

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, FEBRUARY 20, 2013
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

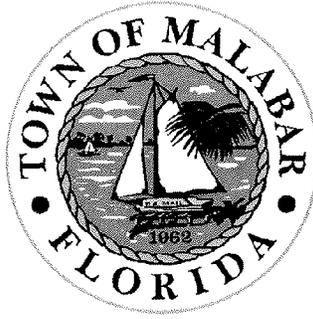
AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. SWEARING IN OF BOARD MEMBERS – BILL SASTRUM**
- D. ADDITIONS/DELETIONS/CHANGES**
- E. PRESENTATIONS**
- F. CONSENT AGENDA**
 - 1. Approval of Minutes**
Regular Park and Recreation Meeting – 01/16/13
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve
- G. PUBLIC:**
- H. ACTION:**
 - 2. Recommend Name for the 17 Acre Parcel off Weber Road**
Exhibit: Agenda Report No. 2
Recommendation: Discussion & Recommendation
- I. DISCUSSION:**
 - 3. Board Member Attendance at Every RTCM (Korn)**
Exhibit: Agenda Report No. 3
Recommendation: Discussion
- J. OLD/NEW BUSINESS:**
 - New Business:**
 - Old Business:**
- K. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Knudson**
 - **Fern Creek Crossing Park - Siegmann**
 - **Huggins Park – Knudson & Thomas**
 - **Malabar Community Park – Korn & Thomas**
- L. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.



OATH OF OFFICE

"I, Bill Sastrum do solemnly swear that I will support, protect, and defend the Constitution and Government of the United States, the State of Florida and the Town of Malabar; that I am duly qualified to hold office under the Constitution of the State; and that I will well and faithfully perform the duties of Park and Recreation Board Member on which I am about to enter. So help me God."

Bill Sastrum
Malabar Park & Recreation Board

February 20, 2013
Date

Mayor Carl A. Beatty

Seal

ATTEST:

Cynthia Kelley, C.M.C.
Deputy Town Clerk

February, 2013

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: February 20, 2013

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following 01/16/13

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting January 16, 2013

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
01/16/13 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL:

Chair Maryann Marsh
Vice Chair Vickie Thomas
Dick Korn
Bob Siegmann
Bernadette Knudson
Recording Secretary Cindi Kelley

C. SWEARING IN OF BOARD MEMBERS – DONNA HANNA, VICKIE THOMAS & BERNETTE KNUDSON

Mayor Beatty did the swearing in of the Board Members. Bernadette Knudson was sworn in first with pictures were taken. Vickie Thomas was sworn in second with pictures were taken. Donna Hanna was sworn in third with pictures were taken.

Mayor Beatty presented Maryann Marsh with a certificate of appreciation and flowers; pictures were taken

D. NOMINATIONS FOR CHAIR & VICE CHAIR POSITIONS FOR THE 2012/2013

Maryann Marsh nominated Thomas for Chair and Knudson as Vice Chair. Knudson seconded the nomination. **VOTE: All Ayes.** Motion carried unanimously.

Thomas thanked the Board for the nomination. She also stated that if she had not retired from Delta Airlines, she would not have been able to accept the nomination.

E. ADDITIONS/DELETIONS/CHANGES

F. PRESENTATIONS

G. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 10/17/12
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion: All looks good to everyone.

MOTION: Siegmann/Marsh to approve the minutes from October 17, 2012 meeting as presented. VOTE: All Ayes.

H. PUBLIC:

Dick Korn introduced one of the two guests in the audience. Drew Thompson, Chair of the Trails and Greenways Committee came forward. At this time, he gave a presentation to the Board with what the Trails and Greenways Committee is dedicated to doing. He gave them the Committee's goals and objectives. Thompson stated that he will come to the Board and report what is taking place with the Committee and what they have been working on to get accomplished. Any funds that need to be spent by the

Trails & Greenways Committee will be brought to the Park Board and the Board be asked to make a recommendation to Council.

Thompson advised the Board that while having a work day in early January, they noticed that there is signage on the left side of the fence at the Sand Hill Trail Head that is not visible. The Committee asked that the Park Board make a recommendation to Council to move the signage to the right side of the fence so it is more visible as you come into the trail.

Knudson brought up the 10K Race that is happening at the Springfest. The course had not been set yet. Thompson stated that the Al Tuttle Trail, Brevard County EELs Program, has been worked on and is almost completed with a raised foot bridge over the wetlands, would be a great place to incorporate the course for the race. Kelley advised the Board and Thompson that there is a Springfest sub-committee meeting on Wednesday, January 23rd, to discuss the course of the 10K only. Kelley invited Thomas and Knudson as well as Thompson to the meeting to have input with this.

MOTION: Siegmann/Korn to recommend to Council that the signage be moved from the left side of the fence to the right side of the fence by the Trails and Greenways Committee at the 1/26/13 work day. VOTE: All Ayes.

At this time, Korn introduced Bill Sastrum to the Board. Sastrum had completed an application for the Park Board that will be presented to Council for appointment at the next Council meeting. Knudson asked that he come forward and give a little background to the Board. Sastrum came forward and stated that he was in the military for four years and 16 years with UPS. He has had his own landscaping business and is a hands on type of person and not afraid to get his hands dirty. The Board thanked him for coming forward and looks forward to him coming on the Board.

I. ACTION:

2. Name the 17 Acre Parcel off Weber Road

Exhibit: Agenda Report No. 2

Recommendation: Discussion & Recommendation

Discussion: Korn suggested, given the nature of how it was acquired and limited with what we can do on it, he would like to see no limits or restrictions put on this parcel. He would like to suggest it be named the Weber Road Recreation Area. Knudson stated that she had an idea for the name as well. She would like to see it named the Agricultural Heritage Park. The Board also felt that there should be input from the community. Korn stated that the last time this happened, the names were not used but a compilation of the names that came up with Fern Creek Crossing Park.

MOTION: Siegmann/Korn recommend to table this item until the next meeting in February. VOTE: All Ayes.

This will allow the Board time to think about naming the parcel.

3. Designate Small Area at 17 Acre Parcel off Weber Road as Parking Area for Bicyclists – Korn

Exhibit: Agenda Report No. 3

Recommendation: Discussion & Recommendation

Discussion: Korn suggested this as there are 2 houses being built. Asks that we get Council to give permission to park in the first 100 feet; mow it down and haul off the trash and make it public to park there for recreational purposes.

MOTION: Korn/March to recommend to Town Council that they direct clearing the 1st 100 feet of the 17 acres parcel and designate is as parking for recreational purposes. VOTE: All Ayes.

4. Dog Training Club

Exhibit: Agenda Report No. 4

Recommendation: Discussion & Recommendation

Discussion: Since the person making the request to the Board was not present, the Board decided to drop this until it is brought up again. Korn stated that he referred the person to Brevard County as they have the means and kennels to meet his request. The Malabar Community Park does not have a fenced in area and we would not be able to meet the request at this time.

J. DISCUSSION:**K. OLD/NEW BUSINESS:**

New Business: Siegmann stated the Sand Hill Trail Head is not a park, it is a trail. Now that the Trails & Greenways Committee has been brought back, he would like to give the trail back to them and have them report on this to the Board and Council.

MOTION: Siegmann/Knudson suggested the Sand Hill Trail Head be given back to the Trails & Greenways Committee to be reported on and addressed by them.

VOTE: All Ayes. Motion carried unanimously.

At this time, Korn advised the Board that he is no longer on the Trails & Greenways Committee; with the rules being put into place, a Board Member cannot be on two boards or committees at the same time. Siegmann will remain on the Committee as the liaison between the Park Board and the Committee.

At this time, Seigmann stated that Murray Hann is a member of the BPTAC and Siegmann would be resigning from this effective immediately. He stated that Hann is very familiar with this and he assists with all the planning.

Old Business: Signage at Damon-Arnold Lake

Korn would like to know the status of two projects that he brought to the Board a while ago. What is happening with the ramps at the foot bridge at the Malabar Community Park. Nothing has taken place to fix or repair this area and he is concerned that someone will get hurt.

Korn also would like an update of what is happening with the flag poles that were supposed to be added to the Malabar Community Park. He stated that the flag pole donated by Brian Vail had not been picked up or delivered. Kelley stated that at one

point, they weren't sure if the flag poles matched. Siegmann stated that he would go to Vail's and measure the pole and see if they would be compatible.

L. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas thanked the Town Administrator for making sure the picnic area was cleaned; Kelley apologized as it was her error in not getting it to the Town Administrator.

- **Disc Golf Park – Knudson**

Knudson reported that it's in great shape. It is getting used so much on Sundays. The pavilion is being used and it looks really nice.

- **Fern Creek Crossing Park – Siegmann**

Siegmann reported that looking a little ratty. Bob Wilbur mowed the other side of the bridge. The bridge has been opened. Mayor Beatty stated that the owner of the property passed. The care-giver was the one making the complaint. The son has moved in and has no issues.

- **Huggins Park – Marsh**

Marsh reported that we are on hold until we find out if we get a grant. It's not being used. As this is her last meeting, she will pass this park on to Knudson and Thomas.

- **Malabar Community Park – Korn & Thomas**

Korn reported that he had a list of issues with the park but given the time of the meeting, he would like to make sure that the skylight for the bathrooms is checked out. He feels that this could be a safety issue. All other items will be addressed at the next meeting. Kelley stated that the list will be made a part of this set of minutes and passed on to the Town Administrator.

- **Trailhead – Siegmann**

Siegmann reported that it was given back to the T & G.

- **Trails & Greenways Board Committee – Drew Thompson**

See above report from Drew Thompson.

- **Malabar Community Park**

Korn provided a list of concerns, which has been made a part of these minutes, for the Malabar Community Park. The immediate concern is the skylight on the bathroom building is cracked and he feels that this is a safety concern and would like this to be looked at as soon as possible. All other concerns will be addressed at next month's meeting. The list will be provided to the Town Administrator so she is made aware of the concerns from the Board regarding the Malabar Community Park.

M. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Siegmann/Korn to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:55 pm.

By: _____
Vickie Thomas , Chair

ATTEST:

Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____

DRAFT

TOWN OF MALABAR
PARK AND RECREATION
AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: February 20, 2013

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Name the 17 Acre Parcel off Weber Road

BACKGROUND/HISTORY:

At the last Park & Recreation Board meeting, the naming of this parcel of land was discussed. It was decided to be put on the agenda for the next meeting so the Board would have some time to think about the names that were suggested. Korn suggested the parcel be named **Weber Road Recreation Area** and Knudson suggested **Agricultural Heritage Park**. This is being brought back to the Board for additional discussion and motion to Council to name the parcel.

ATTACHMENTS:

- N/A

ACTION OPTIONS:

Discussion of possible names and recommendation to Council.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 3
Meeting Date: February 20, 2013

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Board Member Attendance at Every RTCM (Korn)

BACKGROUND/HISTORY:

Board Member Korn has asked that this be on the agenda for discussion. He will provide information to the Board at the meeting.

ATTACHMENTS:

- N/A

ACTION OPTIONS:

Discussion
