

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, MARCH 17, 2010
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. WELCOME TO NEWEST BOARD MEMBER – BERNADETTE KNUDSON**
- E. CONSENT AGENDA**
1. **Approval of Minutes**
 Regular Park and Recreation Meeting – 02/17/10
 Exhibit: Agenda Report No.1
 Recommendation: Motion to approve
- F. PUBLIC:**
- G. ACTION:**
2. **Appointment of Representative to Trails & Greenway Committee**
 Exhibit: Agenda Report No. 2
 Recommendation: Discussion and action
- H. DISCUSSION:**
3. **Youth Soccer Association Request**
 Exhibit: Agenda Report No. 3
 Recommendation: Discussion
- I. OLD BUSINESS/NEW BUSINESS:**
- New Business:
- Old Business:
- J. BOARD MEMBER/STAFF REPORTS:**
- Fern Creek Crossing Park Lot Lines – Pollard
 - Disc Golf Park – Korn
 - Trailhead – Siegmann
 - Malabar Community Park – Korn
 - Huggins Park – Marsh
 - Springfest – Siegmann
 - Fern Creek Crossing Park Scout Project - Thomas
- K. ADJOURNMENT**

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIALS ATTENDING THIS MEETING.

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: March 17, 2010

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 02/17/10

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting February 17, 2010

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARK AND RECREATION ADVISORY BOARD
02/17/10 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

CALL TO ORDER - Meeting was called to order at 7:34 pm by Vice Dick Korn. Prayer and Pledge led by Vice Dick Korn.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Dick Korn, Chair

Bob Siegmann, Vice-Chair

Hans Kemmler

Vickie Thomas-excused

Scott Pollard

Maryann Marsh, Alt. #1

Cynthia Kelley, Recording Secretary

C. ADDITIONS/DELETIONS/CHANGES: Korn advised the Board that a member needs to be assigned to oversee the Disc Golf Park. This item will be Action Item #3A.

D. PRESENTATION

A presentation was made to Hans Kemmler who will be resigning from the Board as he will be leaving the country for work purposes. A proclamation was read by Chair Dick Korn thanking Kemmler for his service to the Board and to the Town since 2002. Korn explained that the proclamation would be read into the record at the RTCM on March 1, 2010. A plaque from Bob Siegmann and a gift from the owners and staff of Yellow Dog Café were also presented to him.

E. CONSENT AGENDA

1. Approval of Minutes

Regular Park and Recreation Meeting – 01/20/10

Exhibit: Agenda Report No.1

Recommendation: Motion to approve

Discussion: None

MOTION: Siegmann/Marsh to approve minutes of January 20, 2010 as presented.

VOTE: All Ayes.

F. PUBLIC: None

Korn recognized Bunny Knudeson; her application will be presented at the RTCM meeting on March 1, 2010 for Council appointment to the Board.

G. ACTION:

2. Appoint Liaison With Eagle Scout & Leaders For Coordinating Activities

Exhibit: Agenda Report No. 2

Recommendation: Discussion and action

Discussion: Korn gave a brief overview of the reason for this appointment. With Thomas not being able to be here, Korn read an e-mail from her into the record in her absence. It was from February 8th regarding a meeting at Fern Creek Crossing Park with Eagle Scout Prasse. With the Board appointing a liaison, Kelley advised them that

the Town Administrator and staff must be kept in the loop with all activities/projects that the Scouts are involved in. She also advised the Board that she did not believe any plans for the project had been submitted by Prasse for review. Kemmler stated that he believes that Prasse is looking for approval of the project from this Board. The park is part of the Florida Communities Trust; the funding for the park came from this trust. Prasse is looking to replace the mulch along the trails, build a kiosk, hammer rebar that is sticking out of the lumber along the trails; he would also like permission to move the gate back to allow for parking cars off of Corey Road. Kemmler suggested the kiosk be built as close to the one in Trailhead 1 off of Marie Street. Information to be placed in the kiosk would be regarding the plants in the park and any other information that is important regarding the park and vegetation.

Korn suggested to the Board to appoint Vickie Thomas as the liaison as she has already been working with Prasse.

MOTION: Siegmann/Marsh to accept the proposed work to be done at Fern Creek Crossing Park with the condition that the kiosk mirrors the Trailhead 1 at Marie Street. VOTE: All Ayes.

3. Appoint Parks & Recreation Member to Serve as Liaison With Springfest Committee

Exhibit: Agenda Report No. 3

Recommendation: Discussion and action

Discussion: Korn stated that Kemmler has always been very active with this committee. Kelley advised the Board that this committee meets every two weeks on Fridays at 9:00 am in Council Chambers. Whoever is appointed must have a schedule that would allow the person to attend these meetings. We start the planning in January and go up to the time of the event; we have a de-briefing meeting after the event to go over issues that may have come up during the day. Since this is such a short amount of time commitment, Bob Siegmann volunteered to be the liaison for the Springfest Committee.

MOTION: Siegmann/Pollard to appoint Siegmann to serve as liaison with the Springfest Committee. VOTE: All Ayes.

This item was added to the agenda:

3A. Appoint Board Member to Oversee Disc Golf Park

Discussion: Korn stated that he received several e-mails from TA regarding the Disc Golf Park. Mark Miller, one of the regulars, was suggested as a liaison; however the Town suggested that a Board Member be appointed so they could report back to the Board anything of concern. Miller is not on the Board and would not be reporting to them. Korn volunteered to oversee this park.

MOTION: Siegmann/Kemmler to appoint Korn to oversee the Disc Golf Park. VOTE: All Ayes.

H. DISCUSSION:

4. Transplanting of Sea Grapes

Exhibit: Agenda Report No. 4

Recommendation: Discussion

Discussion: Korn stated, with all the discussions that have been had about this, that the Board entertain a motion to permanently table this item. Kelley advised the Board that Franklin did not hear from FEC. Kemmler also stated he did not hear any follow-up. Once the lease is up, they would have the right to mow the Sea Grapes down as it is their property.

MOTION: Siegmann/Pollard to table issue of Sea Grapes indefinitely. VOTE: All Ayes.

I. OLD BUSINESS/NEW BUSINESS:

New Business: Pollard reported that he took a quick scan of the Fern Creek Crossing Park. The lumber along the trails needs to be replaced. Marsh asked if this could be part of the Scout's project. Kelley stated she thought this was already a part of the project. The Board stated that he would like to replace the mulch; it did not look like the replacement of the lumber was a part of it. The Board will suggest that the lumber replacement be a part of the project.

Pollard reported that at the west side of the creek the Cattails are taking over; if there is another rainy period, it could be really bad with the growth. Kemmler stated that this is something that should be brought to the Town Administrator's attention; this may be something that Public Works can address. Pollard also reported that on the west side of the park, Brazilian Pepper trees replacement growth is happening and needs to also be addressed. It will be very difficult if left for too long.

Kemmler advised the new Chair that it is the responsibility of the Chair to make sure the Town Administrator is aware of these issues. You could notify her by phone or e-mail to let her know what took place at the meeting if she has not had a chance to read the minutes.

Pollard asked about the property on the other side of the foot bridge and who is responsible for maintaining it. There are issues in this area as well. Kemmler suggested that the person who is reporting on this park look at the County Property Appraiser's site to determine the boundaries of the park. This will decide who is responsible for that area. Pollard will check into this and report back to the Board at the next meeting.

Korn asked Siegmann about the Trailhead; nothing to report at this time. Marsh was at Huggins Park today and it looks good. The fence has been repaired. Thomas was not here to speak on the Cameron Preserve. Korn stated that the Malabar Community Park is in good shape.

With regards to the Trails & Greenways, Korn asked if anyone on the Board would be interested in this. Kemmler stated that they have tried to have work days; something has always come up to cancel these.

Old Business: None

J. BOARD MEMBER/STAFF REPORTS:

- **Disc Golf Park Apron-Staff Report**

This project is underway with the engineer taking care of his portion of the work with the surveying. Once his portion is complete and satisfactory to FDOT, Public Works will be able to start the actual apron work.

- **Signage for Huggins Park – Staff Report**

The signs brought over from Public Works are not in the best shape; new signs have been ordered and will be erected upon receipt from the County.

K. ADJOURNMENT

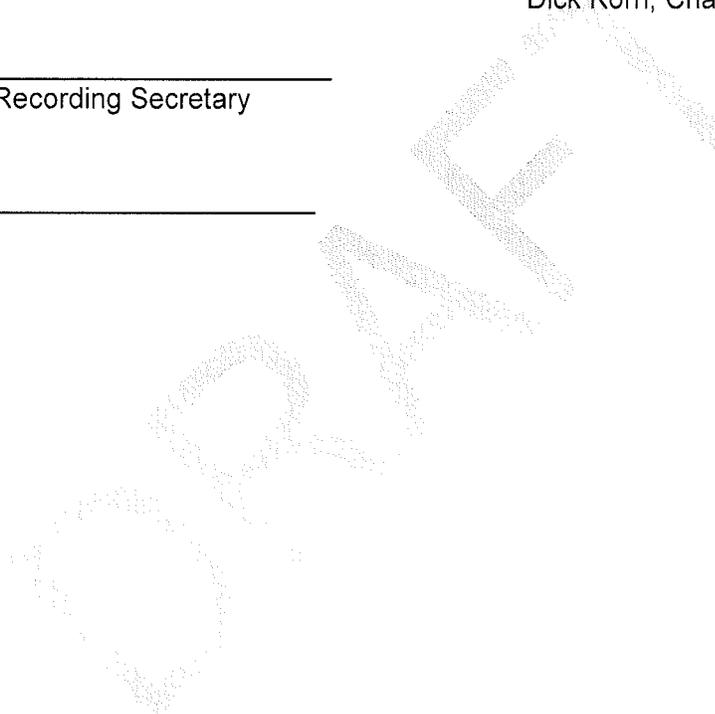
There being no further discussion, **MOTION: Marsh/Kemmler to adjourn meeting.**
VOTE: All Ayes. This meeting adjourned at 8:05 pm.

By: _____
Dick Korn, Chair

ATTEST:

Cynthia Kelley, Recording Secretary

Date Approved: _____



TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: March 17, 2010

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Appointment of Representative to Trails & Greenway Committee

BACKGROUND/HISTORY:

Chair Korn requested this be added to the agenda. He made a suggestion at the last meeting that Bernadette Knudson be the representative for this committee. Since she had not been appointed to this Board by Council at that time, he would like to officially make this recommendation at this meeting.

ATTACHMENTS:

N/A

ACTION OPTIONS:

Discussion and action

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 3
Meeting Date: March 17, 2010

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Youth Soccer Association Request

BACKGROUND/HISTORY:

Chair Korn requested this be added to the agenda. The soccer club would like to use the area between the parking lot and the big field as a practice area for their youngest participants. This would be an area to be used "as is" with no requirement for landscaping on the Town's part. Paul Yolles, President of the soccer club will be at the meeting to make a presentation to the Board.

ATTACHMENTS:

N/A

ACTION OPTIONS:

Discussion