

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, NOVEMBER 16, 2011
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. NOMINATIONS FOR CHAIR AND VICE-CHAIR POSITIONS**
- D. ADDITIONS/DELETIONS/CHANGES**
- E. PRESENTATIONS:**
- F. CONSENT AGENDA**
 - 1. Approval of Minutes**
 - Regular Park and Recreation Meeting – 10/19/11**
 - Exhibit: Agenda Report No.1**
 - Recommendation: Motion to approve**
- G. PUBLIC:**
- H. ACTION:**
- I. DISCUSSION:**
- J. OLD BUSINESS/NEW BUSINESS:**
 - New Business:**
 - Old Business: Bike Paths - Siegmann**
- L. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Knudson**
 - **Fern Creek Crossing Park – Siegmann**
 - **Huggins Park – Marsh**
 - **Malabar Community Park – Korn & Thomas**
 - **Trailhead – Siegmann**
 - **Springfest Update – Kelley & Knudson**
 - **Recommendations of 10/19/11 to Council - Kelley**

L. ADJOURNMENT

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIALS ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: November 16, 2011

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 10/19/11

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting October 19, 2011

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
10/19/11 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at 7:30 pm by Board Member Vickie Thomas. The Prayer and Pledge were led by Chair Bob Siegmann.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Bob Siegmann, Chair
Dick Korn, Vice-Chair – excused, work
Vickie Thomas
Maryann Marsh
Bernadette Knudson
Cynthia Kelley, Recording Secretary

Also present: Boy Scout Troop #37 members

C. ADDITIONS/DELETIONS/CHANGES:

D. PRESENTATIONS: None

E. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 9/21/11
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion: Siegmann reported on page 4, 4th paragraph, first sentence should state basketball court; not just basketball.

MOTION: Marsh/Knudson to approve the minutes from September 21, 2011 with correction as noted. VOTE: All Ayes.

F. PUBLIC:

Thomas stated she invited the Boy Scouts to come and let the Board know what they could do to assist during Springfest. She asked the boys to come forward and introduce themselves and address the Board. Greg Carson and Jacob Adkins came forward. Mr. Carson stated that they would be willing to assist with the manual labor and he had heard something about night security. Kelley advised the Board that the previous night, Teen Council met and they made a suggestion to invite the Boy Scouts to do camp out at the park and assist with the night security to help defray costs. Kelley stated that if the Board likes this idea, they may want to make a recommendation to Council to invite the Boy Scouts to do this. Marsh asked if we could incorporate additional activities that show what the Scouts do; educational information like starting a camp fire, setting up tents and some fun activities as well that include the Boy Scouts after the day's events are done. Siegmann stated we need to make a recommendation to Council for the camp out first and then do a second motion to ask for additional activities.

MOTION: Thomas/Marsh to recommend to Council that Boy Scout Troop #37 be allowed to camp overnight in the park for Springfest as assistance with the night security.

Marcie Adkins, 2055 Valkaria Road, stated she would love to do the camp out and assist with the night security; they want to be the eyes and ears for the Town. However, they are not security; they would call the Sheriff if anything happened in the park. Also, the vendors should be advised not to leave any valuables in the park as the Boy Scouts should not be responsible for their wares. Siegmann asked there will be cell phones with the boys. Ms. Adkins advised that two adults would be staying in the park with the boys as supervision.

VOTE: All Ayes.

Marsh asked if we could have an evening with the Boy Scouts; it would not be an all night affair. Mr. Carson stated they could do a campfire demonstration. Ms. Adkins asked if the general public would be involved. The Board stated it would be for anyone who wishes to stay in the park for their demonstrations. It would be after the day's events are finished; have an event with the Scouts from 5 pm to 9 or 10 pm. It would be an "Evening under the Stars" and the Scouts would put it together and be in charge of the event.

MOTION: Marsh/Thomas that we incorporate "Evening under the Stars" with Boy Scout Troop #37 over Springfest 2012 on Saturday evening from 5 to 9 or 10 with education, camping skills and fun put together by the Boy Scouts.

Adkins was concerned about the time; it may be a long time for the kids as they do a fundraiser during Springfest by selling hamburgers and other food items. She also wants the boys to have input with the activities. It was stated that the boys are to come up with the activities that they would like to put on in the park for the general public. The time can be discussed and set. Kelley stated if it started at 5 pm, it would give everyone a chance to leave the park if they want to and give staff some time to get the park cleaned up from the day's events. She also asked Ms. Adkins if she would be available to come to the Springfest Committee meeting when it is scheduled to go over what the boys have put together. Ms. Adkins informed the Board that some of the boys are home-schooled and may be available to come to the Springfest Committee meeting also. The Board asked when these recommendations would be going to Council. Kelley advised them that it would be the first meeting in November, the first Monday of the month which is the 7th of November. Ms. Adkins asked if the boys should have their ideas ready for this meeting. Kelley stated it would be a good idea and have them present to address Council with their ideas.

VOTE: All Ayes.

G. ACTION:

2. Springfest 2012 Activity Suggestions

Exhibit: Agenda Report No. 2

Recommendation: Make recommendation to Council

Discussion: Marsh stated she was thinking of fireworks but doesn't feel it would work with the Boy Scout activities. The only other thing she thought of was a parade but doesn't know if it could be organized between now and March. Siegmann stated that Korn had provided a couple of emails; one suggested having the Baptist Church involved in trail rides at the Trail Head Park. Korn stated that he had not heard back from his contact, Rick Whitworth. Thomas stated she is friends with the Whitworth's and she could also make contact with them. Knudson stated it is a lot of work for people to bring their animals to the park. We should only have the pets on site for viewing/petting

on Saturday only. We could do something else to showcase the animals on Sunday. Siegmann asked the Board if there were any more suggestions for activities for Springfest. The following suggestions were provided:

1. Knudson - Malabar Birthday Cake Bake-off with prizes; two categories, professional and amateur to be held on Sunday, April 1, 2012.
2. Thomas - Malabar Birthday Creative Hat Contest to be held on Sunday, April 1, 2012.
3. Knudson – Best Dressed Pet Parade to be held on Sunday, April 1, 2012.
4. Marsh - Pie Eating Contest to be held Sunday, April 1, 2012.
5. Amateur Pet Photo Contest to be held on Sunday, April 1, 2012.
6. Knudson – 3K Fun Run to be held on Saturday, March 31, 2012 at 7 am. She stated that they would have to come up with the route that would be used for this event.
7. Knudson - Wine Down & Cheese Delight for adults only, to be held on Sunday, April 1, 2012.

MOTION: Knudson/Marsh to recommend to Council the above mentioned event suggestions.

Kelley advised the Board that she received a call from Korn stating that the Sea Cadet would be available to assist with the break-down of the event on Sunday. In the past, this group has been involved with Springfest with the Flag Ceremony; the Boy Scouts are also involved in this event as well.

VOTE: All Ayes.

Kelley asked the Board for clarification. All activities that were suggested are to be done on Sunday with the exception of the 3K Fun Run. Does the Board want the first day of Springfest to be carried out as in the past and have the special events on Sunday as part of the 50th anniversary celebration? The Board stated that the first day of Springfest should be as it has been in the past and use Sunday for all the special activities.

H. DISCUSSION:

I. OLD BUSINESS/NEW BUSINESS:

New Business: None

Old Business: None

J. BOARD MEMBER/STAFF REPORTS:

• **Cameron Preserve – Thomas**

Thomas reported that it's still there. The incidents of berry pickers have dropped significantly. It was mentioned by her that new trails are being made and trees (pine) have been chopped to make these trails.

• **Disc Golf Park – Knudson**

Knudson reported that it's been so wet and she hasn't been down to check it. As far as she knows, everything is fine. She has received no phone calls to report any issues.

• **Fern Creek Crossing Park – Siegmann**

Siegmann reported that it's still overgrown in the back of the park. The front of the park has been mowed and it is now flooded with all the rain we've had. He reported also that

there is a barricade at the back of the bridge to keep people out of the back of the park. He then read the email from Korn about the Fern Creek Crossing Park and the neighbor to the south of the park. After reading the email, Siegmann stated "enough said". The email from Korn is hereby made a part of these minutes.

- **Huggins Park – Marsh**

Marsh reported that there is water on the back side of the park but everything else is the same.

Malabar Community Park – Korn & Thomas

Thomas reported that she wanted to know about shade structure; it's not over the playground equipment. Kelley stated it was taken down due to the inclement weather. Once it is over, it will be put back up.

Korn is excused

- **Trailhead – Siegmann**

Siegmann reported that everything is good with the park. He asked about the plaque for Gary Dotson. Kelley stated that we have to fix the wood, it's a little big for the kiosk but it is in the works and being taken care of to get installed.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Marsh/Knudson to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:15 pm.

By: _____
Capt. Robert Siegmann, Chair

ATTEST:

Cynthia Kelley, C.M.C.; Recording Secretary

Date Approved: _____