

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, JUNE 20, 2012
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. PRESENTATIONS:**
- E. CONSENT AGENDA**
 - 1. Approval of Minutes**
Regular Park and Recreation Meeting – 05/16/12
Exhibit: Agenda Report No.1
Recommendation: Motion to approve
- F. PUBLIC:**
- G. ACTION:**
- H. DISCUSSION:**
- I. OLD BUSINESS/NEW BUSINESS:**
 - New Business:**
 - Old Business:**
 - **Dumpsters at Malabar Community Park – Update from RTCM 06/18/12**
- J. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Knudson**
 - **Fern Creek Crossing Park - Siegmann**
 - **Huggins Park – Marsh**
 - **Malabar Community Park – Korn & Thomas**
 - **Trailhead – Siegmann**
- K. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: June 20, 2012

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 05/16/12

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting May 16, 2012

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
05/16/12 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at 7:33 pm by Chair Maryann Marsh. The Prayer and Pledge were led by Chair Maryann Marsh.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Maryann Marsh, Chair

Vickie Thomas, Vice-Chair

Bob Siegmann, excused for work

Dick Korn

Bernadette Knudson, excused for work

Cynthia Kelley, Recording Secretary

C. ADDITIONS/DELETIONS/CHANGES: Maryann will call if she can attend the seminar in Orlando 5/29/12. At this time, no one else is available to attend. Thomas suggested that we email Knudson and Siegmann to see if they can attend.

D. PRESENTATIONS: None

E. CONSENT AGENDA

1. Approval of Minutes

Regular Park and Recreation Meeting – 04/18/12

Exhibit: Agenda Report No.1

Recommendation: Motion to approve

Discussion: None

MOTION: Korn/Marsh to approve the minutes from April 18, 2012 as presented.

VOTE: All Ayes.

G. PUBLIC:

G. ACTION:

H. DISCUSSION:

I. OLD BUSINESS/NEW BUSINESS:

New Business:

Utility boxes on the southeast corner of Malabar and Corey Roads, the work is now complete. Is there anything we can do to help hide these boxes? Kelley stated that these boxes are in the right-of-way and we cannot put anything there. Korn stated he sees these boxes all over and there is nothing that can be done to hide them.

Old Business:

• **Town Hall Front yard – Kelley**

Kelley reported to the Board via memorandum about this project. She let them know that Franklin has been in contact with the volunteers; times have been scheduled for various stages of work to be performed. Staff is anticipating the final outcome of the new front yard for Town Hall.

- **FDEP Grant Application – Restrooms at Sand Hill Trailhead - Kelley**

Kelley reported there is no news to report to the Board at this time.

Korn stated that he noticed the second flag pole has not been installed at the Malabar Community Park. The third flag pole that is being donated will hopefully be here by the end of the month; the gentleman making the donation is still out of the country and should be in contact with Korn within the next two weeks. It is Korn's hope that both flag poles can be installed at the same time. He stated that Knudson was correct in stating that Council did approve the purchase for the third flag pole but with this donation, the Town will save \$500.

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas reported that the picnic area right after leaving the trailhead and going into the Cameron Preserve needs to be cleaned up. There are weeds growing all around the picnic table; just needs to be weed wacked. There continues to be cigarette butts and vehicles in the Preserve. On Palm Bay's side, they have cleaned out the overgrowth and there is now a lot of loose dirt. She had a concern regarding the type of material that may be used to keep the erosion to a minimum. The last time they did they, they put down a metal mesh that trapped the wildlife. She would like to suggest that the Town Administrator make contact with Palm Bay and suggest that they use some other type of material that will not harm the wildlife.

- **Disc Golf Park – Knudson**

Knudson was excused. Korn stated that fence is not moved yet but the park is in full use.

- **Fern Creek Crossing Park – Siegmann**

Siegmann was excused.

- **Huggins Park – Marsh**

Marsh reported the park is the same; no issues or problems at this time. Kelley stated that the spring toys are still in the park. Kelley reported that PW continues to be busy with pipe projects.

- **Malabar Community Park – Korn & Thomas**

Thomas reported that the cover is back over the playground equipment but she noticed a couple of holes close to the corners. Do we need to address this to maintain the warranty? The softball looks good. Kelley reported that it was being used this evening for a game; resident Scott McLachlan cut the grass yesterday as PW was busy with a pipe project. Thomas reported that the ladies room smaller stall has a leak at the toilet and water is lying on the floor; the hand dryers are not working. The small gazebo in the park is missing a couple of shingles as well.

Korn reported that he looked at the ladies room as well. The paint is peeling on the floor; the walls look good in both bathrooms. He apologized to the Board for not having

enough information last month about the dumpsters. The dumpsters hold a lot more than one truck load of debris; more cost effective to have the dumpsters in the Town. His point was that Council was not aware of the dumpsters being at the park. He wants them out of the park. We have a dump at the end of south Marie Street. The dumpsters in the park had nothing to do with SpringFest. This is not temporary; they are there for as long as it is needed. Thomas agreed with Korn. Korn reported he looked at the ladies room. Men's room is good with the paint; ladies room has paint peeling off the floor. Walls look good. Korn stated it would be the Board's advice to Council to move the dumpsters to an alternative place other than the Malabar Community Park. Thomas stated that we need to give Council an alternate place or it will come back to us. Marsh had concerns with the dump at south Marie Street is the noise of the trucks and the dust it stirs up. She is familiar with this as she lived on LaCourt in the past when they used this area to dump.

MOTION: Korn/Thomas moved to advise Council that it is the mind of the Board that the dumpsters being used by WM as a collection point be removed from the Malabar Community Park. No Malabar parks should be used as a dump collection point. If it is absolutely necessary for WM to have such a collection point in Malabar, we ask Council to find them an alternate location such as the Town dump on South Marie Street. VOTE: All Ayes.

Korn and Kelley reported that the gate at the baseball field had been replaced and paid for as of May 1, 2012. Kelley stated that she researched the ramp project at the bridge in the Malabar Community Park. This project should be completed within the next two weeks; we are having residents of the Town volunteer to get this project complete and we are working with scheduling.

- **Trailhead – Siegmann**
Siegmann was excused.

L. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Korn/Marsh to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:10 pm.

By: _____
Maryann Marsh, Chair

ATTEST:

Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____