

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, OCTOBER 19, 2011
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. PRESENTATIONS:**
- E. CONSENT AGENDA**
 - 1. Approval of Minutes**
Regular Park and Recreation Meeting – 09/21/11
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve
- F. PUBLIC:**
- G. ACTION:**
 - 2. Springfest 2012 Activity Suggestions**
Exhibit: Agenda Report No. 2
Recommendation: Make recommendation to Council
- H. DISCUSSION:**
- I. OLD BUSINESS/NEW BUSINESS:**
New Business:
Old Business:
- J. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Knudson**
 - **Fern Creek Crossing Park - Siegmann**
 - **Huggins Park – Marsh**
 - **Malabar Community Park – Korn & Thomas**
 - **Trailhead – Siegmann**
- K. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIALS ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: October 19, 2011

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 09/21/11

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting September 21, 2011

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
09/21/11 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at 7:32 pm by Board Member Vickie Thomas. The Prayer and Pledge were led by Chair Bob Siegmann.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Bob Siegmann, Chair
Dick Korn, Vice-Chair
Vickie Thomas
Maryann Marsh
Bernadette Knudson
Cynthia Kelley, Recording Secretary

Also present: None

C. ADDITIONS/DELETIONS/CHANGES: None

D. PRESENTATIONS: None

E. CONSENT AGENDA

1. Approval of Minutes

Regular Park and Recreation Meeting – 07/20/11 & 8/17/11

Exhibit: Agenda Report No.1

Recommendation: Motion to approve

Discussion: Thomas stated that the minutes from August 17th show that Vickie was excused for work; should be for Dick Korn. No changes made to the July 20, 2011 minutes.

MOTION: Thomas/Marsh to approve the minutes from July 20, 2011 and August 17, 2011 with corrections as noted. VOTE: All Ayes.

F. PUBLIC:

G. ACTION:

2. Council Request Support for Two-Day Springfest Event

Exhibit: Agenda Report No. 2

Recommendation: Make recommendation to Council

Discussion: Korn asked if Council, prior to asking the Board, had decided to have a two-day event. Kelley stated no; the recommendation from this Board was sent to Council and Council said a two-day event and sent it back to this Board for the days to be chosen. The Board, at the last meeting, decided to send a recommendation Council to keep Springfest as is and have another event later in the year. Council stated that the Springfest was the only event that would take place and it would be a two-day event. They are asking for this Board's support and assistance with volunteers. Chair read the agenda report and then asked if the Board wanted a Friday/Saturday or Saturday/Sunday event. Kelley spoke to say that the dates have been set for Saturday, March 31st and Sunday, April 1st. The Clerk's Office staff will be on site for both days. At this time, the question was asked about the second event. Kelley stated, per the draft

minutes and memo attached to the agenda report, Council does not want a second event so that is no longer an option. Springfest is to be a two-day event and the only event put on by Town. Siegmann asked how many people we are looking for to have as volunteers. Kelley stated we have 10 staff members and the Fire Department is on site as they do their own demonstrations during the day. Siegmann stated we have 5 members and if each one gets 2 volunteers; that should take care of it. Kelley stated that if we have more volunteers come forth, they will be used. Marsh asked about the over-night security. Kelley stated that the Mayor volunteered for a 3-hour shift and we should check with the Eagle Corp to see if they will help in this area as well. Council Member Acquaviva stated that we should have the Sheriff's Office do frequent drive-bys at the park for the event security. Korn suggested that we make a formal request of the Boy Scouts for assistance with set-up/break-down. Brian Vail is also very good with volunteering for the event. Thomas stated she would get with the Boy Scouts but she would like to know what is needed of them before approaching; she will ask for assistance with the Scouts and volunteers for Sunday at least.

MOTION: Korn/Thomas to support the March 31st & April 1st two day event.

VOTE: Siegmann, Korn & Thomas voted in favor.

Siegmann, not hearing from Marsh or Knudson asked for their votes. Marsh is not in favor of a two-day event. This is the 50th anniversary and thought we would do something else to make the anniversary special. Knudson stated that she is afraid it will be the same just as two days. Korn made the suggestion that we should do something special within this time frame to showcase the Town's anniversary. Several suggestions were made and Siegmann stated that for the next month, the Board Members are to think about their ideas and bring them to the meeting next month. This will be discussed and the suggestions will be provided to the Springfest Committee. Kelley also suggested that when the Board is discussing their ideas, they may want to prioritize them so the Springfest Committee can see what is most important to the Board. Korn stated that the Springfest is the committee's "baby" and they make all the final decisions. Kelley spoke to say that the event is not the committee's "baby"; they are the people who help put the event on. Any and all suggestions are welcome from the Board and should come from them as they are the Park Board and the event is held in the Malabar Community Park. Korn stated that he would not be in town for the meeting next month. Kelley asked him to provide his suggestions to her and she would get them to the Board for discussion. He brought up the idea of the Malabar Baptist Church and recognition for the work they do with a club who uses horses to help troubled children. Let's have horse rides through the trails. He is neighbors with the head of the organization; Thomas stated she is very good friends with them. One of the two of them will make contact with these people. Siegmann stated that all ideas are to be brought to the meeting for discussion next month.

VOTE: Thomas, Siegmann & Korn – Ayes; Marsh & Knudson – Nays.

Motion carried 3 to 2.

Kelley asked to read the motion back to make sure she had it correctly.

MOTION: Korn/Thomas to support the March 31st & April 1st two day event.

Korn suggested that we leave the option open with having something special to make the event "pop". Siegmann stated this is correct. Next meeting, have on agenda the ideas for the "special" on agenda.

H. DISCUSSION:**I. OLD BUSINESS/NEW BUSINESS:**

New Business: Korn stated he is concerned about the Fern Creek Crossing Park and phone calls received while out of town. Siegmann stated this will be discussed under Staff Reports.

Old Business: None

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas reported that she sent an article from Channel 13 news; a copy was provided at each Board Members seat for the meeting. This is regarding the people picking berries in the Cameron Preserve; not the people given permission to enter on private property to pick the berries by the property owners. The people in the Cameron Preserve are making threats to the residents of the Town. One resident had their cell phone smashed. The Sheriff was called and it seemed that he didn't take the incident seriously. She is very concerned about this; the berries are food for the animals and the people are destroying the property with the way they are getting the berries. Siegmann stated the only way to get this under control is to continue to call the Sheriff out. Thomas would like to have something on the website so that people are aware of what is happening; she is afraid that someone will get seriously hurt. Korn asked if there are signs posted. Kelley stated signs are posted but she couldn't recall the verbiage of the signs. Thomas stated that having signs out there will not make a difference as these people know exactly what they are doing. She stated this is a crime; 60 days in jail and \$500 fines.

- **Disc Golf Park – Knudson**

Knudson reported that it is busy and being used a lot. It was mowed and looks good. Sunday mornings there is an event with partners and they are having a little tournament. When they have the pancake breakfast, they go over to the park and play after having breakfast.

- **Fern Creek Crossing Park – Siegmann**

Kelley asked, as the person who reported on this park is no longer on the Board, who will be reporting? Siegmann stated he would. The question has been asked as to why we can't cut the grass at this park ourselves. It is because of liability. He stated that the fence is too small; if it was 6', it would keep the bad elements from crossing over and stealing from private property. At this time, Korn stated that the park is a disgrace and if it can't be maintained the Board should decommission it and have it not be a park for Malabar. He walked it today and stated it is a mess. Thomas stated that the park doesn't need to go away; can we plant some native plants that don't need any maintenance? Marsh stated that the park on the corner doesn't look bad and it helps with being able to access Corey Road; you can now see traffic coming from the west. If we take it out, the park will be so over-grown you will have issues accessing Malabar Road. At this time, Kelley stated, because Korn and Siegmann were not present at the last meeting, that Council Member Beatty came forward and discussed this park and what Council has opted to do for the resident that lives behind the park. Korn stated that

the owners of the property aren't aware of any theft taking place. Kelley stated that Beatty reported on this issue to this Board last month regarding the bad elements that were accessing private property and stealing. What Council has decided to do is to put a chain across the bridge with a "NO TRESPASSING" sign and we will not be cutting the back of the park. Kelley also stated that we have tried to maintain the back of the park and have had to spend hundreds of dollars repairing the equipment because there is damage every time they have tried to do this. Korn stated this wouldn't happen if the park had been maintained to begin with. Kelley stated that this is what Council has decided to do and it is a closed issue.

• **Huggins Park – Marsh**

Marsh reported that it's still the same. Kelley reported to the Board that the spring toys are on the list to be removed from the park but the PW crew is extremely busy with other projects that take priority. They will be removed as time allows.

• **Malabar Community Park – Korn & Thomas**

Thomas reported that she injured her foot and could not get to the park to do a walk through.

Korn reported that he saw the basketball used tonight, a lot of people using the playground equipment. Park is being used; outside of bathrooms looked good. As he reported back in June, the gate along the left field needs to be fixed as it is a safety issue. The infield has a lot of weeds growing and they are beginning to take over. The clay for the field is very expensive and had to be brought in from Georgia. The grass on the field is also high. He asked about the ramps at the bridge. Kelley stated that the materials have been ordered and received; it is on the schedule to be done. Korn stated that this has been requested some time ago and needs to be done as soon as possible as this is also a safety issue in the park.

• **Trailhead – Siegmann**

Siegmann reported that it is in good shape. He asked about the plaque for Gary Dotson. Kelley reported to the Board that the plaque has been done and it will be installed in the kiosk due to the way the airbrushing was done. The weather will destroy it if it is hung under the pavilion.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Korn/Knudson to adjourn the meeting. VOTE: All Ayes.** This meeting adjourned at 8:20 pm.

By: _____
Capt. Robert Siegmann, Chair

ATTEST:

Cynthia Kelley, C.M.C.; Recording Secretary

Date Approved: _____

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: October 19, 2011

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Springfest 2012 Activity Suggestions

BACKGROUND/HISTORY:

At the last meeting, Bob Siegmann stated that each member of the board bring their ideas to the next meeting for discussion and have the recommendations sent to the Springfest Committee for their review.

ATTACHMENTS:

- E-mail from Dick Korn dated October 12, 2011
- E-mail from Dick Korn dated September 26, 2011

ACTION OPTIONS:

Discussion and recommendations to Springfest Committee

Cindi Kelley

From: Dick Korn [rumbo@rumbopet.com]
Sent: Wednesday, October 12, 2011 5:18 AM
To: Cindi Kelley
Subject: For Par k & Rec Board

Cindi

Here is a recap of the information I gave you on the phone

I sent an email(Copied to you) to Rick Whitworth of the Baptist Church asking if they would consider leading a trail ride Saturday of Springfest. I have not received a reply as yet but will keep you posted as I do.

I spoke with Mr Richard Waddell of the Sea Cadets. They have a program they can present at Springfest.

I also asked him if he and the Cadets would help with the tear-down and clean up Sunday afternoon.

He was quite interested in being helpful and will talk with you in detail.

As for the concerns of the Vitaliano family (next door to Fern Creek Crossing Park) Mr V's son Bill and his wife Beverly are the family members most involved with the welfare of Mr V. To set the record straight. Their shed was occupied by homeless person or persons temporarily. This has been corrected by placing a lock on the shed. They are not concerned about the back of the park being mowed and

kept up. There concern is 2 fold: (1) the orientation of the bridge seems to point people directly toward Mr V's back yard. (2) Beverly tells me the men doing the mowing in the past would bring their equipment into that part of the park by going through the Vitaliano property. There is a lady staying with Mr V during the day and seeing men she did not know or expect frightened her.

Beverly tells me she has no problem with workers going in that way but please have them call her in advance so she can let Mr V and his attendant know. Her home phone is 725-1063. I gave this information and phone number to Tom of Public Works. Someone has told her the bridge would be blocked off and she seemed pleased with that. My suggestion is that if anything is done to change the status of the bridge, the Boy Scouts should be informed so they do not feel this is a negative reflection on their work/ project.

Dick Korn

Cindi Kelley

From: Dick Korn [rumbo@rumbopet.com]
Sent: Monday, September 26, 2011 11:23 AM
To: Rick Whitworth; Cindi Kelley
Subject: Springfest 2012

Rick
In 2012 the Malabar Springfest will be 2 days in honor of the towns 50 years of incorporation.
The Parks and Recreation Board wants to add some special activities for this event.
I suggested we ask your group to sponsor/lead a trail ride that Saturday. It could leave from the Trailhead #1 on Marie Street. Doing this would not only be fun, It would draw more attention to your program and to this trailhead.
Please consider this and let me know.
Dick Korn