Trail Run is way down this year and she doesn't want to see such a great event fall by the wayside because circumstances happened that this was not advertised as it has been in the past. Thomas stated that the last two runs were connected with Springfest. Knudson stated she doesn't know why it was separated from Springfest. But she doesn't want the lack of participation to keep it from happening each year because we are a rural, outdoors community and it is a really great event that the Town puts on.

MOTION: Sastram/Knudson to make a motion to make a prototype to present to Council and at that time provide the cost of the sign for them to view and vote on. The Board would like to request that Council approve the sign at the next RTCM so they can get started to hopefully have it available before the Cowbell 5K Trail Run. This will be a generic multi-use sign that will be available for any and all Town functions. VOTE: All Ayes.

3. Donated Bell for Town of Malabar

Exhibit: Agenda Report No. 3

Recommendation: Discussion & Recommendation

Discussion: Thomas brought this to the Board at the last meeting. It was discussed at that time to take it to Brian Vail for him to look at and "fix". He stated that it isn't broken in any way and can be used as is. Sastram stated that when you ring the bell, the ringer comes undone. It needs to be welded. After discussing the various ways to fix the bell, Sastram asked Thomas to bring it to him and he will tack weld it. He asked where the bell is going to be stationed. Thomas stated that she would like it to be mobile so it can be at Town functions. Sastram stated it could be put on a table and wrung.

No motion is needed at this time. The bell will be taken to Sastram for him to work on it and get in working condition.

H. DISCUSSION:

I. OLD/NEW BUSINESS:

New Business:

Thomas gave an update on the Eschenberg Park; TA advised that the pepper trees had been removed and Mrs. Eschenberg is concerned about the barren look of the park now. TA made a suggestion to Thomas to ask Sastram what he thought about doing out there with his background. Sastram asked what the land will be used for. Thomas stated that it is to look pretty at this time until we decide what we want to do with the land. Sastram stated to grind the pepper tree stumps down as far as they can be taken and put sod out there. Without doing the grinding of the stumps, anything put out there will be choked by the pepper trees as being cut doesn't kill them. Thomas stated she would make contact with the TA about Sastram's suggestion for the park.

Old Business:

None

J. BOARD MEMBER/STAFF REPORTS:

• **Cameron Preserve – Thomas**

Thomas reported that the area next to the picnic table that she has been speaking of at past meetings looks great. There is action still going on with motorized vehicles. Tree branches are falling and needs to be clean up; need to have the T&G Committee look at this as the Cameron Preserve falls within their scope.

• **Disc Golf Park – Kemmler**

Kemmler is excused. Thomas stated that there is a lot of traffic out there.

• **Fern Creek Crossing Park – Sastram**

Sastram reported that the bank of the creek has been cut but the rest of the park has never been touched with a mower. It is quite disappointing. The path that was in there is completely gone. What is there has rotted away.

• **Huggins Park – Knudson**

Knudson reported that it is still closed.

• **Malabar Community Park – Thomas**

Thomas reported that it looks really good; nothing bad to say. There are a lot of people enjoying themselves at the park.

Knudson brought up Springfest; stated that we need pictures for the photo contest. She would like to have a picture from Thomas and Sastram for the contest. Thomas stated that she has been promoting it. It isn't posted at the Disc Golf Park and should be. We will probably have pictures coming in at the last minute.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Sastram/Knudson to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:10 pm.

By: _____
Vickie Thomas, Chair

ATTEST:

Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____