

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, AUGUST 18, 2010
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. CONSENT AGENDA**
 - 1. Approval of Minutes**
 - Regular Park and Recreation Meeting – 07/21/10**
 - Exhibit: Agenda Report No.1**
 - Recommendation: Motion to approve**
- E. PUBLIC:**
- F. ACTION:**
- G. DISCUSSION:**
- H. OLD BUSINESS/NEW BUSINESS:**
 - New Business:**
 - Old Business:**
- I. BOARD MEMBER/STAFF REPORTS:**
 - **Cameron Preserve – Thomas**
 - **Disc Golf Park – Korn**
 - **Fern Creek Crossing Park – Pollard**
 - **Huggins Park – Marsh/Knudson**
 - **Malabar Community Park – Knudson**
 - **Trailhead – Siegmann**
- J. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIALS ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: August 18, 2010

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 07/21/10

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting July 21, 2010

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARK AND RECREATION ADVISORY BOARD
07/21/10 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

CALL TO ORDER - Meeting was called to order at 7:30 pm by Chair Dick Korn. Prayer and Pledge led by Chair Dick Korn.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Dick Korn, Chair
Bob Siegmann, Vice-Chair
Vickie Thomas
Scott Pollard
Maryann Marsh – excused
Bernadette Knudson – Alt. #1
Cynthia Kelley, Recording Secretary

- C. **ADDITIONS/DELETIONS/CHANGES:** Kelley asked to give a couple or reports to the Board before getting into the regular agenda business.

Kelley advised the Board that the certificate of appreciation was presented to Scott Prasse at the July 19th RTCM; error by staff that it was not presented in June. Mayor made a very nice presentation to him on Monday evening. Kelley also advised the Board that a proclamation was also presented to ABATE on Monday evening at the RTCM; Town of Malabar has adopted the month of August as Motorcycle Safety Awareness Month. They spoke to Council and advised that, no matter what size group, they are willing to do a meeting to assist in making vehicles on the road more aware of motorcycles on the road.

D. **CONSENT AGENDA**

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 06/16/10
Exhibit: Agenda Report No.1
Recommendation: Motion to approve

Discussion: On page 4 under Cameron Preserve park report, Thomas wanted it noted every time in the minutes that vehicles are still going into Cameron Preserve.

MOTION: Pollard/Thomas to approve the minutes of June 16, 2010 with correction as stated. VOTE: All Ayes.

E. **PUBLIC:**

F. **ACTION:**

2. **Kiosk at Disc Golf Park**
Exhibit: Agenda Report No. 2
Recommendation: Discussion and recommendation

Discussion: Korn advised the Board that this would not be an action item for them this evening. This is something that Council will decide on themselves. A request for quote was sent to the two vendors; the first quotes were not handled by staff, which has specific procedures that are followed for this process. The two quotes received were for

the same amount of monies but no specifications were provided to the vendors. It was decided by the TA and Chair Korn to go out to quote the proper way. The specifications were sent with the request to quote form to each vendor. The quotes were received within the allotted time frame and will be reviewed by Council. Thomas stated that she had concerns that the specifications don't have all the "requirements" that the Board would like to have on the kiosk. Korn stated he would get with the TA and let her know the concerns that the Board had regarding the drawings. These drawings are the approved engineered drawings for the kiosk at the Trail Head. Kelley, again, reiterated the concerns of not preparing the quotes following the procedures that are in place; it is the perception of impropriety.

No action taken on this item at this time.

Korn also advised the board that the quotes for the driveway entrance at the Disc Golf Park are being requested; all permits have been taken care of.

3. Barrier at Disc Golf Park

Exhibit: Agenda Report No. 3

Recommendation: Discussion and recommendation

Discussion: Korn advised the Board that Tom Miliore, Public Works Supervisor, met with Mark Martin, park user, to discuss the options of the first golf tee. Mr. Thomas, the neighbor does not like the idea of netting because of esthetics. The suggestion of fencing is not in the budget at this time so Miliore suggested moving the pin out of the way of the discs flying into the neighbor's yards. Mr. Martin stated that the discs are spaced just so; the required field for this activity is 14 acres and we have 18 holes set up on 8 acres. We have received very good reviews for the park that we have; Wickham Park has not received any reviews. We could pivot the tee around so it is the same distance. The players do not want the park tee layout corrupted. They were told that we would not do this and in fact they will be invited to take part in the placement of the tee being moved. This is a very cost effective way to see if this will take care of the issue of the discs going into the neighbor's yards. If it doesn't work we will look at more options. Korn suggested that the tee be moved. Siegmann had concerns that if the tee is moved, would the discs be kept out of the yards. Korn stated it would not be 100% fool proof but it will be a deterrent. If it doesn't work, it hasn't cost us anything.

MOTION: Siegmann/Thomas to move the pin. VOTE: All Ayes.

G. DISCUSSION: None

H. OLD BUSINESS/NEW BUSINESS:

New Business: Recommend Bernadette Knudson to Report on Malabar Community Park

Knudson is in agreement to reporting on the Malabar Community Park. Korn wanted this on the agenda as he would like each Board Member to report on one specific park. However, it does not mean that they cannot visit the other parks and make their comments/recommendations.

Old Business: Korn advised the Board that the doggie pot donated by Nancy Borton had been received. He showed a picture of the equipment to the Board. The cost for one of these is approximately \$250. Pollard stated he felt it should be in the Disc Golf Park; this is where he sees a lot of people with their pets. Thomas stated this would be a good place; doesn't feel it would be beneficial in the Cameron Preserve. Korn would like to have funds available in the future to be able to purchase a few more of these and place in the various parks that have people walking their pets. It is the general consensus of the Board to place this doggie pot in the Disc Golf Park.

I. BOARD MEMBER/STAFF REPORTS:

- **Cameron Preserve – Thomas**

Thomas reported that the blue trash can is still in the canal. She also wanted it noted in the minutes that vehicles are still going into the trails. Korn asked her specifically where the trash can is located. She stated if you walk north on Corey and cross the Boundary Canal trail, you will run right into where the trash can is. Korn asked that this be brought to the TA's attention.

- **Disc Golf Park – Korn**

Korn reported there has been a lot of conversation about this park for the last few weeks. TA asked Korn to find out if there are any organized activities happening at this park; he was told no. However, while at the park, Korn saw a sign that states on Tuesdays there is an entrance fee of \$3 to \$5; fees going to the maintenance of the park. No funds have been given to the Town. Korn advised the players not to do this. There has also been a lot of beer cans/bottles in the trash can on Wednesday mornings. There is to be no alcoholic beverage consumption in any of the Malabar Parks. Deputy Hammer advised Korn that he would keep an eye out for this type of activity. Korn also stated that signage should be placed in this park; take one of the several that are in the Malabar Community Park and place it in this park. This park has become extremely popular. It needs to be respected as a park in Malabar and our rules must be followed.

Korn reported that the driveway and kiosk will be going in fairly soon. On the kiosk, he felt that there should be a cork board on the back side of the kiosk. Thomas stated she would like to see some compartments added like the one at the Cameron Preserve. Korn will get with the TA regarding these issues.

- **Fern Creek Crossing Park – Pollard**

Pollard reported nothing has changed. Korn stated we need to keep an eye on the work that the Eagle Scout did; we want to make sure it's preserved. At the back of the park, is there anything we can do, there is a lot of room there. Pollard stated it's a matter of convenience. We could put picnic tables back there but would anyone use it? Thomas stated she stops there while out riding her bike. Knudson stated that the intersection is so busy there it deters people from stopping. Korn stated that Weber Woods is being used as a staging area for bike riders. Knudson stated that there are two bike clubs; one is a men's club and the other is a women's club. The people heading it up live off of Weber Road. Knudson would like to see this area made into a park; it's being used by bicyclists and horse riders.

- **Huggins Park – Marsh/Knudson**

Knudson reported it looks great but no one is using the park. She was going to get with Marsh to do some drawings for the bachi ball and shuffle board but has not been able to do this. She will try to do this.

Korn stated he has a list from the TA regarding budget. She has stated that she is working on grants to Huggins Park's usage change. Thomas stated this would be good for the Disc Golf Park as well; they will be needing facilities out there as well. Korn stated it would also be good for the Malabar Community Park.

- **Malabar Community Park – Korn**

Korn reported on keeping up the maintenance of the Malabar Community Park playground equipment; bicycle racks could be done this year. Korn stated we have 2; do we know where we want them if we can find them. In case the golf park fix doesn't work, this is in the budget. Non-potable water sign in men's room is missing; good in women's room. Need to paint the floors and the walls have a few areas that need to be touched up. If we don't have the same color, walls will need to be painted. Soccer field has dried up; lightening had hit the control for that zone; it's been repaired and the grass is being watered 1 ½ hours per day until comes back. Non-emergency concerns can be addressed at a later date.

- **Trailhead – Siegmann**

Siegmann reported it looks good. Korn reported the Baptist Church has a horse ministry; they have asked if they could use the facilities, he advised that they would be able to. Siegmann stated that the trail is not complete and could cause a problem. Korn stated that they could ride along the road. Thomas stated this is not a good idea as the kids are just learning to ride. Siegmann asked about south Marie Street. Korn reported that we did get some property and it is being worked on. Korn has met with Grant-Valkaria's Council Woman Katy DeMott. She will be getting with our TA to discuss this; our TA is aware of this. Korn stated the Trail Head is only used on Sunday afternoons by the bluegrass people.

The only other thing brought up by Korn was the reason for Council Member Borton addressing the Board last month. We advise the Council but work closely with TA. Rivet questioned why everything is being brought to Council for them to review. TA explained that this is how the new Chair of the Board works with staff and Council. Borton got involved because she thought there was a problem. There are no issues. Korn thought maybe something happened that he was not aware of. Thomas stated Borton didn't know this was an advisory board and thought Korn explained it very well to her at the last meeting.

Thomas stated she feels the kiosk drawing isn't complete; feels things are missing that the Board wants on it. She would like the kiosk to be usable on both sides. Korn stated he would make the Board's concerns known to TA.

J. ADJOURNMENT

There being no further discussion, general consensus. **MOTION: Siegmann/Pollard to adjourn meeting. VOTE: All Ayes.** This meeting adjourned at 8:27 pm.

By: _____
Dick Korn, Chair

ATTEST:

Cynthia Kelley, Recording Secretary

Date Approved: _____

DRAFT