PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, JUNE 18, 2008
7:30 PM
MALABAR COUNCIL CHAMBER
2725 MALABAR ROAD
MALABAR, FLORIDA

AGENDA

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

C. ADDITIONS/DELETIONS/CHANGES

D. CONSENT AGENDA

1. **Approval of Minutes**
   Regular Park and Recreation Meeting – 5/21/08
   Exhibit: Agenda Report No. 1
   Recommendation: Motion to approve

E. PUBLIC

F. ACTION

G. DISCUSSION ITEMS

2. **Shade Structures in Malabar Community Park**
   Exhibit: Agenda Report No. 2
   Recommendation: Discussion and direction

3. **Green Bridges at Linear Trail**
   Exhibit: Agenda Report No. 3
   Recommendation: Discussion and direction

4. **Trails and Greenways Committee First Meeting**
   Exhibit: Agenda Report No. 4
   Recommendation: Discussion and direction

5. **Park Survey for Website**
   Exhibit: Agenda Report No. 5
   Recommendation: Discussion and direction

H. OLD BUSINESS/NEW BUSINESS:

I. ADJOURNMENT

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a vertabim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.
In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR

PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: JUNE 18, 2008

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:
Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 5/21/08

ATTACHMENTS:
- Draft Minutes from Park and Recreation regular meeting May 21, 2008

ACTION OPTIONS:
Recording Secretary requests approval of the minutes

TOWN OF MALABAR – PARK AND RECREATION ADVISORY BOARD
5/21/08 MEETING MINUTES

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at: 7:28 PM by Chairperson, Hans Kemmler. Prayer and Pledge led by Chair Hans Kemmler.

B. ROLL CALL OF MEMBERS
ROLL CALL:
Hans Kemmler – Chair
Dick Korn, Vice-Chair
Bob Siegmann-excused
Vickie Thomas - excused
Scott Pollard
Josh Treadwell, Alt. #1-excused
Maryann Marsh, Alt. #2
Cynthia Kelley, Recording Secretary

C. ADDITIONS AND DELETIONS – Kelley advises Board that there is a presentation for mitigation of trees to the Malabar Community Park. Chair states that this will be Discussion Item 6.

D. CONSENT AGENDA
1. Approval of Minutes
Regular Park and Recreation Meeting – 4/16/08
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve
MOTION: Pollard/Marsh to approve the minutes of 4/16/08 as presented.
Discussion: Korn asked about Kemmler saying Council is not willing to pay for the port-o-lets. It is in the minutes.
Vote: All Ayes.

E. PUBLIC

F. ACTION
- **Recommendation to Council: Park gates: To Lock or Not to Lock**

Open for discussion. Kelley advises the Board that this was brought to Council at the Monday evening meeting. The gates will remain open for three months; being monitored, and then brought back to Council in September. Korn is asking why we are looking to advise Council when they have already made the decision to keep the gates unlocked at this time. He doesn't like the gates locked. Kemmler suggests that the Board table this until the September meeting. Korn asked why Council made the decision without input from the Board or the Chair of the Board. Pollard suggests the Board leave this with Council.

- **Recommendation to Council: Usage Fee for Soccer Club – Next Season**

Discussion: Kemmler asks, based on the Agenda Face Sheet, who is making the recommendation to the Board. Kelley advises that the packet is provided to the Town Clerk prior to putting the packet out to the Board; staff is making the recommendation that the Board allow instructions from Council to be carried out. Korn's attitude is he would not approve an action without knowing what the recommendation is. What fees are they talking about? Kemmler states that we are discussing the fees for the Soccer Club. Council has asked that the Town Administrator prepare and procedures for the use of the soccer field by the Soccer Club. Korn states that the Board is out of the loop on this; it should be tabled.

MOTION: Korn/Marsh move to make no recommendation on Action Item 3 because we have not been consulted and don't know what they're talking about. VOTE: All Ayes.

G. DISCUSSION ITEMS

- **Park Bathroom at South End of Malabar Community Park-Possible Use by Emergency Personnel**

Kemmler states he will keep putting this on the agenda. This is needed; we don't need to bring to Council for recommendation. These facilities would have made it easier with the emergency personnel in the park last week.

MOTION Korn/Pollard moves that the Board strongly recommends to Council that they find a way to put a bathroom in the south area of the park near the playground; not that they look into it but they find a way.

Discussion: Korn states this is the Board's advice. Marsh feels we need to add because of the emergency personnel issue of the fires last week and any hurricanes that may be in the future. Kemmler asks if this should be added to the motion. Marsh states she would like to add this so it is fresh in their minds; not only are we looking for this for people to use the park but for things that happen in the Town such as the fires that happened last week. Pollard states this has been established as a nexus for emergency efforts and it will continue to do so for future emergency events. Korn has no objection to adding this to the motion. His point is most of the activity in the park, particularly activities that require or would be facilitated by a bathroom facility is at the south end of the park. Everything is at that end of the park; we need a facility there.

VOTE: All Ayes.

- **Blocking Four-Wheel Traffic on Eastern End of East-West Canal Trail North of EEL Property**

Kemmler states he has seen the survey of Marie Street that Craig McKinnon completed; it's not signed/sealed, it's more like an advisory survey. He has done the research and had defined all the boundaries and he said what was there. For our purposes and what we have discussed here before; would like to advise Council on at the next meeting, one of the places where four-wheel traffic gains access is they just go to the end of Marie Street and take a left and then go down scenic trail. This is not fit for that use. So we've talked about putting a barrier that the Fire Department could gain access to. We have found out that the land end the very end of the trail; at that particular spot, is EELs property. Korn asks if the EELs property doesn't end with their fence, it goes all the way to the canal. Sue Hann, the Deputy City Manager of Palm Bay, was involved in the paving of this area. Perhaps we could ask from whence they got the permission to get the paving put down. Kelley advises this was from a grant. Korn states he is not talking about the funds; but the paving the piece of property. At the time it was paved, it was the understanding that it was Malabar property and Malabar gave permission to Palm Bay along the boundary canal to pave this area. The only vehicles allowed (wheeled vehicles) are emergency or services vehicles to clean the canal or to rescue or fight fire. If they did that, we, certainly, should be able to put a turn style of some sort across the end of that pavement. Kelley advises that she spoke to the Town Administrator about this today and was informed a gate would not be put there. She advises that Kemmler get with the Town Administrator to get clarification for this. Korn provides some background information regarding a meeting that was held in the conference room at Town Hall with Bill Stephenson, Sue Hann and himself. No minutes were taken of this meeting, but it was the general consensus of the people in this meeting that a barrier of some sort should be placed to keep the traffic out of the trail. Kemmler would like this researched done to find out how it can be brought to Council; it will be an action item for the next month's meeting. Marsh volunteered that she will look into the different types of barriers for this and report back to the Board by e-mail as she will not be present at the next meeting. There is a barrier at the Cameron Preserve; this is the type of barrier that Kemmler is talking about.

- **Presentation (ideas for placing trees at park)**

Kelley advises the Board that we have an anonymous benefactor who is willing to purchase trees for the Malabar Community Park. Pictures, taken by the Town Administrator, were shown of various areas that could use some shade trees. Kelley advised the Board that all the benches in the park don't have any type of shade structure provided; parents sitting with their children playing are in the direct heat and sun. This is the way the benches are placed throughout the park. The Board discussed the various types of trees that could be used as shade trees; keeping in mind that it will take some time for the trees to grow and provide the shade. After discussing this, the Board decided to table this item until such time that they could visit the park and see what could be used as a shade tree. Marsh states that shade sheets, which can be moved, could be an alternative to the shade trees.

At this time, Maryann Marsh advises the Board that she will not be present for next month's meeting. She will provide all information that she is to research prior to the meeting.

H. OLD BUSINESS/NEW BUSINESS

Old Business:

Pollard reports that the water trough for Trailhead 1 is now there. The tree with the hole in it is still out there. Kemmler reports the cracked cement has been replaced. Pollard states that the picnic tables and benches have a green fungus growing on them. Kemmler states he will ask the Town Administrator to have Public Works look into this and have it taken care of.

Korn asks the Board if they should continue to try to get storage for the Soccer Club. The dome storage is no longer available and he has not followed through with Carl Beatty regarding a possible storage facility. Marsh states this needs to be put on hold and Pollard is in agreement. We have enough on our plate with the Soccer Club. Kemmler states they are able to use the field for free at this time; for the next season, he as the attitude to have them pay what it costs for maintenance of the field for their use. He doesn't feel it would be a large amount. Korn asks about the goals and what condition they are in. If we get into a position to have to purchase them, he has a sales source.

Kemmler reports that the information on the compost and toilets has been found and will be provided to Bob Seigmann. He is very interested in this type of facility; he may be putting something together for a presentation. I'm going to keep bringing this up because this facility is needed at the south end of the park.

New Business:

Korn states the Board should send greeting to Josh Treadwell. He may have an e-mail address for him. Kelley reported that the agenda packet is sent to him each month. He is being kept abreast of what the Board is doing so when he returns he will have an idea of what has happened while he's been away. Marsh suggest, through a sock brigade she's involved in, that we send a care package to him. This package is to include a pair of alpaca socks; they are a little costly, but they will last forever. They would be very welcome if stationed in the dessert. Kemmler reported that we should have twelve cards; send once a month. Those on the receiving end are very appreciative of hearing from home. He also stated he would be willing to make a donation to the purchase of the socks for Treadwell. Kemmler's wife makes greeting cards; we could have her make a card to send with the package.

I. ADJOURNMENT

MOTION: Korn/Pollard to adjourn. VOTE: All Ayes. The meeting adjourned at 8:10 pm.

_____ _____

Cynthia Kelley, Recording Secretary Hans Kemmler, Chair

Approved Date _____

TOWN OF MALABAR

PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: JUNE 18, 2008

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Shade Structures at Malabar Community Park

BACKGROUND/HISTORY:
At the May 21st Park & Recreation Advisory Board meeting, Cindi Kelley advised the Board the Town has a benefactor who is willing to purchase and plant shade trees in the park. The Board discussed this and asked that research be done on shade structures; the feeling of the Board was the trees would not provide shade right away if they were not mature trees. Maryanne Marsh has provided information to the Board for shade sails as a possibility to provide shade over the benches in the park.

Following the meeting of May 21st, the Town Administrator received a call from the benefactor requesting the number of trees and the caliber size. A call was placed to Hans Kemmler, Chair, regarding this request. Mr. Kemmler suggested that we request ten (10) trees with a large caliber for the maturity of the trees; allowing for a better survival rate of the trees and the availability of shade. After speaking with Mr. Kemmler, the benefactor was contacted with this request.

ATTACHMENTS:
- Email from Maryanne Marsh dated May 27, 2008
- Information Sheet on Coolaroo Shade Sails

ACTION OPTIONS:
Discussion and direction

Cindi Kelley

From: m [chewee67@cfl.rr.com]
Sent: Tuesday, May 27, 2008 10:49 AM
To: Cindi Kelley
Subject: Park and Rec Agenda Information

Cindi,

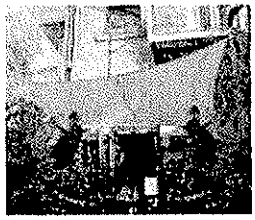
The information below is in regards to our discussion on shade in our parks during our last meeting on Wed. May 21, 2008 The "shade sails" below may be a nice alternative. I have also including pricing and sizes available as well. Please add this information to our packet for the next meeting for more discussion or action item. Again, I will be out of town for the next meeting but just wanted to make sure I had this information to you!

As to alteratives on some kind of barrier/gate but with access from bikes, wheelchairs, etc. at the end of Marie, I hope to get some pictures and more information before we leave as well. I will send along any information via email as well.

Thanks Cindi,

Maryann Marsh
The Marsh Menagerie
2170 Arnold Lane
Malabar, Florida 32950

Information on "shade sails" for certain areas of our parks.



Coolaroo Shade Sails

Coolaroo® Shade Sails...the new "angle" on cool protection from the sun.

As it "soars" above your patio or deck, the Coolaroo® Shade Sail does more than prevent 90% sun's dangerous ultraviolet rays from reaching you underneath. The sun sail's heavy-duty, cor grade fabric also "breathes" to allow cooling air circulation, so you're comfortable even on hot

The sun shade's reinforced knitted polyethylene fabric won't rot, mildew, shrink, fray, fade or t resistant to UV-degradation. This shade sail is easy to clean - simply hose it down. The Coola Sail includes heavy-duty, stainless steel "D"-ring corners for secure, tensioned installation to y existing structures, trees or anchored poles. You also get the appropriate number of stainless snap-hooks, turnbuckles, and pad-eyes (no screws). Check local building codes before orderi shade structure. Geometric shapes will become more concave the farther they are stretched.

When ordering the Coolaroo® Shade Sail, please specify green or sand.

Tell a friend about Coolaroo Shade Sails

Item#	Coolaroo Shade Sails	Qty
315312	Coolaroo Shade Sail (16' 5" Triangle)	0
	Select a color	
315329	Coolaroo Shade Sail (11' 10" Triangle)	0
	Select a color	
315337	Coolaroo Shade Sail (11' 10" Square)	0
	Select a color	
315346	Coolaroo Shade Sail (17' 9" Square)	0
	Select a color	

TOWN OF MALABAR

PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 3
Meeting Date: JUNE 18, 2008

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Green Bridges at Linear Trail

BACKGROUND/HISTORY:

Chair Hans Kemmler has asked that this be placed on the agenda as a discussion item. He will provide information to the Board at the meeting

ATTACHMENTS:
None

ACTION OPTIONS:
Discussion and direction

TOWN OF MALABAR

PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 4
Meeting Date: JUNE 18, 2008

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Trails & Greenways Committee First Meeting

BACKGROUND/HISTORY:
Chair Hans Kemmler asked that this be placed on the agenda as a discussion item. He will provide information to the Board at the meeting.

ATTACHMENTS:
None

ACTION OPTIONS:
Discussion and direction

TOWN OF MALABAR

PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 5
Meeting Date: JUNE 18, 2008

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Park Survey for Website

BACKGROUND/HISTORY:
At a previous meeting, the Town Clerk asked the Board to review a survey to be placed on the website. This survey is asking for the public's input on how they use the park and what they would like to see in it. After the Board made their suggestions for the survey, additions/deletions/corrections were made to the information. It is being presented to the Board for a final review and acceptance of the survey.

ATTACHMENTS:
- Park Survey

ACTION OPTIONS:
Discussion and direction

"Put it in the Park"

Malabar Community Park is looking for your opinion. Please tell us how you like to use the facilities of the Park. We have listed some questions below. You may fill this page out and mail it back to us or email us with your ideas. Thanks!

Mailing address: Town of Malabar
2725 Malabar Road
Malabar, Florida 32950

E-mail Address: TownClerk@townofmalabar.org

Park Survey

How often to you use the park?

_____A lot _____somewhat _____not very much

OR

_____Monthly _____less than monthly

_____Weekly _____several times a week

What park features do you like the most?

_____Open spaces _____athletic fields _____walking trails _____parking

_____Landscaping _____other (describe)_____

_____

_____

What park features would you like to see added?

_____Play equipment _____hard top parking _____toilets

_____Athletic fields _____disc golf _____picnic pavilions

_____Water fountains _____nature center _____additional parks

_____Exercise trails

What else would you like to mention about the park?

_____

_____

_____