

**PARK AND RECREATION ADVISORY BOARD  
REGULAR MEETING  
WEDNESDAY, FEBRUARY 15, 2012  
7:30 PM  
TOWN OF MALABAR  
2725 MALABAR ROAD  
MALABAR, FLORIDA**

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**AGENDA**

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. PRESENTATIONS:**
- E. CONSENT AGENDA**
  - 1. Approval of Minutes**
    - Regular Park and Recreation Meeting – 01/18/2012**
    - Exhibit: Agenda Report No.1**
    - Recommendation: Motion to approve**
- F. PUBLIC:**
- G. ACTION:**
- H. DISCUSSION:**
- I. OLD BUSINESS/NEW BUSINESS:**
  - New Business:**
  - Old Business:**
- J. BOARD MEMBER/STAFF REPORTS:**
  - **Cameron Preserve – Thomas**
  - **Disc Golf Park – Knudson**
  - **Fern Creek Crossing Park - Siegmann**
  - **Huggins Park – Marsh**
  - **Malabar Community Park – Korn & Thomas**
  - **Trailhead – Siegmann**
  - **Council Approval of Recommendations From 01/18/12 Meeting – Kelley**
  - **Springfest Update - Kelley**
- K. ADJOURNMENT**

**NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIALS ATTENDING THIS MEETING.**

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

**TOWN OF MALABAR**  
**PARK AND RECREATION**

**AGENDA ITEM REPORT**

**AGENDA ITEM NO: 1**  
**Meeting Date: February 15, 2012**

**Prepared By: Cynthia Kelley, Secretary to Board**

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**SUBJECT: Approval Park Board Minutes**

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**BACKGROUND/HISTORY:**

Attached are the summary minutes for the following meetings:  
Regular Park & Recreation Board Meeting – 01/18/12

**ATTACHMENTS:**

- Draft Minutes from Park and Recreation regular meeting January 18, 2012

**ACTION OPTIONS:**

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD  
01/18/12 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

**A. CALL TO ORDER** - Meeting was called to order at 7:30 pm by Chair Maryann Marsh. The Prayer and Pledge were led by Chair Maryann Marsh.

**B. ROLL CALL OF MEMBERS**

**ROLL CALL:**

Maryann Marsh, Chair  
Vickie Thomas, Vice-Chair  
Bob Siegmann  
Dick Korn – excused, work  
Bernadette Knudson  
Cynthia Kelley, Recording Secretary

**C. ADDITIONS/DELETIONS/CHANGES:** Thomas asked if the flag pole was donated by Brian Vail or Reasonable Auto. Kelley stated it was donated by Mr. Vail.

**D. PRESENTATIONS:** None

**E. CONSENT AGENDA**

1. **Approval of Minutes**  
**Regular Park and Recreation Meeting – 11/16/11**  
**Exhibit:** Agenda Report No. 1  
**Recommendation:** Motion to approve

Discussion:

**MOTION: Siegmann/Thomas to approve the minutes from November 16, 2011 as presented. VOTE: All Ayes.**

**G. PUBLIC:**

Doug King 1131 River Drive, Palm Bay, came forward and addressed the Board regarding the use of the baseball field. He also owns property at 1130 Weber Road. There is to be a contract with Malabar to use the field for practice, can't use for games as they play at night and there are no lights on this field. Scott McLaughlin is very involved in this league; they have 200 to 250 kids and 30 to 40 of these kids live in Malabar. He met with Debby Franklin to go over what is needed for the field; the dimensions were provided and the bases have been ordered. It is the general consensus of the league to have a raised mound than flat. Thomas asked, for safety reasons, if a raised mound is better than a flat mound. Mr. King stated it is easier to maintain if flat but the PW staff said it didn't matter. The bases have been ordered and should be installed by the weekend. Scheduling should not be an issue as they are the only league using the field at this time. Their season is from February to mid June and again from August to September. Marsh asked about the mowing schedule. Kelley stated that the PW crew maintains the field and we will accommodate to the best of our abilities.

**H. ACTION:**

2. **Placement of Donated Flag Pole at Malabar Community Park**  
**Exhibit:** Agenda Report No. 2

**Recommendation:** Make recommendation to Council

Discussion: Kelley gave Board information as to where staff had recommended the placement of the flag poles. The flag pole was donated by Brian Vail. In the future, the Town is looking to have three flag poles in the Malabar Community Park to fly the American Flag, the Town's flag and the State flag. It is the general consensus of the Board to place the flag poles where staff is recommending as long as there is enough clearance so that the flags do not touch and stretch towards each other fly to fly per Siegmann.

**MOTION: Thomas/Marsh to make recommendation to Council that a Certificate of Appreciation be awarded to Brian Vail for his donation of the flag pole and to recommend that the flag poles be installed as stated with enough clearance so that the flags do not touch and stretch towards each other fly to fly. VOTE: All Ayes.**

I. **DISCUSSION:**

j. **OLD BUSINESS/NEW BUSINESS:**

**New Business:** Marsh stated she went by the Disc Golf Park when it was really busy and notice a 10 x 10 tent. She is not sure what it was being used for. Knudson stated that it was probably there for a registration booth. Marsh is wondering, if this is needed, if we could build a shelter or could this be a project for the Boy Scouts. It did go by the Disc Golf Park when it was real busy. Someone has put up a 10 x 10 pop up tent. Not sure what it was used for. If this park is so popular, for whatever reason. Knudson stated that she thought it was for a registration booth. Marsh is wondering if we could build a shelter or could this be a project for a Boy Scout. It doesn't have to be as detailed as a gazebo; just a structure with a roof over it as a permanent covering. Thomas stated that someone may even donate the materials for it. Marsh asked if we should table until someone comes to the Board for a project. Board feels this is a good idea. Knudson stated she would talk to Hans Kemmler and see what he thinks of the idea. Marsh asked if this is an 18 hole course. Knudson stated that it is and it is one of the most popular because of the obstacles that were left; it's very challenging.

**Old Business:** Knudson reported to the Board that she will be addressing Council on Monday night regarding the property at 1670 US 1. This property has been discussed before. Kelley stated that she provided information to Knudson for a grant for this property; it is specifically for riverfront property. It is the general consensus of the Board to take it to Council. People want to be able to access the town via water.

**MOTION: Knudson/Siegmann to recommend to Council that the Park Board recommends that Council go forward to with looking into the purchase of 1670 US 1. VOTE: All Ayes.**

Point of order, when making a motion, say I "move" so it is recorded correctly, stated by Siegmann.

Siegmann reported to the Board that the plaque for Gary Dotson has been installed at the Sand Hill Trail Park; installed on Sunday, December 18, 2011.

Siegmann reported to the Board that the fire hose for the fire pit has been installed at the Malabar Community Park. He donated the PVC pipe and hose to the Town.

Siegmann reported to the Board that he has researched the bike paths for Malabar. They are doable and he will still need to research along Glatter east to Marie Street and Marie Street to Leghorn. The only problem on Marie Street is the sugar sand; maybe the guys could put down some road millings. Malabar Road is dangerous; the section of Malabar Road between the old day care center and Marie Street could be used as an area to cross and head to Marie Street. Siegmann reported that there is a grant for non-fossil fuel transportation and bikes fall into this category.

Knudson asked how things are going with volunteers for Springfest. Siegmann stated he has 2 people. Knudson stated that we need 10 people to run the 5K run. These people need to do the actual timing of the run, handing out things. Thomas stated she would volunteer but needs to know what to do

**K. BOARD MEMBER/STAFF REPORTS:**

- **Cameron Preserve – Thomas**

Thomas reported that someone is out there cutting down the trees and changing the look of the park, a lot of broken glass and they are still out there on motorized vehicles.

- **Disc Golf Park – Knudson**

Knudson reported that it is in A tip top shape and everyone is very happy there. Siegmann stated that they are using the "butt" cans. All the tees are in and it's in good shape

**Fern Creek Crossing Park – Siegmann**

Siegmann reported that is still there.

- **Huggins Park – Marsh**

Marsh reported that it is the same.

**Malabar Community Park – Korn & Thomas**

Korn is excused.

Thomas reported that she did not check on the park; was not sure she would be at the meeting but her schedule was changed. Knudson asked about the huge dumpsters at the bathrooms. Kelley stated she would ask staff and report back to the Board. Marsh asked about the recycle bins for Port Malabar Elementary School. Kelley stated that Marsh Michaels has a child who attends the school and they are collecting cans and plastic bottles; they have the chance to win \$75,000 for the school. If you can't keep the bottles or cans at your house, Kempfer's across the street is holding the recyclables for Mrs. Michaels.

- **Trailhead – Siegmann**

Siegmann reported that the plaque is in place for Gary Dotson. Quite a crew goes out and plays still.

Thomas asked about the meeting for Springfest. Kelley and Knudson stated that is it this Friday at 9 am in Council Chambers.

**L. ADJOURNMENT**

There being no further discussion, general consensus. **MOTION: Siegmann/Marsh to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:15 pm.

By: \_\_\_\_\_  
Maryann Marsh, Chair

ATTEST:

\_\_\_\_\_  
Cynthia Kelley, C.M.C.  
Recording Secretary

Date Approved: \_\_\_\_\_

DRAFT

**TOWN OF MALABAR**  
**PARK AND RECREATION**

**AGENDA ITEM REPORT**

**AGENDA ITEM STAFF REPORTS**

Meeting Date: February 15, 2012

Prepared By: Cynthia Kelley, Secretary to Board

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**SUBJECT: Council Approval of Recommendations From 01/18/12 Meeting**

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**BACKGROUND/HISTORY:**

At the RTCM meeting of 2/6/12, Council approved the recommendations that were presented to them from the Park Board's meeting of January 18, 2012. With regards to the purchase of 1670 U.S. 1, Council asked that the Park Board pursue waterfront property and suggested that the Board make contact with Senator Nelson regarding the piece of property he owns off of Goat Creek.

**ATTACHMENTS:**

- Portion of Draft Minutes from RTCM of 2/6/12

**ACTION OPTIONS:**

Recording Secretary to report Council approvals to Board

time that Town Hall closes for the day and the meeting begins. He called the Chair, as it is the Chair that determines if an absence is excused, to let him know. Acquaviva stated she was very thoughtful when reading this. The Town has an answering machine and the messages are checked before the meetings. She will call Franklin or Wilbanks if she is not able to attend the meeting. Or if they are not there, leave a message on the machine. She asked Bohne if one board member calls another board member does this open up for a sunshine violation. Bohne stated that sometimes the law doesn't take things into consideration logically. If no action is taken to formally excuse the member, in a technical sense, there is no violation. Ryan is speaking of the Boards and not Council. It was stated that the secretary of the board(s) checks the messages before the meeting. If you let people know about your absence, you are excused. McKnight stated that this happened to him for last month's Council meeting. He called and left a message as no one was at Town Hall; he also emailed Franklin. Kelley stated that it went to her "spam" folder and was found the day after the meeting. Wilbanks stated that her number is public; you can always call her phone. She will get the information to the secretary. McKnight stated he thought the correct procedure was to email Franklin. Wilbanks stated that while looking at the code, it doesn't state who the board member should call. The excuse is approved by the Chair; no vote taken by the Board. McKnight asked Bohne if he called the Mayor and stated he couldn't be at the meeting and there is something on the agenda that he is concerned with, can he ask the Mayor to pull the item. Bohne stated he would have a problem with this; call staff. Acquaviva asked Ryan if he has had a lot of absences. Ryan stated that at one of the meetings, he was marked absent but had addressed certain items on the agenda. He doesn't see an issue with calling the Chair or Vice-Chair. Wilbanks stated that if Council would like, she would put something in writing for the next meeting in March. Mayor stated he would like to see three options listed. This is something that can be changed with a resolution; don't need to make a code change. He asked everyone to think about it and bring their ideas to the next meeting in March. Ryan said he would suggest calling the Town first, the Chair second and the Vice-Chair third. This will be on the next agenda for discussion.

### 3. Recommendations from Park Board:

- **Award Certificate of Appreciation to Brian Vail for Donation of 20' Flag Pole to Town for New Town Flag**

**Give at next meeting. No objections.**

It is the consensus of Council to present a certificate of appreciation to Brian Vail at the next Council meeting in March.

- **Purchase Another Flag Pole for State Flag at Park at Cost Estimated at \$500.00 Using Developer Recreational Funds**

Kelley advised Council the purpose of the third flag pole; to have a balanced appearance at the park. The funds could come from the Developer's Recreational Funds left after the driveway at the Disc Golf Park; \$4,000 is the balance left. Rivet and McKnight both support taking the funds from this line item; don't have to try to find the funds in the budget. Acquaviva stated this was very good information to have and thanked Kelley for giving to Council. This was a recommendation from the Park Board.

**Motion: Rivet/McKnight to spend \$500 from the Developer's Recreational Funds for the third flag pole at the Malabar Community Park. VOTE: All Ayes**

- **Pursue Purchase of Riverfront Property for Town Recreation**

**Exhibit:** Agenda Report No. 3

**Recommendation:** Request Action

Mayor Eschenberg advised Council that the Park Board is looking at 1670 US 1. Beatty stated we have nothing on the property; no appraisal of the property. Mayor stated that he went online and found that the property is appraised at \$104,000; purchased in 2008 for \$138k; the new owner has put a lot of money into the property. Knudson came forward and addressed Council. It doesn't have to be this particular property; just want something that can be accessed by

water. Do a referendum vote and see if the people want to do this then we can come up with funds. It was suggested to make contact with Senator Nelson and see if he would donate the small piece he owns on Goat Creek. Mayor stated this could be a project for the Park Board. Knudson stated it could be named after him. It is definitely an option. McKnight also stated there is property just north of Rocky Point that is available. It doesn't have any significant value to it. The property in front of Council tonight, he has issues with. Knudson stated that the Park Board's goal is to have water access in the town somewhere. Mayor Eschenberg stated that Council wasn't interested in this property when it came before them previously. He said for someone to make a motion to pursue a piece of property for waterfront access. Rivet stated he likes the referendum idea; McKnight seconded this. A special tax for a fixed number of years to pay for the land. Rivet also likes the idea of speaking to Senator Nelson.

**MOTION: Rivet/Beatty to have Park Board speak to Senator Nelson . VOTE: All Ayes.**

#### H. ACTIONS ITEMS:

**ORDINANCES: First Reading: none**

**RESOLUTIONS:**

#### **MISCELLANEOUS:**

#### **4. Consider Adding Horse Signage onto Speed Limit Signs and add Entry Signs**

**Exhibit:** Agenda Report No. 4

**Recommendation:** Request Action

**Discussion:** Beatty stated he has had a short discussion with attorney. We need to enforce the speed limits. Lower the speed on side streets to 20 mph; do a study. Maybe we need to look at whole thing. Rivet asked how you enforce caution for horses. Mayor stated we could put signs on the welcome signs; we have four in the town. Beatty state he would rather re-evaluate the speed limits. Mayor Eschenberg asked what this would accomplish. Beatty stated that the BCSO could write tickets. Acquaviva stated she was not at the last meeting; we are a horse friendly town and want to let it be known that we are. Can we put up awareness signs? It was stated that we had one incident were children were killed. Town Administrator stated we have 22 "children at play" signs. We have signage that would make people aware. The signs that were proposed are already there. If we put them on the poles of the speed limit signs, they are already in place. It was suggested to collect \$10 from each person to pay for the signs. Mayor Eschenberg stated that the number that was received was from a Face Book community. He asked if Council is interested in putting signs up at all on the existing speed limit signs. Mayor asked Wilbanks what the source would be for the signs and the total cost; \$900 with shipping. Wilbanks stated that the cost is what she gave to Council with no shipping fees. It would be taken from the contingency fund in General Government (519).

Bridget Ports: 1340 Hall Road, came forward. She did research; called the Department of Agriculture and there are 1200 horses in Malabar. It is really important to have these signs. She offered to pay for the signs and would write a check for the total amount of the quote at \$826.20. Mrs. Ports stated that you can't even take a ride in the trails for all the ATVs; you take your life in your hands every day. A horse costs \$100 a day; doesn't include the fees to board at \$500. Horses cost anywhere from \$500 to \$30,000. They are not just pets; they are an investment. Mayor asked if she thought the signs would really change the behavior of the people. She said yes. She advised Council that she went to the Grant-Valkaria meeting and they put signs up the next day. She could take up donations and give a check to the Town right now. This is just as important as flag poles. Mayor Eschenberg stated that those funds would come out of a designated fund. Acquaviva asked what the difference would be; we could start with 12 signs to see what would happen. Rivet stated he had issues with the liability for the Town. If it is a real risk, we have to make a cost benefit trade off analysis. He doesn't feel the signs will