

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, MARCH 21, 2012
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. PRESENTATIONS:**
- E. CONSENT AGENDA**
 - 1. Approval of Minutes**
Regular Park and Recreation Meeting – 02/15/12
Exhibit: Agenda Report No.1
Recommendation: Motion to approve
- F. PUBLIC HEARINGS:**
 - 2. FRDAP Grant Application – Restrooms at Sand Hill Trailhead**
Exhibit: Agenda Report No. 2
Recommendation: Request action
- G. PUBLIC:**
- H. ACTION:**
- I. DISCUSSION:**
- J. OLD BUSINESS/NEW BUSINESS:**
New Business:
Old Business:
- K. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Knudson**
 - **Fern Creek Crossing Park - Siegmann**
 - **Huggins Park – Marsh**
 - **Malabar Community Park – Korn & Thomas**
 - **Trailhead – Siegmann**
 - **Springfest Update – Kelley**
 - **Update of Park Board Recommendations to Council at 3/5/12 RTCM**
- L. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIALS ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
02/15/12 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at 7:32 pm by Chair Maryann Marsh. The Prayer and Pledge were led by Chair Maryann Marsh.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Maryann Marsh, Chair
Vickie Thomas, Vice-Chair – arrived at 7:56 pm
Bob Siegmann
Dick Korn
Bernadette Knudson
Cynthia Kelley, Recording Secretary

C. ADDITIONS/DELETIONS/CHANGES: None

D. PRESENTATIONS: None

E. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 01/18/12
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion: None

MOTION: Knudson/Siegmann to approve the minutes from January 18, 2012 as presented. VOTE: All Ayes.

G. PUBLIC:

G. ACTION:

H. DISCUSSION:

I. OLD BUSINESS/NEW BUSINESS:

New Business:

Old Business:

Knudson gave a report to the Board; she attended the last Council meeting as the recommendation to Council for the pursuall of 1670 US 1 was on the RTCM agenda. After Council discussed, they made a recommendation to the Park Board for Maryann Marsh to make contact with Senator Nelson regarding the property he owns that has Goat Creek running through it. Knudson stated that she had made a trip down to look at the property and found it to be not a good area for water access. Siegmann stated that the water is very shallow; it would be fine for a kayak. Knudson stated the Senator's property would be very hard to get a boat under the bridge. Kelley advised the Board that when 1670 US 1 came before Council earlier, it was of no interest due to the price of the property. She advised the Board that Council would like to have water access property. Knudson stated that the Board needs direction; we have a grant available to us. Korn stated that just because the property is donated doesn't mean it is free. Siegmann stated that once you have water access property, you have to have docks in

place. The maintenance and upkeep on them is very expensive. Looking at the map of Senator Nelson's property, Marsh asked why we would want such a small piece of property; the whole point to having water access is to be able to have picnics, playing area and launch a canoe. The property the Town owns is two to three properties south of Camelot RV Park. The property next to 1670 US 1 may be for sale but there is no parking on the riverside or dock; we maybe could get it for \$180k as opposed to \$325k for 1670 US 1. Knudson also stated that CITA has property that may be for sale. She had tried to reach them but was not able to. The property has all new electric and plumbing. It is two properties down from the Logue property. The Navigation Grant will pay 25% of new acquisition or 50/50% match to build a dock. However, the deadline for the grant is April 1, 2012. This is exactly the type of project they want to fund. Siegmann stated that he would like to see a nice piece of property that can be used. He asked about the northeast side of Rocky Point. Korn stated this is Dr. Filiberto's property. Siegmann stated that there may be issues with the HOA; there may be other things to think about with this property as well. Marsh stated she likes the property that abuts the property owned by the Town that is for \$150k. The grant can be used to purchase or build; projects can be broken down into years.

Korn stated that one thing he thinks the Town needs is a building; this building was deeded to the Town and it would revert back to a community center when a new Town Hall was obtained. We need a community center; we need to know what we want and go from there. If we can do both with a grant, let's do both. CITA owns property at the north point of Marie Street. Thomas stated that this area was a dumping ground; next to Havet's old place. Korn stated the park across the street from Calvary Chapel on Minton Road has a building, not very big, but it is always in use. Knudson stated she will check on CITA property; asked if someone else could check on the north end, the northeast corner of Rocky Point. Korn and Siegmann will look into this property.

Marsh asked if we are putting out more recycle bins at the park. Kelley stated that she knew, at one point that we were looking into getting more bins. Marsh stated that Marsha Michaels has the lids for the cans. Kelley will check with Franklin to see about this.

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas reported that the Pepper trees that were cut are now coming back; she didn't know if this was a concern or not.

- **Disc Golf Park – Knudson**

Knudson reported that the park is doing great. There could be an issue in the future with parking; may have to put up signs to cross Malabar Road for people parking at the Malabar Community Park and using the Disc Golf Park. Korn stated that Malabar Road is the only road in South Brevard County that runs west/east that allows speed in excess of 45 mph. Korn would like to ask Council to contact FDOT and request that the speed limit be reduced.

MOTION: Korn/Thomas moved to recommend to Council to ask FDOT to limit the speed limit on Malabar Road to a maximum of 45 mph. The reason for this is the safety of our citizens crossing the road to get to our parks and it is the only road running west/east in South Brevard County that is in excess of 45 mph. VOTE: All Ayes.

- **Fern Creek Crossing Park – Siegmann**

Siegmann reported that it is a little overgrown due to winter; otherwise it is good.

- **Huggins Park – Marsh**

Marsh reported that same and the spring animals are still there. Can they be removed soon?

- **Malabar Community Park – Korn & Thomas**

Thomas reported that she is impressed with his detailed report of the park.

Korn reported that he spent some time in the park today. The mowing is good and the basketball court looks good. The mulch under the playground is looking like it needs to be redone; the barrier is showing through which could be a safety hazard. We need to consider re-mulching this area. Siegmann stated we had 2 choices; rubber mulch, a lot safer and spongier; this is 10 years old and needs to be re-done.

MOTION: Siegmann/Korn moved to recommend to Council that we replenish the mulch under the playground equipment at the Malabar Community Park with what exists there now. VOTE: All Ayes.

The volleyball net is in good shape. He doesn't know if the court is used or not or if it is maintained. If we are going to have the court, we should maintain it. The court needs attention; he's not sure he would play there. What about plowing it under and starting over?

The kiosk at the soccer field has a blue tarp on it. He asked that staff find out the status and report back to the Board at the next meeting.

The gate at the baseball field has been brought to the Board since July of last year. The brown at the bottom of the picture is a rusted piece of sheet metal; the gate now needs to be replaced. When it was first mentioned last year, it could have been repaired. This needs to be made a priority as it is a safety issue. Marsh stated she will make contact with the Town Administrator about this.

Korn reported that overall, the park looks great. It is well maintained. The health walking trail around the lake is in great shape. Thomas will check the restrooms; last time she was there, they looked neat.

Knudson stated she is walking the course at the EELs property tomorrow with the gentleman from the Running Zone; it is the course to be used for the Cow Bell 5k Run/Walk for Springfest.

- **Trailhead – Siegmann**
Siegmann reported it is fine.

- **Council Approval of Recommendations From 01/18/12 Meeting – Kelley**
Kelley reported that Vail will be presented a Certificate of Appreciation; purchase of the flag pole from Developer’s Recreation fees. Korn stated that the flag pole should match the one that is donated by Vail. He will ask Vail about it and see if he can find one that is close to it. Kelley stated that the procurement officer at Town Hall has already priced the flag pole; she is sure that it is within the scope of the flag pole that was donated.

- **Springfest Update – Kelley**
Knudson reported that she and Franklin are meeting the Don Piercy of the Running Zoning tomorrow morning for him to go over the course. The Running Zone does not want to endorse/sponsor the race without looking at the course. We have the bands locked in and are diligently working on all the other activities and what is needed to make them happen. Sherear is ordering the goodies for the race bags given to each runner; including tee shirts. EELs have approved the use of the land for the run. Springfest committee has agreed to put \$1750 to have the official race clocks, timers; official 5K. The funds will be coming from the budget. The name of the 5K is the Cow Bell 5K. Awards will be cow bells for 1st place winners. Starting bell will be 5K. She needs entries for the cake contest; we are taking professional as well as amateurs. She asked if anyone knew anyone who may be interested. The volunteers need to be lined up; especially for Sunday. We have the final registration and the race; the Waldorff’s have been set up for singing the National Anthem prior to the race beginning. After the race, the pancake breakfast at the fire department and the awards ceremony.

Flea Market – what is happening with that? Need to know what is happening. Marsh will get with Town Administrator about this.

Knudson asked that the Fire Chief be made aware of the number of runners that may be at the 5K; 150. Kelley stated we are hoping for 200 runners. We will let him know at the next committee meeting. Knudson stated he should know before that. Kelley stated she would send an email to him.

L. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Siegmann/Korn to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:34 pm.

By: _____
Maryann Marsh, Chair

ATTEST:

Cynthia Kelley, C.M.C.
Recording Secretary

Date Approved: _____

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: March 21, 2012

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: FRDAP Grant Application – Restrooms at Sand Hill Trailhead

BACKGROUND/HISTORY:

At the RTCM of February 2, 2012, Town Administrator Bonilyn Wilbanks received permission from Council to apply for this grant. The grant is for restrooms at the Sand Hill Trailhead. We have a resident who has volunteered to write the grant; the deadline to apply is March 30, 2012.

ATTACHMENTS:

- Section of Minutes from RTCM 02/06/12

ACTION OPTIONS:

Recording Secretary requests action

risk, we have to make a cost benefit trade off analysis. He doesn't feel the signs will make a difference. Speed limits are legally enforceable; horse signs are not. Wilbanks stated that we would be talking about a traffic analysis for each area, very costly. McKnight agrees with not spending the funds. If residents want the horse signs on their street, they can pay for it. Acquaviva asked if Public Works would be putting up the signs and maintaining them. Wilbanks stated that the Town would maintain the signs. Bohne stated that you could have an agreement with the homeowner but if something happens, they will go after the Town. It won't make a difference. Rivet asked what is the best way to do this without having liability for the Town. Sheriff could write a ticket for not respecting horses on the road; word would go through the town. Call the Sheriff's Department; that would get the word out to the public instead of signs. Acquaviva is for the horse awareness signs. Place at Atz, Hall, Corey and Weber Roads. This is not a negative thing for the Town. It was mentioned that there are a lot of bikers in the Town; will they want signs for bicycles? Bohne suggested that reduce the speed when sharing the road with a horse. Wilbanks stated that Grant-Valkaria now has golf cart and they are an issue. They have put signs up for that. McKnight stated that people who want the signs can pay for them for their street. Bohne stated it is minimal risk to the Town. Public Works will assess as they are out and about as well as the Eagle Corp.

MOTION: McKnight / Rivet moved the Town pay for 4 Town entry signs; any resident or combination of residents can buy horse signs.

VOTE: All Ayes.

5. Approval to Apply for Greenways & Trails DEP Grant for Sand Hill Trailhead

Exhibit: Agenda Report No. 5

Recommendation: Request Action

Discussion: Wilbanks advised Council that the grant does cover restrooms and access to drinking water. The 20% is by money or in-kind services. It would depend on the cost of the restrooms to determine the 20%. She has 2 volunteers; one is a contractor, to help with writing the grant. In-kind services or donations would be great. If not, Council would be committing \$14,000 Town money or in-kind services.

MOTION: Rivet / Acquaviva to move forward with grant application. VOTE: All Ayes.

6. Approve Partial Repayment to General Fund from Utility Fund Reserves

Exhibit: Agenda Report No. 6

Recommendation: Request Action

Discussion: Mayor advised Council that this was during Bill Hall's tenure. He took funds from the General Fund to pay for the expansion with the intent to pay back from the Utility Fund. Wilbanks advised Council that the auditors have spoken to this. What is the intent of Council? If not going to pay back, then it needs to be taken off the books. Mayor asked Council if \$43,000 in the reserves for the Utility Fund would be enough if something were to happen and repairs were needed. Wilbanks stated that there are two projects that may come up. Mayor advised Council that Hall made a unilateral decision to use the funds from General Fund; this did not come before Council for their approval. Rivet asked if \$50,000 would be a lump sum or if we could do something else. He doesn't have a good feel for this. These funds would be moved from the Utility Fund reserves to the General Fund reserves leaving \$43,000 in Utility Fund reserves; is this enough money? Wilbanks stated that audit wise, it could be held against you. Mayor Eschenberg stated that it sounds like Council doesn't have enough information. Acquaviva asked how this would affect our talks with Palm Bay; would it be an issue? Mayor Eschenberg stated this has nothing to do with Palm Bay; we need to know what could happen within the utility system. Mayor suggested that Council make a good faith payment to the General Fund. It would show intent from Council to make good on the debt.