

**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, FEBRUARY 18, 2009
7:30 PM
TOWN OF MALABAR
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. CONSENT AGENDA**
 - 1. Approval of Minutes**
Regular Park and Recreation Meeting – 12/17/08
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve
- E. PUBLIC**
- F. DISCUSSION**
- G. REPORTS:**
 - **Eagle Scout Fence Project Update**
 - **Springfest Update**
- H. OLD BUSINESS/NEW BUSINESS:**
- I. ADJOURNMENT**

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: February 18, 2009

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 12/17/08

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting December 17, 2008

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARK AND RECREATION ADVISORY BOARD
12/17/08 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at: 7:30 pm by Chairperson, Hans Kemmler. Prayer and Pledge led by Chair Hans Kemmler.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Hans Kemmler – Chair
Dick Korn, Vice-Chair
Bob Siegmann-not present
Vickie Thomas
Scott Pollard
Josh Treadwell, Alt. #1-excused
Maryann Marsh, Alt. #2-excused
Cynthia Kelley, Recording Secretary

C. ADDITIONS/DELETIONS/CHANGES: Korn stated that the Board needs to elect the Chair and Vice-Chair for the 08/09 year. Kemmler makes this Action item 4.

D. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 10/15/08
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve

MOTION: Korn/Pollard to approve minutes of October 15, 2008 as presented. Vote: All Ayes.

E. PUBLIC - None

F. ACTION

2. **Boy Scout Projects**
Exhibit: Agenda Report No. 2
Recommendation: Recommendation to Council for approval

Kemmler advised the Board that he received an e-mail from Alex Hoffman, Eagle Scout, looking for suggestions for a major project he must complete as an Eagle Scout. Kemmler advised Hoffman to attend the meeting as this would be discussed and a recommendation would be made to Town Council. Copies of the e-mails received and sent were provided to the Board Members prior to the meeting for their review. Kemmler stated that one of the suggestions was removed from the list because this is not an approved project for the Eagle Scout. He went over the other two suggestions. The clearing and clean-up of the Cameron Preserve to the west have been taken care of; the east needs to be done. Thomas reported that this area is still under water. She reported an alligator to the Town Administrator that is staying around the bridge. This is a concern for her as people walk this area. There is also a small alligator as well. Kemmler stated this project may not be good because the Scouts may not be able to use the chainsaws.

Another suggestion is the fence at the Disc Golf Park. Kemmler feels this would be a good project; it will separate the parking area and block traffic from going back into the park. At this time, the park is open; people can drive back into the park and not be seen. The funds have been approved by Council for fencing at the park. It has been discussed by the Board in the past to have the fence be constructed to look like the Malabar Community Park fence across the street.

Hoffman advised the Board this is a major project for him; he will receive assistance from his troop in completing the project. He also advised the Board that another Eagle Scout did fencing and a bridge at the park on the corner of Malabar and Corey Road; Fern Creek Crossing Park. This is a project that he is interested in and could get accomplished. Thomas asked if the fence could be engraved with the Scout Troop number, the name of the Eagle Scout and the date the fence was installed. Kemmler stated that he did not see why this could not be done. Korn stated that this fence would identify the parking area and dress up the park as well. The Board needs to make a recommendation to Council that we believe this is a good project for Hoffman.

Hoffman advised the board that he would need to do the measuring, put a plan together and have the District approve it. Once all approvals are received, including Town Council approval, he would be able to proceed with the project. Kelley advised Hoffman that no work is to commence in the park until every approval has been given; this includes applying for the building permit. Korn asks if we pay for a permit. Kelley stated this is Town property, we don't pay for the permit but it must be applied for and approved.

MOTION: Korn/Thomas make recommendation to Council that the fence at the Disc Golf Park be a Boy Scout project for Alex Hoffman. VOTE: All Ayes.

3. Disc Golf Park Fence

Exhibit: Agenda Report No. 3

Recommendation: Recommendation to Council for action

This item was discussed above as Alex Hoffman, Eagle Scout, was present for Action Item 2. See the above discussion and recommendation to Council by the Park and Recreation Advisory Board.

Action Item 4 was added at the beginning of this meeting:

4. Election of Chair and Vice-Chair of Park Board

Due to the meeting being cancelled in November, elections of the Chair and Vice Chair were moved to the December meeting. This procedure is usually taken care of at the first meeting after the November general election.

Korn nominated Kemmler as Chair for the Board. Thomas seconds the nomination. No other nominations were made. Kemmler asks for a roll call vote. **The roll was called: Korn, Thomas and Pollard – All Ayes.** Hans Kemmler will be the Chair of the Board for the 08/09 fiscal year.

Thomas nominated Korn as Vice-Chair for the Board. Pollard seconds the nomination. No other nominations were made. Kemmler asks for a roll call vote. **The roll was called: Kemmler, Thomas, Pollard – All Ayes.** Dick Korn will be the Vice-Chair of the Board for the 08/09 fiscal year.

G. DISCUSSION ITEMS

- Parks and Recreation Budget

Kemmler stated this is something he likes to look at periodically. A copy of the budget pages for the parks was provided to the Board for review. The budget was reviewed line by line; Kelley was able to answer questions that came up with various items that they had questions on. Kemmler states that he is glad they did this, he was not aware of the \$2,000 that Council approved for the Trails and Greenways Committee. He made the suggestion that these funds could be used in assistance with grant preparations if the Committee should apply for one.

Thomas asks about the funding for the fencing project at the Disc Golf Park for the Boy Scouts. Kemmler stated the \$2,000 budgeted is for this project. Council has already approved the funding for the fence.

H. OLD BUSINESS/NEW BUSINESS:

Old Business:

Korn asked, with the change in the ordinance for the recreational fees that are paid by developers that a status of these funds be provided to the Board. He believes there is approximately \$60,000 in the fund. He would like to have information provided to show what funds are truly available and if any of the funds have been committed to projects that will benefit the Town. This is to be placed on the agenda for the first meeting in January as a discussion item.

New Business:

Kemmler asks the Board if they have any suggestions for the coming year. It was suggested by him that the first meeting be at the Malabar Community Park; the Board needs to meet there and walk the park.

Thomas would like to see trash cans placed throughout the Boundary Canal Trail. This is to be placed on the agenda for the first meeting in January as a discussion item.

Kemmler suggests that in the future budget process, the Board recommends purchasing a new canvas top for the playground equipment at the Malabar Community Park. When the equipment was purchase, the canvas top was not what was originally ordered; the color was supposed to be turquoise. Kemmler stated this was due to some issues with working out the final price of the equipment. Kelley advised the Board that the representative from Playmore, the company the equipment was purchased from, came to make an inspection of the canvas; she did not know the outcome of the meeting. Korn suggested that the canvas be looked at by the Building Official; he was able to assist Korn with a tent repair and feels that the Building Official may know of vendors in the area who would be able to assist with the canvas repairs. The discussion will be brought back at a future date regarding the budgeting for a new canvas top.

Korn stated that there is a trail in the Malabar Community Park that he would like to see resurrected; he is not sure where this trail leads. This is to be placed on the agenda for the first meeting in January as a discussion item.

Kemmler advised the Board that the Malabar Mariner's Association has a dock. There are a lot of boats moored out in there. There is a movement afoot now to get the boats in compliance with lighting. The Town may want to consider providing a mooring field with some of their property along the water. This would make the riverfront more pleasant; a boardwalk could be added in the future. He is bringing this to the Board's attention as something to consider as a discussion item in the future.

I. ADJOURNMENT

There being no further discussion, **MOTION: Pollard/Korn to adjourn meeting. VOTE: All Ayes.** This meeting adjourned at 8:15 pm.

By: _____
Hans Kemmler Chair

TRANSCRIBED BY:

Cynthia Kelley, Recording Secretary

Date Approved: _____

DRAFT