

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, SEPTEMBER 18, 2013
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. PRESENTATIONS**
- E. CONSENT AGENDA**
 - 1. Approval of Minutes**
Regular Park and Recreation Meeting – 08/21/13
Exhibit: Agenda Report No.1
Recommendation: Motion to approve
- F. PUBLIC:**
- G. ACTION:**
 - 2. Direct Representation – Bathroom Grant @ Trailhead**
Exhibit: Agenda Report No. 2
Recommendation: Discussion and action
- H. DISCUSSION:**
Dedication of the Thomas M. Eschenberg Memorial Park
- I. OLD/NEW BUSINESS:**
New Business:
Old Business:
- J. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Kemmler**
 - **Fern Creek Crossing Park - Sastrum**
 - **Huggins Park – Knudson**
 - **Malabar Community Park – Thomas**
- K. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: September 18, 2013

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following 08/21/13

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting August 21, 2013

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
08/21/13 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Vickie Thomas at 7:35 pm. Prayer and pledge was lead by Chair Vickie Thomas.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

Chair Vickie Thomas
Vice Chair Bernadette Knudson, excused for illness
Hans Kemmler
Bill Sastram
Board Secretary Cindi Kelley

For the record, previous board member Bob Siegmann is present as well.

C. ADDITIONS/DELETIONS/CHANGES: None

D. PRESENTATIONS

E. CONSENT AGENDA

1. Approval of Minutes

Regular Park and Recreation Meeting – 07/17/13

Exhibit: Agenda Report No.1

Recommendation: Motion to approve

Discussion: Kemmler reviewed the minutes and found nothing

MOTION: Kemmler/Sastram to approve the minutes from July 17, 2013 as presented. VOTE: All Ayes.

F. PUBLIC:

Bob Siegmann, 2305 LaCourt Lane, came forward and addressed the Board. He stated he had a box of information to turn back in regarding Park Board business. This is all the information he had while on the Board. Also, the records have the bicycle traffic rules with them. Kemmler asked about the map from the T&G meeting. Siegmann stated that it's the map with all the trails and conditions of the roads. All the stuff from the bicycle survey is there as well.

MOTION: Thomas/Kemmler moved for the Board to accept the box of information from Bob Siegmann. All Ayes.

At this time, the Board moved to hear the presentation with the bathroom grant until Drew Thompson came to the meeting. If he comes in later, the Board will hear from him.

G. ACTION:

2. Direct Representation – Bathroom Grant @ Trailhead

Exhibit: Agenda Report No. 2

Recommendation: Discussion and action

Discussion:

MOTION: / to recommend to Council that Drew Thompson, Chair of the Trails & Greenways Committee, be approved as direct representation for the bathroom grant at the Trailhead. VOTE: All Ayes.

H. DISCUSSION:

3. Thomas M. Eschenberg Memorial Park Ideas/Opinions (Thomas)

Exhibit: Agenda Report No. 3

Recommendation: Discussion

Discussion: Thomas reported that all but Kelley was at the observation walk. She asked for comments. Kemmler stated that the park was over-grown; he thought that there would be a path cut through the park. Thomas stated that the Eschenberg children couldn't finish the walk because it was so tall and wet. Sastram stated at an earlier meeting that we need to take care of the parks we have and get them in shape before we take on another park. Kemmler stated that this land was acquired through the State; we are required to keep the invasive trees out of the trails and we cannot put anything permanent there with the exception of restrooms. Thomas stated that several people have approached her and would like to see it as a dog park. Also, with the popularity of the Disc Golf Park, we could have a second one or close the existing one and move it to the bigger park.

Thomas asked what it would take to move the disc park to this area. Kemmler stated that a lot of blood, sweat & tears went into getting the Disc Golf Park in shape. Kemmler stated that the new park is huge and would serve as two separate areas if that is what they would like to see happen. The park goes to the back of the Berri Patch preschool and there is potential for a disc golf park out there. Thomas asked if he thought we could get 100% from businesses and volunteers so that it wouldn't cost money to the Town. Kemmler stated that we may be able to get the prisoners to help rid the park of the Brazilian Pepper trees. Sastram spoke that we could put the Disc Golf Park out there but the Town doesn't need to of the same park. We could move the stuff from the smaller park to the larger park. Thomas stated that maybe this would be the area to have a dog park. Kemmler stated that you can't move the cement pads that were put in; money was spent to make the Disc Golf Park what it is today. Thomas asked what the issue is if we had two parks.

Kemmler stated that park doesn't need to be designated right now; it's been designated by its name. We need to clean out a little bit and see what the interest for the park is. Thomas also stated that people are interested in an area where the Scouts could have camp sites. Kemmler stated that camping would be a use that is allowed for this land; it may be of interest at the creek area as that is the only area with trees to provide shade.

Sastram asked Kemmler how many acres are needed for the disc golf park. Kemmler stated that the park we have now is 8.5 acres and is very well planned out; it is still small in size for the use of the park. With the 17.5 acres at the Thomas M. Eschenberg Memorial Park there is plenty of room for a disc golf park; 10 to 12 acres would be enough space; split the use of the park. Kemmler asked if we should request assistance from the prisoners to help clear out the Brazilian Pepper trees; Thomas should make

contact with TA to make the request; if can't, then make a recommendation to Council. Thomas stated she would take this action item on to contact TA for this request. Sastram stated that the prisoners have been working all week along Malabar Road getting things ready for the road widening project.

I. DISCUSSION:

J. OLD/NEW BUSINESS:

New Business:

Thomas reported that a sign had been placed at the entrance of Cameron Preserve for no pets allowed on the trails. It was a bogus sign; she contacted the TA and was informed that the Town didn't place the sign. Thomas also reported that she contacted the EELs; was told that the Cameron Preserve isn't their property and they did not place the sign. The sign has been removed from the entrance way.

Thomas gave a brief overview of the situation with the resident of Glen Brook. A good Samaritan citizen found the body. There seemed to be an issue with who had jurisdiction and the family of the deceased was wondering how long before the body could be removed. Thomas felt that there should have been communication with law enforcement to the TA; she called to let TA know and then called back to say that he had been found and was being assessed. Thomas feels that the TA should be in the loop if someone is missing in "her" town. Felt it could have been handled better for the family members. She also sent out a thank you to Murray Hann and his group for getting out there to assist with the search.

Old Business:

K. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

See above report from Thomas regarding Cameron Preserve and missing person.

- **Disc Golf Park – Knudson**

Kemmler reported that it is in good shape and is looking good. The grass had grown to 24 to 36 inches; requesting that the grass be cut when reaches 12 inches tall. Mark Miller, Hans Kemmler and Bob with the dog Chewy built the benches. Park is in really good shape and 18 people showed up on Tuesday to play and also 18 people came out on Saturday. He thinks he may do a contest for a picture of the park to put on Facebook for advertising.

Thomas stated that Robert Wicker is going to take pictures of each of the park. Kemmler stated that if he had a good one of the park, he would use it as a watermark on Facebook.

Kemmler also stated that he would like to keep an eye on the shade structure at the playground at Malabar Community Park. It seems to be a knee-jerk reaction to remove it at the sign of a hurricane and then it stays down for months. Kelley explained that she

puts all requests made by the Board in the minutes; doesn't want the Board to think information isn't getting to the TA. However, when a threat of a hurricane comes to the attention of the TA, the PW staff is instructed to take it down and leave it down until the end of hurricane season. It takes special equipment and all of the PW crew to get the shade structure up and down from the equipment. It will not be taken down and put back after each hurricane occurrence. Thus far this year, we haven't had a real threat; hopefully we won't.

- **Fern Creek Crossing Park – Need to assign Park to Board Member**

Sastram reported that the parking issue spoken about at the last meeting is doable. It will not cost too much money to have parking at this park. If we move the fence in some and put fill dirt there to build up the area then parking will be created. Kelley gave a brief description of the TA's spending threshold. Sastram stated that fence needs to be moved back 10' where the small section of fence is. Thomas asked Sastram, since he reports on the park, to make contact with the TA to discuss this project with her. If needed, a field trip could be arranged.

Sastram stated that the bench that was collapsed had been removed from the park. He had pictures of the park and everyone was able to view them. Kelley stated that if he brings in the card from his camera she would have the pictures available on the screen prior to the meeting. Sastram stated that the over-growth is so thick you can't even see the Corey Road side. If it gets cleaned out and the trees cut back, the park would be more appealing.

- **Huggins Park – Knudson**

Knudson is excused.

- **Malabar Community Park – Thomas**

Thomas reported that being out of town; she didn't get a chance to look at the park. It looked good the last time she was able to see it. Thomas said she would look at the equipment for the rust spots.

With Drew Thompson not present, the Board will listen to his presentation at the next meeting.

L. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Kemmler/Sastram to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:20 pm.

By: _____
Vickie Thomas, Chair

ATTEST:

Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____

DRAFT

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: September 18¹, 2013

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Direct Representation – Bathroom Grant @ Trailhead

BACKGROUND/HISTORY:

At the 6/10/13 T&G meeting, it was discussed that Drew Thompson have direct representation with regards to the bathroom grant at the Trailhead. He has asked that this be discussed and action taken by the Parks Board to make recommendation to Council.

ATTACHMENTS:

- Portion of draft minutes from T&G June 10, 2013 meeting

ACTION OPTIONS:

Discussion and action

3. Trails & Greenway ("TG") Idea List (to include Civic Service/Scout Projects)

Thompson briefly presented the Excel file and asked that T&G Committee members convey additions and changes to him so that the document could be grown from one version of the same file. He asked if additional fields and/or summary formulas were needed and mentioned that the list would be prioritized based on a variety of values to be determined by the group. Thompson asked that the group review the document for future meeting discussions.

4. Review of Trails & Greenways Grants & Tangible Project Priorities

Wilbur presented the idea of a new schoolhouse trail from the Al Tuttle Trail entrance at the Sand Hill Trailhead #1 along the old Malabar Road bed to an existing fire break to be the next trail project. The group agreed with Hann offering to develop the PowerPoint and run the idea past EEL Program staff. Kemmler offered to take pictures and Thompson offered to write a summarization of the idea.

5. Set Next Field Event and/or Tune-up Target / Date / Time

The new park honoring Tom Eschenberg was discussed. The group thought that a trail connection to the park should be investigated. A date was set for available committee members to have a field trip observation of the new Eschenberg Park. Possible trail connections could be discussed later, pending review of observations. The "hike" was scheduled for June 26th at 6 PM. Wilbur offered to mow an observation path prior to the event. Thompson offered to obtain an okay for the mowing from the Town of Malabar.

H. OLD/NEW BUSINESS:

The group discussed the upcoming SR 514 Malabar Road PD&E Study meeting to be held on June 11th at Palm Bay Hospital. Thompson said that he would attend and represent T&G interests in the project. The group recommended the following be conveyed:

- Inclusion of a horse capable pedestrian bridge at the Marie Street intersection to accommodate the South Brevard Linear Trail.
- Bus service to Marie Street, Malabar Scrub Sanctuary and the Malabar Post Office.

Hann recommended that Thompson be recognized by Town of Malabar to represent Town of Malabar regarding the ADA Restroom Grant Application for follow-up. A respective motion was made and approved by all.

I. ADJOURNMENT:

MOTION: Hann/Wilbur to adjourn. Meeting adjourned at 8:15 PM.

BY: _____
Drew Thompson, Chair

ATTESTED BY:

Cindi Kelley, C.M.C.
Recording Secretary

Date Approved: _____