PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, APRIL 17, 2013
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA

AGENDA

A. **CALL TO ORDER, PRAYER AND PLEDGE**

B. **ROLL CALL**

C. **ADDITIONS/DELETIONS/CHANGES**

D. **PRESENTATIONS**

E. **CONSENT AGENDA**

1. **Approval of Minutes**
   Regular Park and Recreation Meeting – 03/20/13
   Exhibit: Agenda Report No.1
   Recommendation: Motion to approve

F. **PUBLIC:**

G. **ACTION:**

H. **DISCUSSION:**

I. **OLD/NEW BUSINESS:**
New Business:

Old Business: Update on Sand Hill Trail Head Restroom Grant

J. **BOARD MEMBER/STAFF REPORTS:**

- **Cameron Preserve – Thomas**
- **Disc Golf Park – Knudson**
- **Fern Creek Crossing Park - Siegmann**
- **Huggins Park – Sastram**
- **Malabar Community Park – Korn & Thomas**
- **Trailhead – Siegmann**

K. **ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR

PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: April 17, 2013

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:
Attached are the summary minutes for the following 03/20/13

ATTACHMENTS:
- Draft Minutes from Park and Recreation regular meeting March 20, 2013

ACTION OPTIONS:
Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
03/20/13 MEETING MINUTES

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Vickie Thomas at 7:30 pm. Prayer and pledge was lead by Chair Vickie Thomas.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

Chair Vickie Thomas
Vice Chair Bernadette Knudson
Bob Siegmann
Bill Sastram
Dick Korn
Board Secretary Cindi Kelley, excused
Recording Secretary Debby Franklin

Also Present: Drew Thompson, Chair of Trails and Greenways Committee; Murray Hann of the same committee.

C. ADDITIONS/DELETIONS/CHANGES

D. PRESENTATIONS

E. CONSENT AGENDA

1. Approval of Minutes
Regular Park and Recreation Meeting – 02/20/13
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion: Dick said he didn't get the minutes or the package, only the agenda face sheet. Vickie said give him time to read them.

MOTION: Dick / Bill to approve the minutes from February 20, 2013 meeting as presented. **VOTE**: All Ayes.

F. PUBLIC HEARING:

2. Grant Application – Restrooms @ Sand Hill Trailhead
Exhibit: Agenda Report No. 2
Recommendation: Discussion & Recommendation to Council for Support of Sand Hill Trailhead Grant Application

Vickie explained why they were reapplying. Because of maintenance it was considered a park and they will explain that it was a trail head. Vickie gave Drew Thompson the floor to go over the grant application and why it was rejected. The Sand Hill grant application has been submitted several times. It is quite extensive application. Based on the letter from the FDEP they have reworked the narrative at the Trails and Greenways Committee last Thursday. They adjusted the slides to provide the most current information. This agency has viewed this property as a park. They proceeded with making a request to the Park Board to ask Council to resubmit the application by the March 31 deadline. They added pictures showing the trails going into the trailhead. They also emphasized the new Al Tuttle Trail that is hard surfaced to be assessable for handicapped. They recommend they take this verbiage. Either a

proclamation naming this as a trailhead as well as what Bob Siegmann had said earlier that it is that recognition be made to Council that this is Trails and Greenways Trailhead officially named the Sand Hill Trailhead developed with OGT grant funds.

Dick suggests the recommendation come from the Parks and Recreation Board with emphasis on the Recreation aspect of the Board. Drew said that is a good point and he will make sure it is so noted. Assumption of meaning of definitions, it might behoove the Town to make a definition for a trailhead.

Drew read the T&G comments asking the Park & Recreation Board to request Council prepare a proclamation recognizing the Sand Hill Trailhead as part of a trail system. Drew said it is already very popular. He referenced an assisted living facility at the NW area of the trail system. Dick said that the handicap group that finds homes for horses and lets the kids use the trailhead to ride.

Also the easements to the south for .22 mile and .5 miles south to Hall for access to the Jordan Scrub.

Bunnie said they have many home schooled kids in her neighborhood and they can now get to the library by crossing at Malabar Road and Marie Street and proceeding up the trails.

Dick said any group from the Assisted Living folks at Glenbrook to the kids on bikes and young families with small children in strollers. Drew said you don't have to hide any aspect of it. It is a win/win situation for everyone.

Drew said few things have caught on so quick. Drew showed some of the new pictures showing the entrances to the trails and also the proposed location of the ADA restroom and an ADA parking area so they can go from their car, to the restroom and then access the trail and go all the way up to Turkey Creek in Palm Bay. They are also going to have fold out pages. Laminated pages will be done for the detailed pictures. The details of identifying the trails has been added, where the trailhead is relative to the trails. He has also added a larger over view of how the Al Tuttle Trail comes in. Behind the school house the trail meanders around the swale area. That area is paved to allow handicap people to safely navigate that area. Do we have any pictures of anyone in wheel chairs and strollers? Dick asked about the signage that identifies it as the trailhead. Drew said the one at the corner of Marie and Malabar Road can only be seen heading west. If you are coming from the west it is difficult to see. If we can cut it back it will help. If we can cut it back and then take a picture showing that it is visible, also enhance the signage.

Bunnie said the ribbon cutting at Al Tuttle Trailhead as part of the SpringFest celebration. Drew said the Mayor was at the T&G Committee meeting and mentioned it there as well.

Drew said they have limited time to prepare this and if it is possible to also do the event as part of SpringFest events they can then focus on that possibility of that.

Drew said they emphasis the rural residential community. Vickie said also no one has to cross a single street in doing the 5K and 10K. She would like to have a better web presence on what

Malabar has to offer for Trails and Recreation. Drew said they are out of maps because they are so well used. If they can produce a QR code and know where they are on the trails as well as where the restroom are located. Drew said another big user group is the birders. Drew said Murray Hann provided many pictures showing the trailhead and how it relates to the entrance to the trails. This is a trailhead, not a park. Bunnie said Malabar is divided by Malabar Road. You only have to cross Malabar at Marie Street now to continue to the north to Palm Bay and to the south to Grant-Valkaria. Drew said we want to bring attention to what is available to the south and how the trailhead supports that. Dick said he travels a lot and has been to many other cities and states in his business. He suggested putting yellow crossing lines on the State road 514 and a warning sign that there is a trail crossing. Drew said at Marie Street there is a natural speed reduction in that area. Bob said it doesn't reduce to 30mph until it is east of Marie Street. Drew said they will be coming back to the P&R Board with suggestions on safety improvements; traffic crossings, raised ridges, signage and speed reductions. Bob explained that SR514 is in design stage to widen and these suggestions should be added at the design stage.

Drew said his direction from the Park and Recreation Board to go back to T&G group to focus on emphasizing the safety improvements at Marie Street and Malabar Road. Drew showed more pictures that showed the information within the kiosk. He also showed the conceptual location of the proposed restroom and the additional paving to help the disabled.

There is a ton of old documents that are still pertinent to the original package and design of the pre-fab restroom. They are trying to get a new price list that is more current. Bob said they looked through similar types for use by the soccer field at the Malabar Community Park.

Vickie said the people from Glenbrook ALF use the trails and asked if they have submitted a letter of support. Drew will solicit one. Dick said the pavilion at the trailhead could be used for pre-trail expedition planning. You could brief your group on how to ride a bike on the trails or how to best enjoy the trails. You could also mention that the pavilion was also constructed with funds from the OGT. Some of the stuff will be updated to show March of this year instead of last year.

Drew said with the quick response and support from Park & Recreation Board and the T&G Committee. He thinks the resources that all of them has made b

MOTION: Bob recommend to Council that the T&G Committee re-submit the grant application and they adopt Resolution 13-2013 supporting the Town's match of the grant. Vote: All Ayes.

G. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Dick / Bob** to adjourn the meeting. **VOTE:** All Ayes. This meeting adjourned at 8:35 pm.

By:_____
Vickie Thomas, Chair

ATTEST:

_____
Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____

DRAFT