PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, JANUARY 15, 2014
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA

AGENDA

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

C. ADDITIONS/DELETIONS/CHANGES

D. PRESENTATIONS

E. CONSENT AGENDA

1. Approval of Minutes
Regular Park and Recreation Meeting – 12/18/13
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

F. PUBLIC:

G. ACTION:

H. DISCUSSION:

I. OLD/NEW BUSINESS:
New Business:

Old Business:

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**
- **Disc Golf Park – Knudson**
- **Fern Creek Crossing Park - Siegmann**
- **Huggins Park – Sastram**
- **Malabar Community Park – Thomas**

K. ADJOURNMENT

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR

PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: January 15, 2013

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:
Attached are the summary minutes for the following 12/18/13

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting December 18, 2013

ACTION OPTIONS:
Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
12/18/13 MEETING MINUTES

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Vickie Thomas at 7:30 pm. Prayer and pledge was lead by Chair Vickie Thomas.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

Chair Vickie Thomas
Vice Chair Bernadette Knudson, excused for work
Hans Kemmler
Bill Sastram
Board Secretary Cindi Kelley

C. ADDITIONS/DELETIONS/CHANGES

D. PRESENTATIONS

E. CONSENT AGENDA

1. Approval of Minutes
Regular Park and Recreation Meeting – 11/20/13
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion: Sastram stated on that under #2, volleyball court, it should state that per truck load should be added to $400 for sand. Also, under #3, Sastram stated that where it says a putting green for Huggins Park should state for a driving range. Kemmler stated that under I3, retro-fit of Huggins Park discussion of things to do with the land, where Doug Proctor is mentioned should also state that a community garden was being discussed.

MOTION: Kemmler/Sastram to approve the minutes of November 20, 2013 with corrections as noted. VOTE: All Ayes.

F. PUBLIC:

G. ACTION:

H. DISCUSSION:

2. Volleyball Court @ Malabar Community Park - Knudson
Exhibit: Agenda Report No. 2
Recommendation: Discussion & Recommendation

Discussion: Sastram reported that he did some checking as far as material goes for rejuvenating the park and/or changing it. To rejuvenate it would be more expensive; paced it off and it will take $600 to $1000 for sand as we would need sifted and marsh sand. The only sand available in this area would be concrete sand. It is a minimum of $40 per yard and we would need 16 to 17 yards of sand to bring it up to 4" of sand. Thomas asked if this work was done, would the people come to use the court. The sand on site is full of weeds. It may be cheaper to till it over and not put anymore sand down. Kemmler asked how do we find out if people would be interested in the court.

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Sastram stated that we could also put in a putting green; a 15' x 20' space would cost approximately $1000 to $1300 using artificial grass. Thomas asked what his recommendation would be. Sastram stated he wondered if people would come for a putting green. It would be a very minimal amount to till the sand and it will take some maintenance to keep the weeds away. Thomas stated that this would be the most economical way to do this area of the park. She stated she would speak to the TA to see if this could happen. The Board could set a specific time to see if people are interested in the volleyball court; if no interest, then the Board could consider making a change. Kemmler asked for a period of time; Thomas stated to Springfest. Kemmler stated to give it 6 months. At Springfest, people will know it's there. We could put a notice in the kiosk at the Disc Golf Park; give it to July 4, 2014. Thomas will get with TA regarding the tilling of the land.

3. Repair of Ramp at Bridge @ Malabar Community Park - Sastram
Exhibit: Agenda Report No. 3
Recommendation: Discussion & Recommendation

Discussion: Thomas stated that Council Member Korn is really passionate about this. Sastram stated that he went out to the park and took some pictures; there are 2 options to correct this. We can extend the ramp with handrails to the end or we could put up a gate barrier. The least expensive of the 2 options is the gate barrier; it would cost under $100 while the extension of the ramp would cost almost $200. Kelley will provide the pictures to the TA so she is aware of the options the Board discussed.

4. Movement of Picnic Table @ Cameron Preserve – Thomas
Exhibit: Agenda Report No. 4
Recommendation: Discussion & Recommendation

Discussion: Thomas stated that she took pictures of the picnic table area; the weed-eating has been improved but it still needs work. People are really using this area. Kemmler stated that the kiosk materials were purchased and a work date had been set with the T&G Committee to build the kiosk and have it installed. The best place for the picnic table would be in the front. Also the kiosk will be in the way of the Cameron Preserve sign as it is tall and the kiosk is full-size. They proposed to take the sign and put some eye hooks in it and hang it with a chain. The work day was set for mid to end of January with the T&G Committee members.

5. Retro-fit of Huggins Park – Kemmler
Exhibit: Agenda Report No. 5
Recommendation: Discussion & Recommendation

Discussion: Kemmler reported that on 12/6/13 he visited the Nemo Community Garden in Lockmar Estates In Palm Bay. He stated that he spoke with the people who do the work in the garden. They have a group of people who are involved and pay a yearly fee to participate in the project. The funds pay for the materials needed to keep the garden going and they were able to purchase a generator for watering the garden with these funds. Kemmler stated we would need to see what the interest is for something like this. Thomas stated that people that she knows already have gardens at their homes. We could set up a display at Springfest to see what the interest would be. Kemmler stated

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that for a ½ acre would be approximately $3000 for irrigation and well with a generator. The cost of gas is very minimal for the generator.

6. Set Date for Work Day at Malabar Community Park for Playground Equipment Repairs/Maintenance – Thomas

Discussion: The Board is in agreement that they will need to have tape and signs to close the playground equipment for maintenance. They will take a weekend to get the work done; start on Saturday and finish on Sunday. Sastram stated that he would need to leave in the afternoon on Saturday for a previous commitment; the earlier in the day on Saturday the better for him. The date was set for Saturday, 1/11/14 at noon and 1/12/14 at 10 am. The playground will be closed from Saturday 1/11/14 at noon until Tuesday, 1/14/14 am to allow the equipment to have plenty of time to cure.

I. OLD/NEW BUSINESS:

New Business: Kemmler reported from the T&G meeting regarding the cross-over at Malabar & Marie Street. There have been emails going back and forth with Chair of T&G and TA. It would be good for each member of the Board to put their thoughts in writing and provide to FDOT so they are aware of what the Town is attempting to do with the trail crossing at Malabar and Marie Streets; we want to lobby the TPO and ask for consideration for signage, light or cross walks in place as the trail crosses now. Thomas stated that she would be at the 1/6/14 Council meeting to discuss speed issues and the US 1 incident; she will bring this up at the meeting as well. She stated that Thompson may want to attend the Council meeting as well.

Sastram stated that the swing over at the Community Park is broken. Prices on replacement swings provided. He suggested that we take the swings from Huggins Park and put them over at the Malabar Community Park until the funds are available to order the new swings. Thomas stated she would speak to TA about this.

Sastram stated he needed to vent; Fern Creek Park has a rotten bench and it has been there for months. Thomas reported that the fence is being looked at for moving back. Sastram stated that someone picked up the wood and left the rest of the bench there; should remove the rest of it and replace it or just take it out altogether. When weed-eating, the maintenance crew never took care of this.

Old Business:

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas reported that the table needs more attention with the weed-eating. Picking up branches and bottles in the park. Bicyclists are going pretty fast; could be safety issue.

- **Disc Golf Park – Kemmler**

Kemmler reported on the tee pads that were maintained/repaired. Saturday will complete the dirt pile. It will look real nice for the tournament on 1/4/14.

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- **Fern Creek Crossing Park** – Sastram

Sastram reported on this in new business.

- **Huggins Park – Knudson**

Knudson is excused. Thomas stated that we will move the swings with the TA's blessing and they are in good shape to move them to Community Park

- **Malabar Community Park – Thomas**

Thomas reported that she hadn't been there. Sastram stated that there is a rotted board on the bridge heading into the park from the restroom side. Thomas reported that Doug Proctor stated that they will be glad to help with bushes. Thomas stated she will visit the other nurseries in the areas; not receptive to phone calls as no one was available to speak to.

Sastram spoke of Huggins Park; what if land was donated to Habitat of Humanity for houses. Need to find out how the land was acquired.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Kemmler / Sastram** to adjourn the meeting. **VOTE:** All Ayes. This meeting adjourned at 8:40 pm.

By:_____
Vickie Thomas, Chair

ATTEST:

_____
Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____

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Malabar Community Park bridge
1850 Malabar Rd

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