

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
THURSDAY, FEBUARY 17, 2011
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. CONSENT AGENDA**
- 1. Approval of Minutes**
 Regular Park and Recreation Meeting – 11/17/10
 Exhibit: Agenda Report No.1
 Recommendation: Motion to approve
- E. PUBLIC:**
- F. ACTION:**
- 2. Request for Support for Eagle Scout Project – Permanent Fire Ring at Malabar Community Park**
 Exhibit: Agenda Report No. 2
 Recommendation: Request action
- 3. Request for Support for Eagle Scout Project – Concrete Ramps at Bridge at Malabar Community Park**
 Exhibit: Agenda Report No. 3
 Recommendation: Request action
- 4. Resignation of Scott Pollard – Moving Alternate Member to Regular Voting Member**
 Exhibit: Agenda Report No. 4
 Recommendation: Request action
- 5. Purchase of “Old School House”1490 Marie Street, - Community Center for Town of Malabar**
 Exhibit: Agenda Report No. 5
 Recommendation: Request action
- G. DISCUSSION:**
- H. OLD BUSINESS/NEW BUSINESS:**
- New Business:**
- Old Business:**
- **Bleachers placed and anchored at soccer field at Malabar Community Park**
 - **New Sunshade for playground at Malabar Community Park has been delivered**
 - **Gates for Malabar Community Park restrooms have been installed**
 - **Commercial toilets have been installed in Malabar Community Park restrooms**

- I. BOARD MEMBER/STAFF REPORTS:**
- **Cameron Preserve – Thomas**
 - **Disc Golf Park – Korn**
 - **Fern Creek Crossing Park - Danielson**
 - **Huggins Park – Marsh**
 - **Malabar Community Park – Knudson**
 - **Trailhead – Siegmann**
 - **Springfest - Kelley**
- J. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIALS ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: February 17, 2011

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 11/17/10

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting November 17, 2010

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
11/17/10 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at 7:30 pm by Chair Dick Korn. Prayer and Pledge led by Chair Dick Korn.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Dick Korn, Chair

Bob Siegmann, Vice-Chair

Vickie Thomas

Scott Pollard – excused

Maryann Marsh – arrived at 7:32 pm

Bernadette Knudson – Alt. #1

Dawn Danielson – Alt. #2

Cynthia Kelley, Recording Secretary

Swearing in of newly appointed Board Member Dawn Danielson and re-appointed Board Member Bob Siegmann. Kelley asked both of the Board Members to step to the podium, raise their right hand and read the Oath into the record. Pictures were taken by Kelley.

C. NOMINATIONS FOR CHAIR & VICE CHAIR FROM NOV. TO NOV. See below nominations; Chair inadvertently forgot this section of the agenda until after the consent agenda.

D. ADDITIONS/DELETIONS/CHANGES: Korn made change the Discussion items to be heard before the Action items. It will be held December 4th at 10:00 am to 12:30 for a demonstration of the disc golf game.

E. CONSENT AGENDA

1. Approval of Minutes

Regular Park and Recreation Meeting – 10/20/10

Exhibit: Agenda Report No.1

Recommendation: Motion to approve

Discussion: Siegmann reported that on page 3, 2nd paragraph, it should say Marsh, not Mash. Thomas made a comment that she heard that he is the only person to listen to the tape of the meeting all the way through. Korn stated he tries to listen to the meetings that he cannot attend because of being out of town.

MOTION: Siegmann/Marsh to approve the minutes from 10/20/10 with corrections as listed. VOTE: All Ayes.

Korn announced that Knudson would be voting in Pollard's place as he is excused from this meeting. He also introduced one of the new Council Members to the Board, Carl Beatty; District 1. Mr. Beatty requested that he be added to the mailing list for the agendas for this Board. Korn stated he would like to invite David White, new Council Member for District 2, to the next meeting and be introduced to the Board as well. It would be nice to know who all the Council Members are.

NOMINATION FOR CHAIR: Marsh/Knudson nominated Bob Siegmann. VOTE: All Ayes.

NOMINATION FOR VICE CHAIR: Marsh/Danielson nominated Dick Korn. VOTE: All Ayes.

F. PUBLIC:

AT THIS TIME, DISCUSSION ITEMS WERE HEARD. ACTION ITEMS WILL BE HEARD AFTER THE DISCUSSION ITEMS.

H. DISCUSSION:

- **Logue Property – Liz Ritter**

Ritter had not arrived at the meeting when this discussion came about. When she arrives, we will ask for her report.

- **Boy Scout Items – Liz Ritter**

Ritter had not arrived at the meeting when this discussion came about. When she arrives, we will ask for her report.

- **Developer's Fees for Parks and Recreation**

Korn reported he spoke to the TA; this goes back to several years before with previous staff. Staff is still researching the amount that has been spent as to the amount of funds that had come in. The developers for each subdivision opted to provide funds in lieu of land for a park. Thomas asked if the funds are in a separate account. Kelley stated the funds are in the bank but staff is researching the receipts to show what was spent against what has been received. This will take a little bit of time because we have to pull the records back from Orlando to get the receipts from storage. In talking about the bleachers, there should be funds for that purchase.

- **Driveway into Disc Golf Park**

Korn reported that many months ago the survey and drawings for the driveway were completed and submitted to FDOT. Someone at the State level stated that the driveway should be 35' wide to allow a semi-truck access to the park. After reviewing and discussion with staff, they backed down to a more reasonable width for the driveway entrance. Staff is in the process of re-submitting the bids for the concrete; they were supposed to be returned by last Friday. This project has not been forgotten; it is in the works. Thomas asked if Beatty had any information regarding this. Beatty stated that he didn't have information and asked the Board if the pipe was being replaced; his recollection is the pipe is failing and should be replaced before we pour concrete over it. Korn stated that we need to ask the TA to check with the Engineer regarding this matter. Board stated that this information has never been given to them. Korn stated, for safety issues, we need to have the driveway apron. Marsh brought up the cost of the pipe on the research that was done on the possible culvert installation at Weber Road; we all know the pricing that was quoted, it will be very expensive to do this so what is the plan. Korn stated we need to know if the pipe is failing; can it be repaired as opposed to being replaced. The TA will be asked about this information.

- **Huggins Park – Development of Sr. Citizens Activity Area**

Knudson reported that we have pictures of the finished bocce ball court that was constructed in Micco. She was able to get quotes from the company that did the work. The shuffle board will cost \$10,000 and the bocce ball court will cost \$12,000. Korn suggested that the Board ask the TA to find out what grants are available for this type of park activity. We need her advice on this. Knudson stated that this company did all the courts in Barefoot Bay. Danielson asked if we have a diagram of the park with a layout of these activities to see how the park would look. She also stated that there isn't a lot of parking at this park. Korn stated he spoke with former Mayor Crews and he loved this idea. TA is also very active in her community and works on the board for their recreation activities. He also stated that there is another area available for parking so this would not be an issue. Knudson also reported that there are several people on her street that like these activities. Danielson asked about the equipment that is in the park now; would it be moved. Marsh stated that it would more than likely be moved. Korn stated that this had been under discussion; it hasn't gotten that far yet. The main thing is getting the funding that will be needed to construct these courts.

- **Links for Recreation Activities to Town Website; Procedures & Requirements**

Korn advised the Board, as an FYI, that the Malabar Soccer Club would like to have a link to the Town's website. This will assist with registration questions that have come up in the past. The Town has a company that is the webmaster. It was also approved by Council that any business in town with a BTR issued can also have their business linked to the Town's website. There is a fee for this; Marsh asked who gets the fee. Kelley stated she thought it would be paid to the webmaster but was not sure if any of it came to the Town. Siegmann asked about non-profit organizations; Kelley stated that they would be able to have a link as long as they have a BTR. Korn stated that activities such as the Malabar Soccer Club would qualify for this service.

- **Special Activities Permit Features & Requirements**

Korn reported that the application looks good; however, with all the questions that have come up, Council Member McKnight asked the Board to assign a member to participate in the committee that is to be established to research this application. It needs to be cleaned up. We need time to research information; Danielson asked how we get ready to give information to Council if we don't take care of this tonight. Korn stated we need to research to be able to give Council our recommendations. Siegmann stated the biggest expense is the port-o-lets. Kelley stated that she had obtained information from Anderson Rentals, Inc. and she would pass it to him. It gives a lot of information regarding the number needed based on the length of the event and the people in attendance. Marsh asked about the vendors and what their fees would be in an event like this. She will research this; Kelley stated she could provide information to her based on the Springfest that is put on annually by the Town. Thomas stated we need to have people assigned to the various areas that are in question otherwise everyone will be doing the same research. Siegmann stated he would research the port-o-lets; Marsh will research the vendors (their requirements for insurance and fees charged); Knudson stated she would research the electric requirement; and Thomas will make calls to other surrounding areas to find out if they have special activity permits and what they require

of the event holders. Kelley advised Thomas to call the City of Melbourne and speak to the City Clerk; Knudson should make a call to our Fire Marshal, he works for Satellite Beach Fire Department, with regards to the requirements for electric in the park. Korn stated that everyone should come back to the Board next month with all their findings and we can decide what we want to see in the permit application. Once we do this, we will be able to make our recommendations to Council. Thomas asked if there would be a meeting next month. Korn stated our meeting is the week before the Christmas holiday; we have time to have it. Siegmann asked if everyone would be in town for the next meeting; everyone stated they would be. We will have a meeting in December. Kelley also advised the Board that Council had this on their agenda for Monday's meeting; it was put on hold until this Board provided information to them. This was at the request of Council Member McKnight.

- **Action Results From Council Regarding Board's Recommendations**

Korn stated that he went over this information while giving an update on the Malabar Soccer Club holding their end of season party in the park. Council was more generous with the recommendations made regarding the end of season party. At the end of Council's discussion, Council Member Borton offered to pay the \$100 fee from her discretionary funds. The Soccer Club will only have to pay \$5 for the electric once the park is cleaned; they will get their \$50 deposit fee back.

- **Anchor for Soccer Club Trailer**

Brain Vail agreed to provide the anchor for the trailer when the time comes. The trailer will not be kept in the Public Works yard at the end of the seasons. Mr. Vail also stated, if there was no other place to house the trailer, he would keep it at his home for the Soccer Club. As it stands, the trailer will be taken to one of the homes of the Soccer Club.

- **Community Park Bathroom Concerns**

Korn stated that there have been several concerns regarding the bathrooms at the Malabar Community Park. He reported that Public Works has welded and boxed in the toilet paper holders; the hand blow dryers have been installed and new commercial grade toilets are on order. One of the bathrooms is in need of a coat of paint; the paint is peeling off the walls. At the last meeting, the Board made the recommendation to lock the doors; however, there are no doors on the facilities. However, Korn stated he received an email from the TA with regards to placing gates that lock at the entrance ways to the bathrooms. They are very affordable and she has someone who will open and close them every day. The email also stated that someone had used the facilities and left a huge mess; Public Works staff had to go in and clean the bathroom up. With the safety issues that arise with this type of activity, it is not safe for staff to have to continually clean this up. The gates will keep this from happening. It is the general consensus of the Board to have the gates installed at the entrance ways of the bathrooms at the Malabar Community Park. Korn went on to say that he isn't for locking up the bathrooms. Danielson stated that she would rather have the camera functioning so we can catch the person doing this.

The discussion turned to the camera at the restrooms. It has come to staff's attention that this camera is not functioning and is going to be replaced with a new system that will be housed at the Fire Department. It has the capability of adding 4 additional cameras. The Town will be purchasing 2 additional cameras and placing them in the park. Korn had asked the TA and the Sheriff if the camera system had ever been used to apprehend anyone. They both said no, but they will have the opportunity to watch the activity in the park. He felt the best camera position is the one taking the license plate as you leave the park. Thomas stated, in these economic times, the cameras are a good idea. People have been staying in the park and this would be a good way to deter vandalism or crimes against anyone in the park. She is for this. It is the general consensus of the Board to support the purchase of the new system and cameras. Korn stated that we need to have signs in the park stating that you are under surveillance while in the park. Kelley stated that there are signs in the park. Beatty stated that they are posted at the entrance of the park.

G. ACTION:

2. Designation of Park & Recreation Board Member to Committee Researching Special Activities Permit Ordinance

Exhibit: Agenda Report No. 2

Recommendation: Request action

Discussion: After the discussion of this information below, Bob Siegmann volunteered to be on the committee when it is formed.

VOTE: All Ayes.

3. Purchase Bleachers for Soccer Field at Malabar Community Park

Exhibit: Agenda Report No. 3

Recommendation: Request action

Discussion: The bleachers were on the agenda at last month's meeting. The question was brought to the Board that this should be tabled until we find out the funds available in the Developers Fund. The bleachers should be uniform with what is already in place at the park. Danielson asked if the bleachers would be anchored down. Korn stated they should be; we don't want the bleachers on wheels so they can be moved about. The Soccer Club had asked to have the bleachers at the basketball court moved to the soccer field. Public Works moved them with the proper equipment; the basketball players took it upon themselves to move the bleachers back to the basketball court. Now the bleachers are back at the basketball court and are anchored down so they cannot be moved. Kelley explained that staff is researching the funds in the Developers Fund; funds have been spent and we need to have all the information. Korn asked Kelley if there was \$2,000 in the fund to purchase bleachers. Kelley stated she believed there was but was not going to say a definite yes because she didn't want to be there to be any issues with saying a definite yes.

MOTION: Marsh/Knudson to advise Council to purchase one set of bleachers to be used adjacent to the soccer field and we recommend the funds be taken from the Developers Funds if it is available. Otherwise, due to the importance of this, we recommend that the funds be spent from the General Fund. The bleachers are to be compatible with the current equipment.

VOTE: Marsh, Aye; Thomas, Aye; Pollard, excused; Siegmann, Nay; Knudson, Aye; Danielson, Aye.

Motion carried 4 to 1.

I. OLD BUSINESS/NEW BUSINESS:

New Business:

Knudson reported that she had heard back from John Leach; he is willing to give a demonstration at the Disc Golf Park on Saturday, December 4th from 10:30 to 12. We need to get the word out because they have tried to do this before and people didn't show up. If it happens again, they will not offer to do a demonstration again. Kelley stated she would put it on the December calendar and have it placed on the website. An email to Council and all Boards will be sent out and we will ask the TA and McKnight to send out to their blanket email of Town residents as well.

Old Business: None

J. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas reported it is the same. She is seeing more and more people camping out; she doesn't feel that they are just there for a short time with the economic times we are in. Evidence shows that there are people living there. We are having trouble with vehicles and it looks to be golf carts. Korn stated he asked the Sheriffs to keep an eye out on both sides; Malabar's and Palm Bay's. Thomas is constantly picking up trash. The trash can is still in the canal. Korn stated he would go down and get it out. Siegmann stated he would take the jeep and get it out.

- **Disc Golf Park – Korn**

Korn reported the main thing is the driveway. They have had good response with moving the disc tee that was causing all the issues with the tees going into the neighbor's yards. This idea came from Tom, Public Works, and it seems to have taken care of the problems. He needs to look at the kiosk to see if the information on how the park got started has been placed. The park looks clean no other issues on this park to report.

- **Fern Creek Crossing Park – Pollard**

Pollard was excused from the meeting. Siegmann stated that he spent a lot of time in this park before the election. It is relatively clean. There are still Brazilian Pepper trees at the back of the park and the brush in the back needs some attention. With the cold weather coming in, we should leave this alone for now. Knudson stated that it was mentioned at a previous meeting that the prisoners could possibly do some of this work. Korn stated we need to ask the TA to have Public Works check on the Pepper trees and ask that anyone who is available to assist with this type of work, prisoners, if they would be able to handle this for the Town.

- **Huggins Park – Marsh**

Marsh reported that the spring horses that are in the park are getting old and they are rusting. Korn asked if it is a safety issue. Marsh stated they are okay for now but she

would like to see them removed by the first of the year as they are getting worse. Everything else in the park looks good.

- **Malabar Community Park – Knudson**

Knudson reported that we have some new green wooden benches; whoever did this, kudos to them. The bathrooms look really good. Korn stated that we need to find out who put the benches in; this did not come before the Board. Without permission, they cannot make changes to the appearance of the Town's parks. Knudson would like to see recycle bins in the park. There are a lot of plastic bottles in the garbage can. Siegmann commented that just because we place recycle bins in the park doesn't mean that people will use them. Knudson and Danielson both stated that if they were in the park, people would use them. Maybe not everyone but a good portion would.

Marsh asked about the price to mow the grass on the soccer field. Korn stated that we pay the vendor \$22,000/year; includes the price for the soccer field. Kelley advised that we pay an additional \$6,300 for the fertilization/pesticides a year as well. Marsh stated that with the cost of the maintenance of the field, we should look at the fees that are being charged. She asked how much the soccer club pays. Korn stated \$350 for the season. Siegmann stated that this is a real deal for them.

MOTION: Marsh/ future discussion of the price between the upkeep versus the rental of the parks in regards to youth clubs.

Motion failed due to lack of a second.

Korn stated why not ask Council to refer the vendors back to the Board. Danielson asked if we didn't have the a club using the field, would we still maintain them. Marsh said yes but maybe the cuttings wouldn't be so often.

Amendment to motion: Marsh/Siegmann recommends to Council that the board revisit the prices for our youth programs before Council approves the new contracts. VOTE: All Ayes.

Korn advised Danielson about each Board having a park to report. He asked if she would like to report on the Trailhead as Siegmann is now the new Chair. She stated she spends a lot of time in Fern Creek Crossing Park. Korn stated that the Board would give her this park and assign the Trailhead to Pollard. Thomas stated she objects to this; Pollard is not here and he should have a voice in this matter. Siegmann stated to table this until the next meeting.

- **Trailhead – Siegmann**

Siegmann reported the park is good. He will get with Vail as he has the blocks to go under the picnic tables. The blocks mentioned at the last meeting went under the bleachers. People are using the trail. It is cooler now and there is activity out there.

- **Shade Canopy – Kelley**

Kelley reported there is no new news on this issue at this time. Staff will continue to update the Board as information comes in.

Korn stated that Liz didn't show up. He was hoping she would come in and share what is happening with the Scouts. Kelley stated that their special activity for the Malabar

Community Park was approved by Council; they wound up staying at the Trailhead. Korn stated that the Cub Scouts were not involved so they were able to go to the Trailhead. As it turns out, the Cub Scouts need facilities with running water; they were not there so the Scouts went to the Trailhead with the older kids.

Beatty asked if he could address the Board with Public Comments. One thing that you talked about is locking the bathroom at Malabar Community Park. Palm Bay locked their bathrooms at night and found they had more vandalism; you may want to call them and find out what they did to take care of this issue. The other item is he has a lot of knowledge about the parks; anyone interested, he will meet you out there. He noticed that everyone on the Board has been assigned a park to report on. He would be happy to walk the parks with each member assigned and give them information. Kelley reminded everyone about that and staying within the Sunshine Laws.

K. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Marsh/Siegmann to adjourn meeting. VOTE: All Ayes.** This meeting adjourned at 9:15 pm.

By: _____
Bob Siegmann, Vice-Chair

ATTEST:

Cynthia Kelley, Recording Secretary

Date Approved: _____

TOWN OF MALABAR
PLANNING AND ZONING

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: February 17, 2011

Prepared By: Cynthia Kelley, Park Board Secretary

SUBJECT: Request for Support for Eagle Scout Project – Permanent Fire Ring at Malabar Community Park

BACKGROUND/HISTORY:

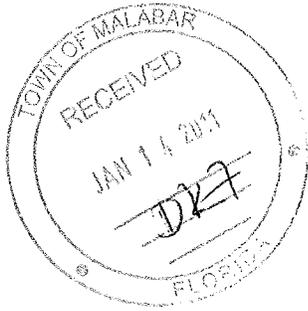
The Town Clerk's office is in receipt of an Agenda Item Request Form from Connor Mahoney dated January 14, 2011. He is requesting to be heard by the Parks & Recreation Advisory Board with regards to an Eagle Scout project to build a permanent fire ring at the Malabar Community Park.

ATTACHMENTS:

- Copy of Agenda Item Request Form dated 01/14/11
- Copy of Power Point Presentation

ACTION OPTIONS:

Discussion and action



PK Bd 2/16/11
TC 3/7/11

2725 Malabar Road
Malabar, FL 32950
321.727.7764 (Office) 321.722.2234 (Fax)
www.townofmalabar.org

AGENDA ITEM REQUEST FORM
MALABAR TOWN COUNCIL *PARKS on Fee*

Please submit the completed form to the Clerk's Office:

Town of Malabar
2725 Malabar Road
Malabar, Florida 32950 *email: mastercontrol2@cfl.net.com*

NAME: CONNOR MAHONEY

ADDRESS: 2475 Malabar Rd
Malabar FL, 32950

TELEPHONE: 321-693-4344
(Home) (Business)

Please state the item you wish to have placed on the Town Council Agenda: Agenda Request
Forms are not permitted for campaign purposes.

Permit To install a permanent fire ring for a
Eagle project

Please summarize pertinent information concerning your request Agenda item and attach applicable documents:

PowerPoint presentation
Installation will include drainage

Please state desired action by Town Council:

Approval With any changes needed

Signed: Connor Mahoney

Date: 1/14/2011

Fire ring for Malabar park

Eagle project planned by
Boy Scout Connor Mahoney

List of slides

- Introduction
- Pictures of Malabar park
- Design of fire ring
- Cross section of fire ring
- Geotextile
- Estimation of cost
- Conclusion

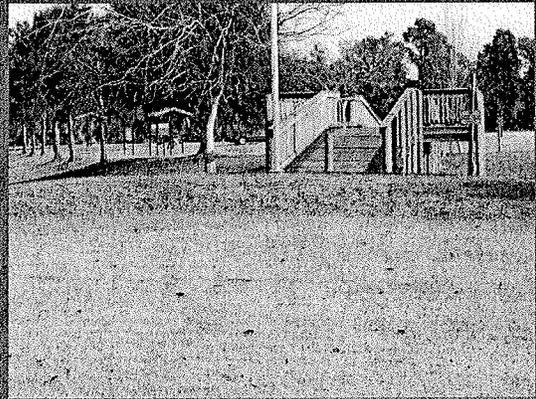
Introduction

Hello, my name is Connor Mahoney I am a life scout in troop 37 of Malabar. While looking for an eagle project I heard some ideas for a fire ring in Malabar park, I was told it was originally planned to build one never was completed. I was also told there's a metal ring identical to the one in Marie park specifically designed for the purpose in the container. I worked out some plans with my eagle advisor Don Crowell and came up with this, I'm very open to any changes that might be needed. Troop 37 has done a lot to make Malabar park what it is today including laying down sod around the pavilions before it had grass and installing some of the exercise trail. I am very interested in continuing the legacy

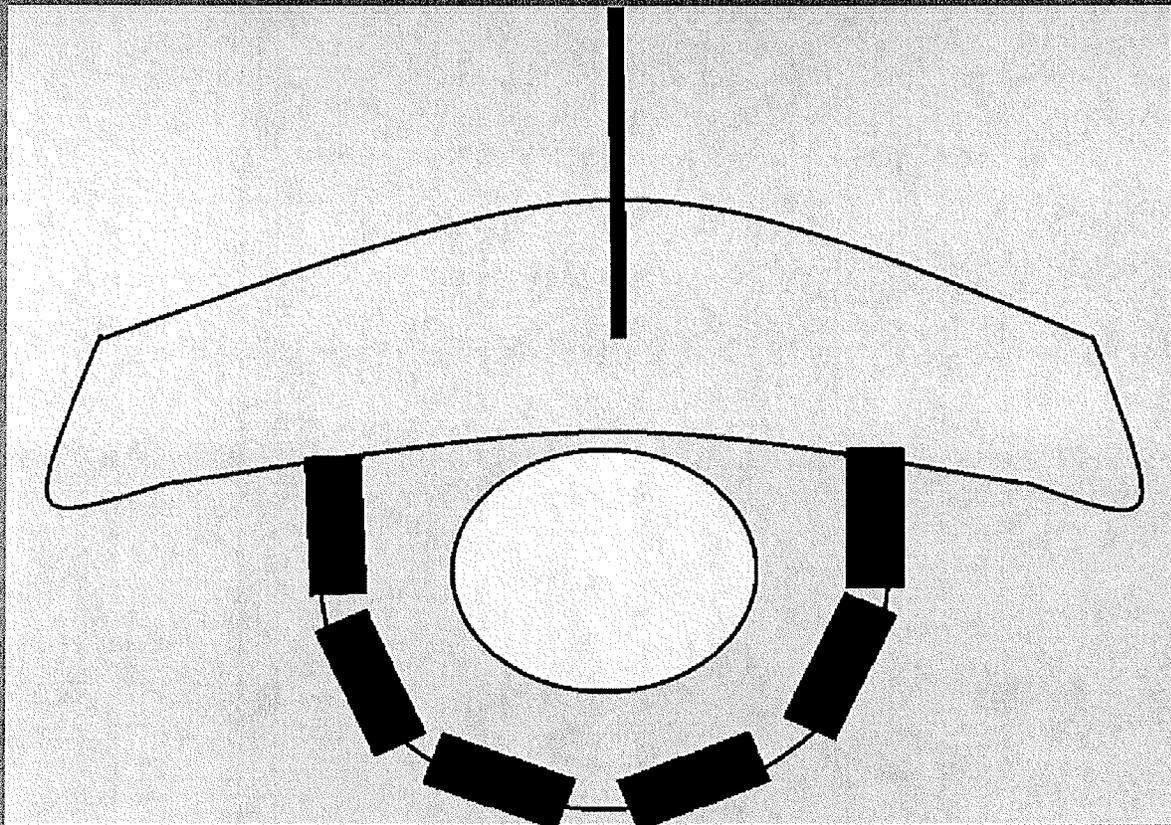
Connor Mahoney



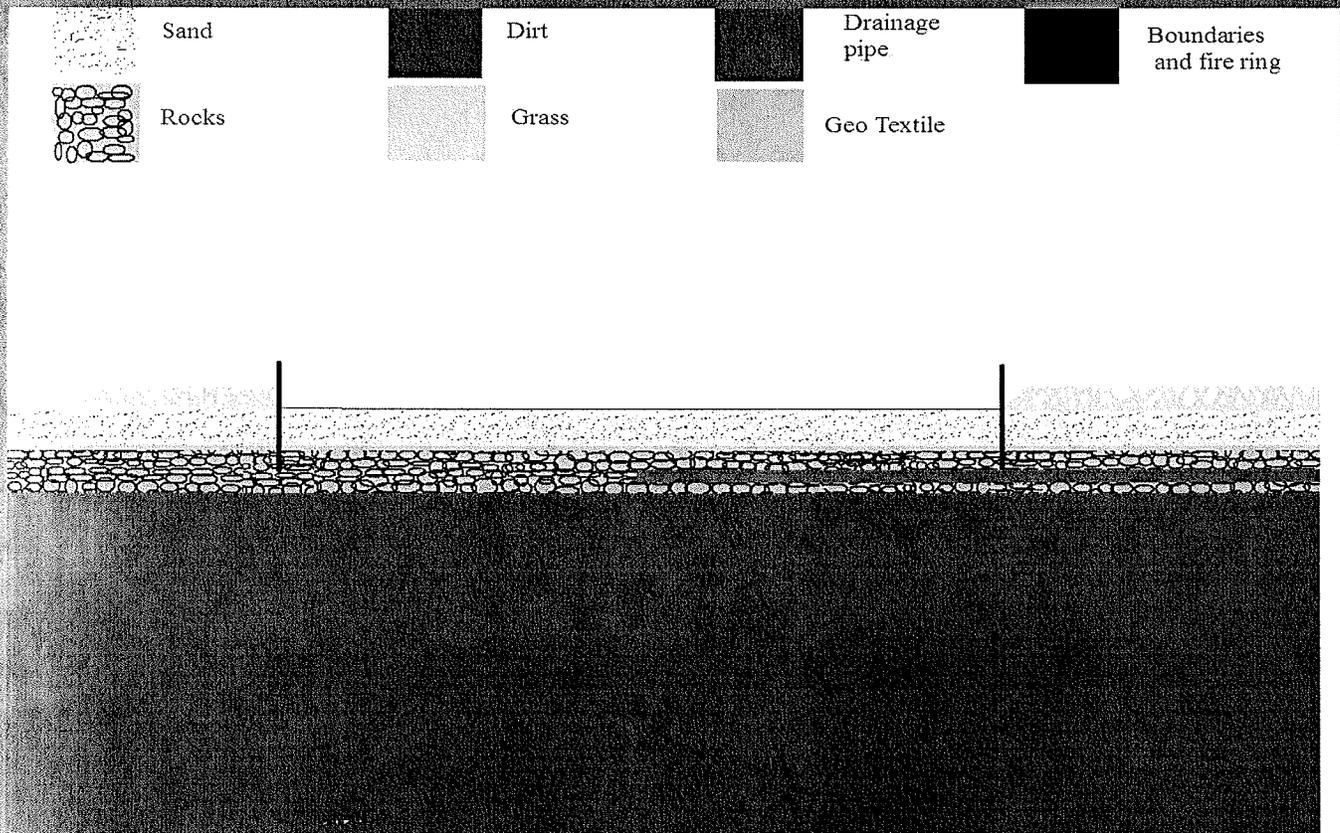
Here's what the area around the
flagpole in Malabar park looks like
now



Here's my idea for the design of the fire ring



Here's a cross section of the planned fire ring



The Geotextile keeps the sand from sinking into the rocks

- **Geotextiles** are permeable fabrics which, when used in association with soil, have the ability to separate, filter, reinforce, protect, or drain. Typically made from polypropylene or polyester, geotextile fabrics come in three basic forms: woven (looks like mail bag sacking), needle punched (looks like felt), or heat bonded (looks like ironed felt).
- Geotextile composites have been introduced and products such as geogrids and meshes have been developed. Overall, these materials are referred to as geosynthetics and each configuration—geonets, geogrids and others—can yield benefits in geotechnical and environmental engineering design.
- *-Wikipedia*

Estimated cost

- Sand: \$150
- Rocks: \$150
- Bahia sod: \$70
- Wood: \$132
- Lag bolts: \$3.00
- Deck screws: \$12
- Total estimated cost: \$517
- Total estimated man hours: 40

Conclusion

- The action requested is to approve the project with any changes needed and to bring the project before council. I will provide the workforce and any cost not covered by the town.

TOWN OF MALABAR
PLANNING AND ZONING

AGENDA ITEM REPORT

AGENDA ITEM NO: 3
Meeting Date: February 17, 2011

Prepared By: Cynthia Kelley, Park Board Secretary

SUBJECT: Request for Support for Eagle Scout Project – Concrete Ramps at Bridge at Malabar Community Park

BACKGROUND/HISTORY:

The Town Clerk's office is in receipt of an Agenda Item Request Form from Kevin Pagliarulo dated February 10, 2011. He is requesting to be heard by the Parks & Recreation Advisory Board with regards to placing concrete ramps at both ends of the bridge in Malabar Community Park.

ATTACHMENTS:

- Copy of Agenda Item Request Form dated 02/10/11
- Copy of Power Point Presentation to follow

ACTION OPTIONS:

Discussion and action

OFFICE OF THE TOWN CLERK
PHONE (321) 727-7764
FAX (321) 722-2234



TOWN HALL
2725 MALABAR ROAD
MALABAR, FLORIDA 32950-4427

AGENDA ITEM REQUEST FORM
MALABAR TOWN COUNCIL *Park + Rec Adv. Board*

Please mail completed form to:

Town of Malabar
2725 Malabar Road
Malabar, Florida 32950

NAME: Kevin Pagliarulo
ADDRESS: 3755 Ponderosa Rd
Valkaria FL 32950
TELEPHONE: 321-728-4792 321-501-5371
(Home) (Business)



Please state the item you wish to have placed on the Town Council Agenda:

The building of concrete ramps on each side of the
Malabar park bridge for my eagle project.

Please summarize pertinent information concerning your request Agenda item and attach applicable documents:

I am addressing safety and liability issues for the
town by installing the ramps on either side of
the bridge.

Please state desired action by Town Council: Park Board

I would like to request that the board recommend
approval of this idea for my eagle scout project

Signed: Kevin Pagliarulo

Date: 2/10/11

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 4
Meeting Date: February 17, 2011

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Resignation of Scott Pollard – Moving Alternate Member to Regular Voting Member

BACKGROUND/HISTORY:

The Town Clerk's office is in receipt of an e-mail sent by Scott Pollard dated December 15, 2010. In this letter, Mr. Pollard states that with his education schedule, he will not be able to be an active member of this Board. The Board needs to discuss and make a decision to move one of the alternate members up in his place as a voting member of the Board.

ATTACHMENTS:

- E-mail from Scott Pollard dated 12/15/10

ACTION OPTIONS:

Discussion and action

Cindi Kelley

From: Malabar Scott [malabar.scott@gmail.com]
Sent: Wednesday, December 15, 2010 4:54 PM
To: Cindi Kelley
Subject: Resignation

Dear Ms. Kelley,

My education schedule, starting in January 2011, will not allow me to participate on the Malabar Park and Recreation board. I therefore must submit my resignation.

It's been a privilege to serve and I have gained a new respect for those who perform public service. I wish you all the best.

Sincerely

Scott Pollard

TOWN OF MALABAR
PLANNING AND ZONING

AGENDA ITEM REPORT

AGENDA ITEM NO: 5
Meeting Date: February 17, 2011

Prepared By: Cynthia Kelley, Park Board Secretary

SUBJECT: Purchase of "Old School House" 1490 Marie Street

BACKGROUND/HISTORY:

On Wednesday, January 19, 2011 there was a presentation at the "Old School House" by the "Old School House", committee, information was provided to the public and all Town Boards and Council were invited to attend.

ATTACHMENTS:

N/A

ACTION OPTIONS:

Discussion and action