

**PARK AND RECREATION ADVISORY BOARD  
REGULAR MEETING  
WEDNESDAY, APRIL 18, 2012  
7:30 PM  
TOWN OF MALABAR  
2725 MALABAR ROAD  
MALABAR, FLORIDA**

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**AGENDA**

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. PRESENTATIONS:**
- E. CONSENT AGENDA**
  - 1. Approval of Minutes**
    - Regular Park and Recreation Meeting – 03/21/12**
    - Exhibit: Agenda Report No.1**
    - Recommendation: Motion to approve**
- F. PUBLIC:**
- G. ACTION:**
- H. DISCUSSION:**
- I. OLD BUSINESS/NEW BUSINESS:**
  - New Business:**
  - Old Business:**
    - **FDEP Grant Application – Restrooms at Sand Hill Trailhead – Kelley**
    - **Update on Gate at Baseball Field Fence at Malabar Community Park - Kelley**
- J. BOARD MEMBER/STAFF REPORTS:**
  - **Cameron Preserve – Thomas**
  - **Disc Golf Park – Knudson**
  - **Fern Creek Crossing Park - Siegmann**
  - **Huggins Park – Marsh**
  - **Malabar Community Park – Korn & Thomas**
  - **Trailhead – Siegmann**
- K. ADJOURNMENT**

**NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIALS ATTENDING THIS MEETING.**

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

**TOWN OF MALABAR**  
**PARK AND RECREATION**

**AGENDA ITEM REPORT**

**AGENDA ITEM NO: 1**  
Meeting Date: April 18, 2012

Prepared By: Cynthia Kelley, Secretary to Board

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**SUBJECT: Approval Park Board Minutes**

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**BACKGROUND/HISTORY:**

Attached are the summary minutes for the following meetings:  
Regular Park & Recreation Board Meeting – 03/21/12

**ATTACHMENTS:**

- Draft Minutes from Park and Recreation regular meeting March 21, 2012

**ACTION OPTIONS:**

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD  
03/21/12 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

**A. CALL TO ORDER** - Meeting was called to order at 7:35 pm by Chair Maryann Marsh. The Prayer and Pledge were led by Chair Maryann Marsh.

**B. ROLL CALL OF MEMBERS**

**ROLL CALL:**

Maryann Marsh, Chair  
Vickie Thomas, Vice-Chair  
Bob Siegmann  
Dick Korn  
Bernadette Knudson, arriving late  
Cynthia Kelley, Recording Secretary

**C. ADDITIONS/DELETIONS/CHANGES:**

**D. PRESENTATIONS:** None

**E. CONSENT AGENDA**

1. **Approval of Minutes 2/15/12**  
**Exhibit:** Agenda Report No.1  
**Recommendation:** Motion to approve

Discussion: None

**MOTION: Korn/Thomas to approve the minutes from February 15, 2012 as presented. VOTE: All Ayes.**

**F. PUBLIC HEARINGS:**

2. **FDEP Grant Application – Restrooms at Sand Hill Trailhead**  
**Exhibit:** Agenda Report No. 2  
**Recommendation:** Request action

Without objection, Chair opened the public hearing to the public. Hearing nothing, Chair brought back to Board for discussion. Chair introduced Murray Hann, Malabar resident from North Corey Road and expressed the Boards appreciation for his time and efforts in volunteering to assist with this grant. She also thanked Deanne Kohler, Malabar resident, for volunteering to write the grant application. For the record, the public hearing was legally advertised in the Florida Today newspaper on Thursday, March 15, 2012.

Mr. Hann came forward and made presentation to Board regarding the grant application and what is being applied for; restrooms for the Sand Hill Trailhead. He gave the Board a brief overview of the plans for the restroom addition to the park.

At this time, Bernadette Knudson arrived at 7:45 pm.

Discussion: Mr. Hann needs the Board to make a motion to support the application and a copy of the minutes for this portion of the meeting.

**MOTION: Korn/Siegmann move to endorse and support the application from the Town of Malabar to the Office of Greenways and Trails for the Sand Hill Trailhead project. VOTE: All Ayes.**

G. PUBLIC:

H. ACTION:

I. DISCUSSION:

J. OLD BUSINESS/NEW BUSINESS:

**New Business:**

Korn stated a couple of things had come to his attention. We need to be kept in the loop when major things are happening in the parks. We have a little league using the baseball field. It was stated that they came before the Board; wants the Board to be in the loop if there are things happening in the park on a daily/monthly basis. Marsh stated that for the most part, the Board is on top of things. Thomas is in agreement with Marsh.

**Old Business:**

Disc Golf Park parking issue – Hans Kemmler, 2785 Malabar Road, came forward and addressed the Board. Due to the growing interest in the game, parking has become an issue at the park. Rather than have people park across the street at the Malabar Community Park and cross over Malabar Road, he is asking the Board's permission to extend the parking at the west end of the property using the existing fence that is there. This will allow parking for six more cars in the park. The work would be done with volunteers on a Saturday with no cost to the Town at all. Korn asked if Kemmler would be willing to be responsible for the change to the Town's property. Kemmler stated he would be willing to do this.

**MOTION: Korn/Siegmann move for authorization for volunteers, under the supervision and responsibility of Hans Kemmler, to move the fence to the west end of the Disc Golf Park allowing for additional parking. VOTE: All Ayes.**

Siegmann stated the bike paths will be put on hold. The flea market, is it still happening? Kelley stated that it is no longer happening.

Knudson reported on the waterfront property acquisition. She got in touch with CITA; Daniel Ellison is in charge of this property. They are more than willing to let the Town use the property. Kelley advised the Board at this time that Council approved a binding referendum be placed on the ballot to ask the voters if they would be willing to pay for any and all property acquisitions. This would not only be for water front property. Marsh said this should be tabled until we hear what the voters want to do. Knudson stated that we need to make known what property the Town is interested in and then place the referendum on the ballot. Mash stated this will be tabled until such time that the voters make their wishes known by their vote.

Siegmann reported that the Town Council had chosen the flag for the contest; one of the Malabar Mariner's designs was chosen; he didn't know who the designer was. It will be raised at the Malabar Springfest. He wanted to thank Don Krieger for all his help in

the layout for the project. Kelley advised the Board that the Town will have two Town flags; one will be 3 by 5 and the other will be 2 by 3. With time constraints and issues that came up, the second flag pole will not be installed until after the event so we will be raising the smaller of the two flags under the American Flag at the event.

**K. BOARD MEMBER/STAFF REPORTS:**

- **Cameron Preserve – Thomas**

Thomas reported the same issues with trash and cigarette butts being left in the park.

- **Disc Golf Park – Knudson**

Knudson reported that that this was reported on in the report about the parking. The park is being used more and more and parking is becoming an issue.

- **Fern Creek Crossing Park – Siegmann**

Siegmann reported that it is in fine shape.

- **Huggins Park – Marsh**

Marsh reported that it is the same. The spring animals are still there and would like to see them removed as soon as possible.

- **Malabar Community Park – Korn & Thomas**

Thomas reported that two weeks ago bathrooms look good. Would like to know when the cover to the playground will be up. Kelley stated that it will be up for Springfest,

Korn reported that he had spoken to some of the Public Works staff. The baseball field is being treated for weeds with herbicide. The park looks really good.

- **Trailhead – Siegmann**

Siegmann reported that the park is in good shape.

- **Springfest Update – Kelley**

Kelley reported that all is going well with the planning and finalizing of the event; we have had a lot of people sign up for the 5K run/walk, over 30 people now and we have been getting a lot of walk-in registrations here at Town Hall. The ribbons for the cake and photo contests have been ordered by Maryann Marsh; donation from the Marsh Menagerie. The cow bells have been ordered and received for the 5K race. We are working on the final last minute things and getting the vendors placed on the map; finalizing the ordering of the beer, soda and water from the vendors and all is going well.

- **Council Approval of Recommendations From 03/05/12 Meeting – Kelley**

Kelley reported that Council awarded a Certificate of Appreciation to Brian Vail at the last RTCM of 3/5/12 for the flag pole donation. Council also approved the purchase of a third flag pole for the Malabar Community Park, funds to be taken from the Developers Recreational funds.

Council has agreed to put a binding referendum on the ballot for land purchases in general, not just water accessible land.

**L. ADJOURNMENT**

There being no further discussion, general consensus. **MOTION: Siegmann/Thomas9 to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 9:00 pm.

By: \_\_\_\_\_

Maryann Marsh, Chair

ATTEST:

\_\_\_\_\_  
Cynthia Kelley, C.M.C.  
Recording Secretary

Date Approved: \_\_\_\_\_

DRAFT

# TOWN OF MALABAR

## MEMORANDUM

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Date: April 11, 2012 12-DTC-006  
To: Debby Franklin, Town Clerk/Treasurer  
From: Cindi Kelley, Deputy Town Clerk - *CDK*  
Ref: Old Business Updates for April 18, 2012 Park Board Meeting

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This memo will serve as an update for some old business items that were discussed at the last Park Board meeting of March 20, 2012.

- **FDEP Grant Application – Restrooms at Sand Hill Trailhead**  
The application was submitted to the agency by the due date of March 31, 2012. We have a copy of the submitted application if anyone would like to review it. Council adopted Resolution 8-2012 supporting the grant application at the RTCM of April 2, 2012. The Town has also received a subsequent letter of support from Trail Partners which has been forwarded to the State; which should carry a lot of weight with this application. There is nothing else on this to report at this time as it takes a while for the application review process to take place.
- **Gate at Baseball Field Fence at Malabar Community Park**  
Town staff has made contact with Atlantic Fence regarding gate issue. The portion of the fence/gate will be replaced shortly at a cost of \$500. Due to the type of problem with the fence/gate, it cannot be repaired. It must be replaced. Please be advised that Public Works staff is the only ones that have access to the baseball field through this gate. We did try to have this taken care of prior to Springfest, but we were not able to be placed on their work schedule until a much later time.