

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, SEPTEMBER 16, 2009
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. CONSENT AGENDA**
1. **Approval of Minutes**
 Regular Park and Recreation Meeting – 8/19/09
 Exhibit: Agenda Report No. 1
 Recommendation: Motion to approve
- E. PUBLIC:**
- F. ACTION:**
- G. DISCUSSION:**
2. **Current and Future Use of Fern Creek Crossing Park and Possible Parking Improvements**
 Exhibit: Agenda Report No. 2
 Recommendation: Discussion
3. **Current and Future Use of Huggins Park**
 Exhibit: Agenda Report No. 3
 Recommendation: Discussion
4. **Electricity and Grant Ideas for Baseball Field at Malabar Community Park**
 Exhibit: Agenda Report No. 4
 Recommendation: Discussion
5. **Transplanting of Sea Grapes**
 Exhibit: Agenda Report No. 5
 Recommendation: Discussion
- H. OLD BUSINESS/NEW BUSINESS:**
- New Business:
- Old Business:
- I. BOARD MEMBER/STAFF REPORTS:**
- Trash Can at North End of Cameron Preserve – staff to report
 - Disc Golf Park – staff to report
 - Baseball Park – staff to report
 - Playground Equipment at Malabar Community Park – staff to report
 - DOF Clearing Project – staff to report
 - 17 Acre Parcel – staff to report
- J. ADJOURNMENT**

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: September 16, 2009

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 8/19/09

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting August 19, 2009

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARK AND RECREATION ADVISORY BOARD
08/19/09 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

CALL TO ORDER - Meeting was called to order at 7:35 pm by Chair Hans Kemmler. Prayer and Pledge led by Chair Hans Kemmler.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Hans Kemmler – Chair

Dick Korn, Vice-Chair-excused; out of town

Bob Siegmann

Vickie Thomas-excused; out of town

Scott Pollard

Maryann Marsh, Alt. #2,

Josh Treadwell, Alt. #1, excused; overseas on TDY

Cynthia Kelley, Recording Secretary

C. ADDITIONS/DELETIONS/CHANGES:

D. CONSENT AGENDA

1. Approval of Minutes

Regular Park and Recreation Meeting – 7/15/09

Exhibit: Agenda Report No. 1

Recommendation: Motion to approve

Discussion: Siegmann stated his name is spelled incorrectly; page 2, second paragraph should say to prevent erosion of metal pipes; not to keep erosion of metal pipes.

MOTION: Siegmann/Pollard to approve the minutes of 7/15/09 as corrected. VOTE: All Ayes.

E. PUBLIC:

Stacy Lavanture-3209 Trainfo Avenue, Palm Bay, FL addressed the Board. She brought concerns to the Board regarding the baseball field. Lavanture stated that the club had been working in the park to bring the ball field into regulations as the games start very soon. Kelley advised the Board that we have a new baseball league using the field; the contract was executed in the office on Tuesday, August 18, 2009. She listed her concerns as follows:

- Home plate needs to be replaced. Kelley advised the Board that staff is looking into this; if a new one is needed, it will be ordered but we have a plate that was in Public Works that may be able to be used; Nelson Villaverde, President of ball club, is coming into the office to look at it.
- Ants at the ball field; need to have staff check into this and take care of.
- Lights at the ball field; possible grants to purchase lights; Kemmler stated this was approved at one time and the residents of Malabar do not want bright lights shining at night in the Town.
- Moving the fence at center field to be in line with the regulation standards of baseball. Asked if the Board would approve of this. Kemmler asked that Nelson put a drawing together of where the fence is now and where it should be; send to the Board secretary

and then it would be discussed and a recommendation from the Board would be sent to Council.

- Placing bases back to the standard regulations.
- Having electric available for use in the park; Kemmler stated that it is available and the team needs to let staff know and it will be turned on.
- In the future, dugouts and canopies over the bleachers to protect the players and spectators from elements; Kemmler advised that this is something that has been discussed in the past and the Board will take this into consideration as a possible portion to a grant application.

Kemmler stated that some of these things can be done fairly quickly; others will take some time. He appreciates the base ball field being used and he has requested a copy of the contract to look at. Chair asked that the next agenda have ideas for grants on it.

F. ACTION:

2. Recommendation to Council to Install Culvert at Road Entrance to 17 Acre Parcel

Exhibit: Agenda Report No. 2

Recommendation: Discussion and recommendation

Discussion: Hans provided pictures to the Board for review of the property. This property is accessed off of Weber Road behind Dr. Leedy's office. Kemmler stated he met with Richard Cameron, Eagle Scout Scott Prasse and his father. The area is open and had a creek running through it; it is dry most of the time due to lack of rain. Along the perimeter of the property is where a lot of the vegetation needs to be removed; Brazilian Pepper Trees and Palmetto bushes will need to be removed. If the Town could put in a culvert to gain access to the property, the project for the Eagle Scout would be to cut and remove the invasive species of vegetation and cut the trails into the property. This project would need to be completed by August of 2010. Kelley advised the Board that she and Franklin rode out to the property to see about the size of the pipe that would be needed; it would seem, per Franklin, that a 24" diameter pipe would be sufficient for this project. The culvert would need to be wide enough for a vehicle to get onto the property to be able to maintain it properly. Kelley will inquire pricing for the culvert pipe and report back to the committee at the next meeting.

MOTION: Pollard/Seigmann to recommend to Council to install a culvert at the 17 acres on Weber Road. VOTE: All Ayes.

3. Re-schedule Cameron Preserve Trail Work Party

Exhibit: Agenda Report No. 3

Recommendation: Discussion and action

Discussion: Kemmler stated that the work day needed to be re-scheduled as he is out of town for the original date that was set. September looks good for everyone; Kelley reminded the Board that the first weekend is a holiday weekend. Saturday, September 12, 2009 at 9:00 am; meet at the Corey Road entrance. Refreshments will be provided by Kemmler. He asked that any tools that would help in clearing out the Preserve be brought by the volunteers. Kelley was asked to revise the September calendar and have this information placed on the website.

G. DISCUSSION:

H. OLD BUSINESS/NEW BUSINESS:

New Business: Kemmler advised the Board that the first concrete tee pad is being put at the Disc Golf Park at tee 16; it will be much easier to throw the Frisbee on this type of ground cover. The park is getting great use; 1/2 to 1/3 of the people using the park are from Malabar.

Marsh reported that Saturday, September 26th is National Alpaca Farm Day. Her property will be open to the public; she would like to put information regarding Malabar on her website so the public will have information regarding the town and what it has to offer as people come through. She is asking the Board if this would be okay with them. Kelley stated she would get with Town Clerk to make sure there would be no issues with sunshine law. Marsh stated they have had great turn-outs in the past; she advertises with Florida Today, Hometown News and Channel 13.

Old Business: Siegmann reported the white rails of the playground equipment at the Community Park have rust on them, as well as the green rails. Kelley stated that the equipment had been pressure washed and now has a maintenance schedule set up. Siegmann stated he was at the park this last Sunday and saw the rust. Kelley stated she would bring it to the Town Administrator's attention.

I. BOARD MEMBER/STAFF REPORTS:

- **Trash Can at North End of Cameron Preserve (Chair)**

Kemmler reported that he had received e-mails from Town Administrator and Palm Bay; he didn't understand any information given to him. The trash can needs to be on the Malabar side of the Boundary Canal as you walk through from the north end of Corey Road at the edge of the Cameron Preserve. Kelley advised that she would let it be known where this trash can is to be placed based on these instructions from the Board.

- **Disc Golf Park – paving prospect and/or schedule and cost (Staff)**

Kelley reported that staff had received two estimates for this project; one is for asphalt and the other is for concrete. Both came in very close; at a cost of \$7,000. We have the guidelines from FDOT and will go with their recommendations for which type of apron to put in. Pollard recommends asphalt; Kelley stated that the Town would go with what is recommended by FDOT since it is their road. Kemmler stated that he had seen the sketch for this apron; it is plenty wide enough at 32 feet and people should have no problem entering or leaving the park once this is in place.

- **Town Clerk Report-given by Deputy Town Clerk:
Regarding hogs in Cameron Preserve:**

The town gave permission to the trapper to get rid of the hogs. They have killed two male and two female hogs; not a lot of action in the Preserve at this time but they will keep up with this.

- **Regarding the baseball field:**

Some of the concerns brought to the Board this evening are being addressed by the ball club; they are at the park during this meeting to work on some issues. The clay for the ball field is coming this week and was at a cost of \$500.00. As stated earlier, the home plate is being taken care of; if a new one is needed, it will be ordered by staff.

Regarding budget information:

Town Clerk asked that the Board be advised of the following information regarding the 09/10 budget and what has been planned for. \$1,000 was budgeted for bike racks; \$5,000 was budgeted for netting at the disc park; Kemmler asked that this be taken out because the trees are growing and will act as a buffer. Mayor Eschenberg also stated that these funds were removed from the budget at last night's workshop meeting. Kelley reported that Franklin stated the Council Member McKnight may have something that the Town could use for this. He will check and let us know.

Regarding playground equipment:

The playground equipment is being repaired by the company that installed it for a cost of \$250; we don't want to lose our warranty on this equipment. As stated earlier, it has been pressure washed and now has a regular maintenance schedule.

The Town purchased new mulch for the equipment at a cost of \$1,000; it was so far down, the children were scrapping the bottom of the equipment flooring. This has been delivered and placed accordingly.

A new foot hold has been ordered for the climbing wall free of charge; we have also received all tools, repair kits and paint for maintenance free of charge from the company who installed the equipment.

New trash cans have arrived. Staff thought they would be the Malabar blue; we received white, black and red cans. Staff is checking into.

The Town of Malabar is doing its share to go green. We now have rain barrels outside of Town Hall to catch the rain water from the gutters. This water will be used to irrigate the property around Town Hall. If the Board would like to see them, they are just at the end of the building as you go out to the parking area.

The Sea Grapes that were planted a few years back to act as a buffer for the train passing are going to be removed. The Town has decided not to renew the lease with FEC for this area. We must take the plants out and take the property back to the way it was prior to the lease. It was suggested by staff that the Board may want to place these plants throughout the parks of the Town. Mayor Eschenberg advised the Board that the lease started out at \$300/year and it is now up to close to \$2,000; this will be funds saved in the budget. Kemmler asked the Board to think about this and we could discuss where to place the plants at the next meeting.

Fire lanes have been cut into the EELs property and Boundary Canal with DOF. They were asked to stop working on this because of the issues that have come up. Staff is very aware of this and is taking care of getting things back on track. Staff asked that the Board be made aware of this.

Siegmann reported that he is still working on the information regarding compost for the Board.

J. ADJOURNMENT

There being no further discussion, **MOTION: Siegmann/Marsh to adjourn meeting. VOTE:**

All Ayes. This meeting adjourned at 8:30 pm.

By: _____
Hans Kemmler, Chair

ATTEST:

Cynthia Kelley, Recording Secretary

Date Approved: _____

DRAFT

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: September 16, 2009

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Current and Future Use of Fern Creek Crossing Park and Possible Parking Improvements

BACKGROUND/HISTORY:

Board Member Dick Korn requested that this be placed on the agenda and the Chair approved. Mr. Korn stated he thought this park was intended to be used as a resting place along Corey and Malabar Roads for people who are walking. An additional suggestion for this park was to be an education botanical garden. Mr. Korn would like to see this idea happen and feels it would be a good project for a group of people or as an individual project. If the Board were to pursue this, he would like to consider a few parking places in the area. Per the Florida Communities Trust, this park is a passive park with trails and benches throughout and conservation of the natural resources as the main objective.

ATTACHMENTS:

- Florida Communities Trust Current Improvements Map 2A
- Florida Communities Trust Proposed Improvements Map 2B

FINANCIAL IMPACT:

- None at this time

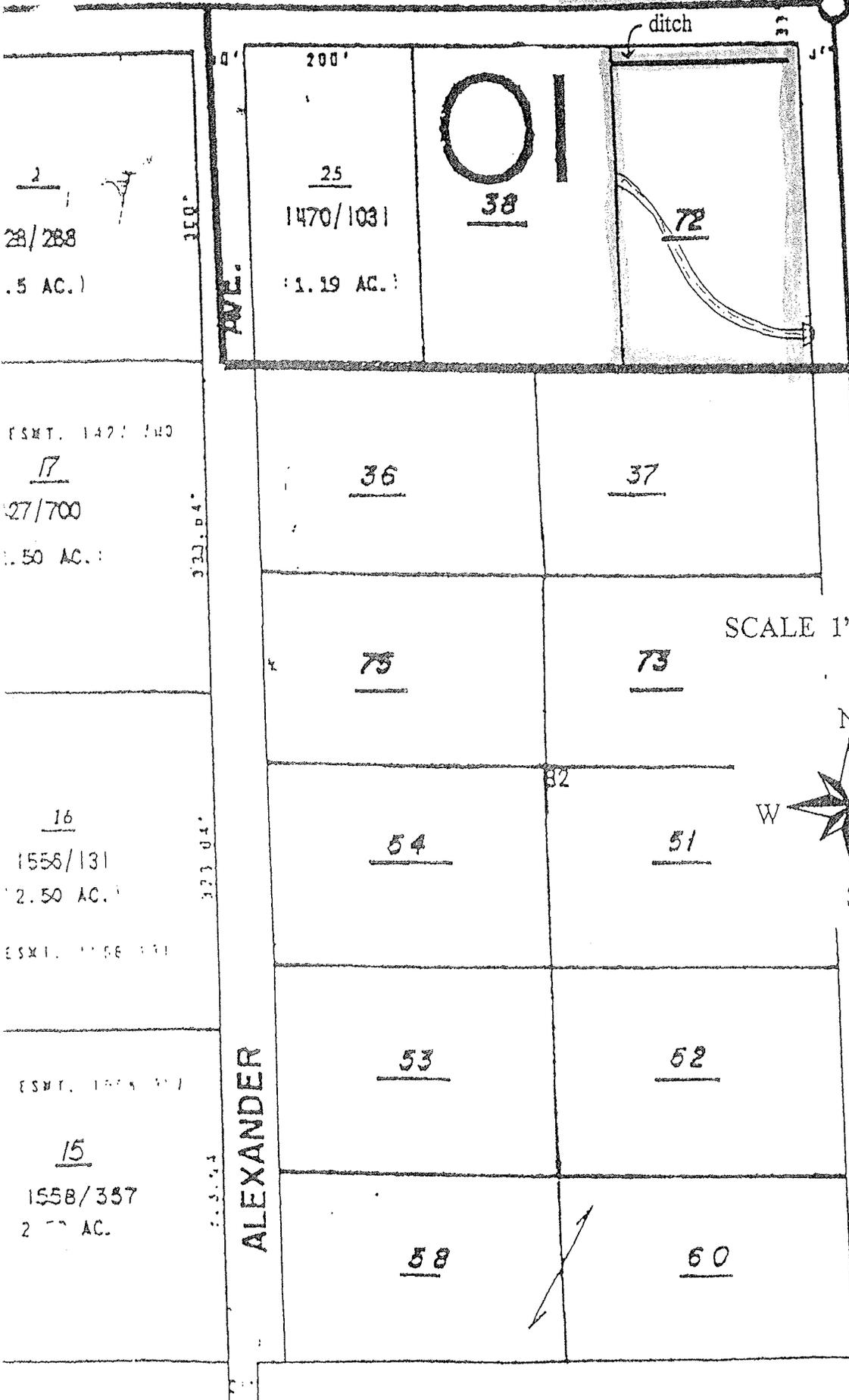
ACTION OPTIONS:

Discussion and recommendations

CURRENT IMPROVEMENTS MAP# 2A

35

36



LEGEND

- culvert
- signage
- bike rack
- trash
- walking trail
- creek
- picnic table
- Project Boundary
- benches

2
28/288
0.5 AC.

ESMT. 142: 140
17
27/700
1.50 AC.

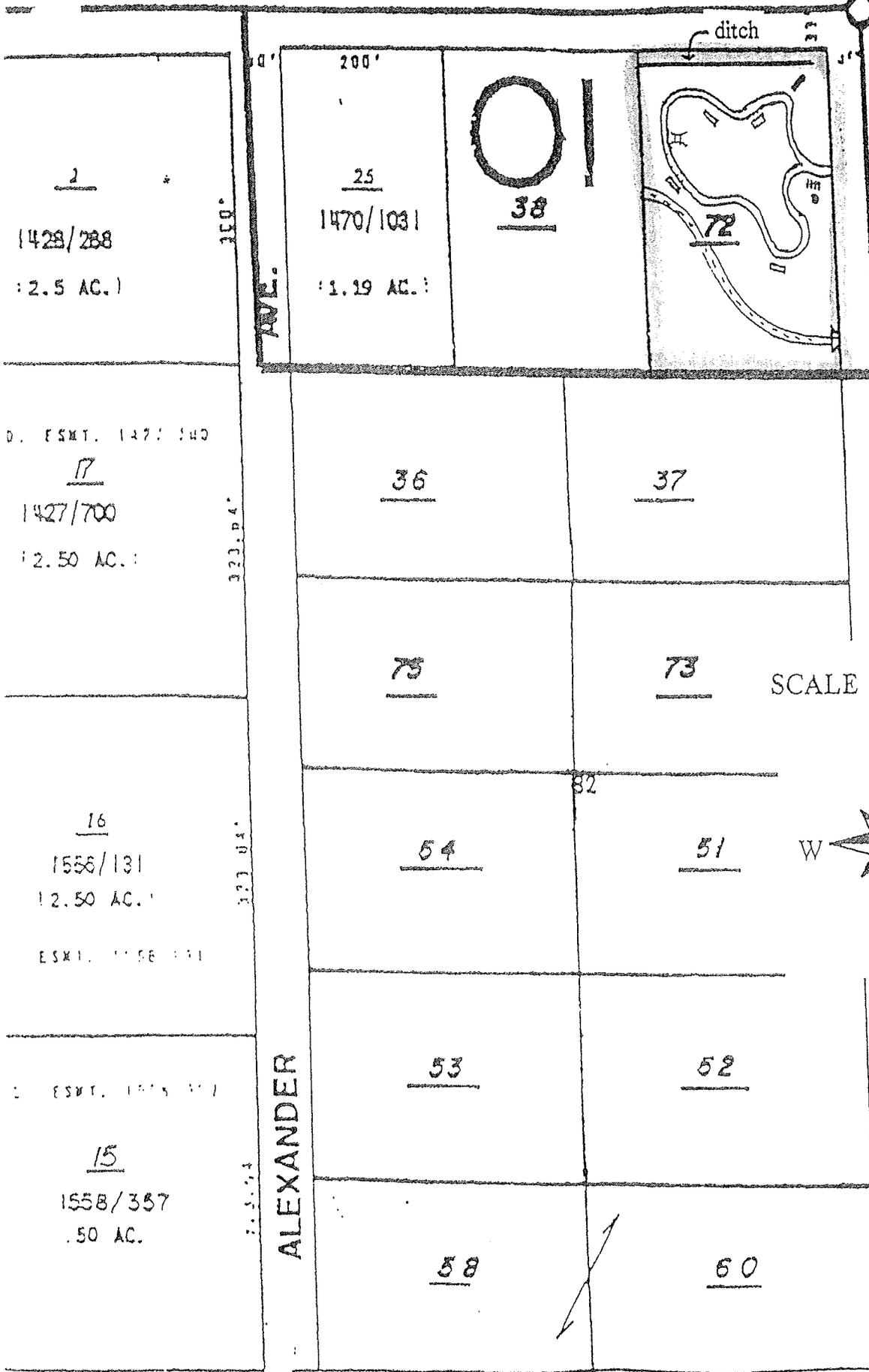
16
1556/131
2.50 AC.

ESMT. 142: 140
15
1558/357
2.00 AC.

ALEXANDER

PROPOSED IMPROVEMENTS MAP# 2 B

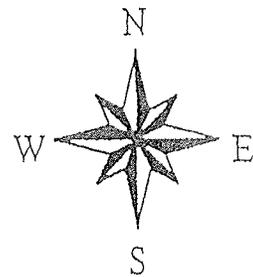
36



LEGEND

-  culvert
-  signage
-  bike rack
-  trash
-  walking trail
-  creek
-  picnic table
-  Project Boundary
-  benches

SCALE 1" = 150'



ALEXANDER

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 3
Meeting Date: September 16, 2009

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Current and Future Use of Huggins Park

BACKGROUND/HISTORY:

Board Member Dick Korn requested that this be placed on the agenda and the Chair approved. This park was intended to cater to the local families and serve as a neighborhood park. Activity seems to be at a low since the Malabar Community Park has more playground equipment. He is requesting that the Board consider changing the focus of this park to possibly expand to senior citizens or another specified group.

ATTACHMENTS:

- Map of Huggins Park

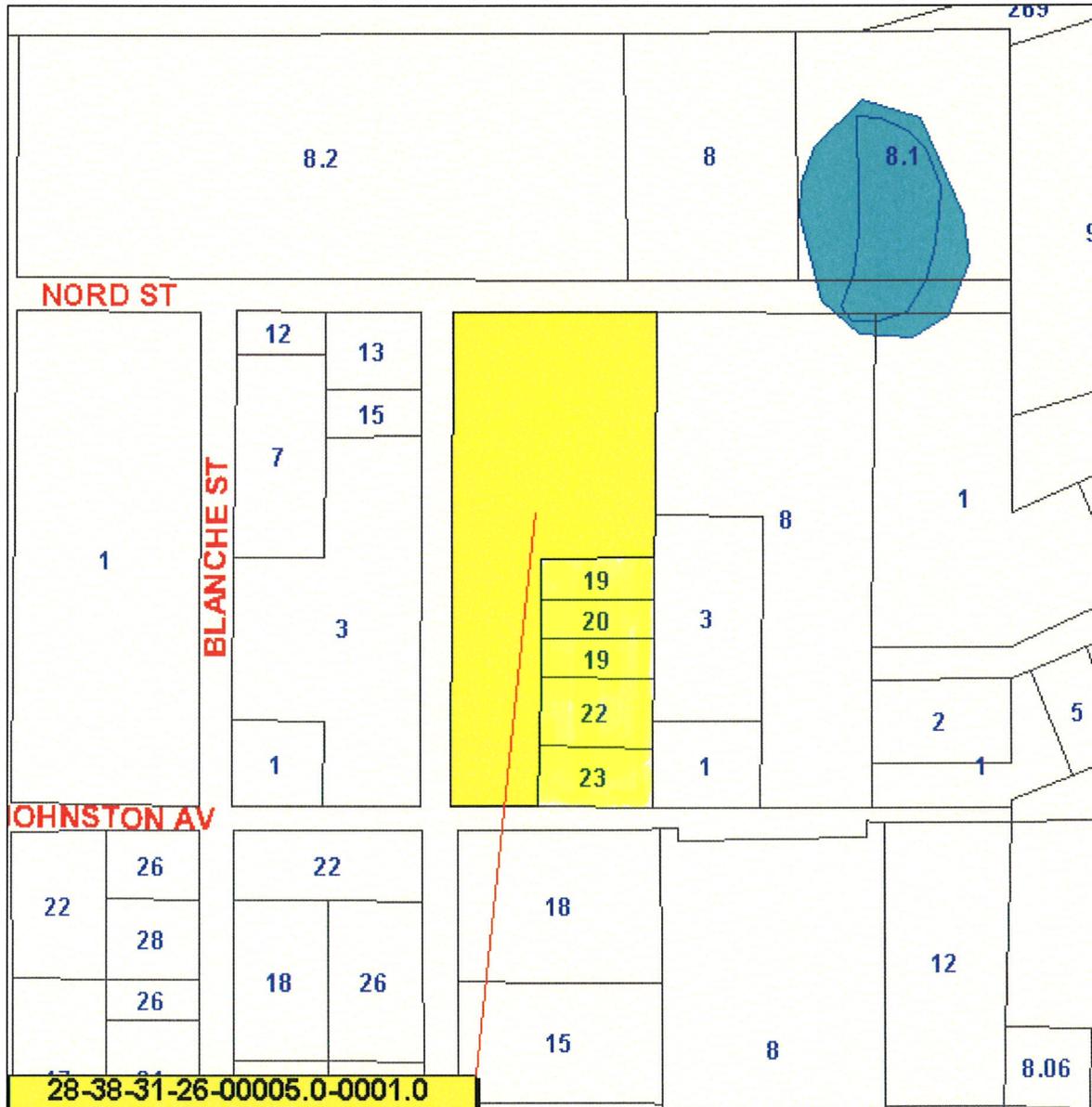
FINANCIAL IMPACT:

- None at this time

ACTION OPTIONS:

Discussion and recommendations

Jim Ford, CFA Brevard County Property Appraiser - Map Search



Zoom To	Account	Owner	Property Address	Parcel Identifier
1	Aerial	2851024	MALABAR, TOWN OF	28-38-31-26-00005.0-0001.0

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 4
Meeting Date: September 16, 2009

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Electricity and Grant Ideas for Baseball Field at Malabar Community Park

BACKGROUND/HISTORY:

At the meeting of August 19, 2009, Stacy Lavanture, of the baseball club, asked that the Board consider some improvements for the baseball field at the Malabar Community Park. The baseball club would like the availability of electric to use during the game so they can have a concession stand. Also, they are asking the Board to consider placing a concession stand and lights at the baseball field. Chair Kemmler stated that these would be very good ideas to apply for a grant. Chair Kemmler asked the Board to think about some ideas and bring them back to the Board for discussion for a grant application.

ATTACHMENTS:

- None

FINANCIAL IMPACT:

- None

ACTION OPTIONS:

Discussion and recommendations

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 5

Meeting Date: September 16, 2009

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Transplanting of Sea Grapes

BACKGROUND/HISTORY:

At the meeting of August 18, 2009, Cindi Kelley, Recording Secretary, advised the Board that the Town would not be renewing the lease for the 5-foot easement with Florida East Coast Railway. Prior to notification of the lease cancellation, the shrubs must be removed and the land restored to original condition. Council asked the Board to consider where these plants could be relocated.

ATTACHMENTS:

- None

ACTION OPTIONS:

Discussion and recommendations