PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, MARCH 19, 2008
7:30 PM
MALABAR COUNCIL CHAMBER
2725 MALABAR ROAD
MALABAR, FLORIDA

AGENDA

A. CALL TO ORDER, PRAYER AND PLEDGE

B. ROLL CALL

C. ADDITIONS/DELETIONS/CHANGES

D. CONSENT AGENDA

1. **Approval of Minutes**
   Regular Park and Recreation Meeting – 2/20/08
   Exhibit: Agenda Report No. 1
   Recommendation: Motion to approve

E. PUBLIC

F. ACTION

G. DISCUSSION ITEMS:

- **Pricing of Irrigation & Construction of Second Soccer Field**
- **Trails & Greenways Committee Coordination**
- **Trash Cans at Disc Golf Park**
- **Malabar Springfest 2008**

H. OLD BUSINESS/NEW BUSINESS

I. ADJOURNMENT

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a vertabim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR

PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: MARCH 19, 2008

Prepared By: Cynthia Kelley, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:
Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 2/20/08

ATTACHMENTS:
- Draft Minutes from Park and Recreation regular meeting February 20, 2008

ACTION OPTIONS:
Recording Secretary requests approval of the minutes

TOWN OF MALABAR – PARK AND RECREATION ADVISORY BOARD
2/20/08 MEETING MINUTES

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER - Meeting was called to order at: 7:30 PM by Chairperson, Hans Kemmler. Prayer and Pledge led by Chair Hans Kemmler.

B. ROLL CALL OF MEMBERS

ROLL CALL:
Hans Kemmler – Chair
Dick Korn, Vice-Chair
Bob Siegmann – arrived @ 7:34 pm
Vickie Thomas – arrived @ 7:35
Josh Treadwell - excused
Scott Pollard, Alt. #1
Maryann Marsh, Alt. #2
Cynthia Kelley, Recording Secretary

C. ADDITIONS AND DELETIONS - None

D. CONSENT AGENDA
1. Approval of Minutes
Regular Park and Recreation Meeting – 1/16/08
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve

MOTION: Pollard/Seigmann to approve the minutes of 1-16-08 as submitted. Vote: All Ayes.

Marsh stated she was not able to make the meeting at the soccer field on Saturday, Jan. 19th. Kemmler states he will give a report on this meeting to the Board.

E. PUBLIC

F. ACTION

G. DISCUSSION ITEMS:
- **Soccer Field Space Measurements**

Kemmler reported to the Board that he met with Pollard and Thomas at the park on Saturday, January 19th to measure the possible areas to place another soccer field; no other business was discussed. The Soccer Club was not present at this meeting. The first area of consideration is to put a soccer field in the Malabar Community Park to the west of the pavilion. This area would be close to irrigation, very minimal cost to extend irrigation in this area. The second area for consideration is between the trees in front of the Fire Department in the fenced in field at a certain angle. It would be a tight fit, but it could work. There is no irrigation in this area at all and would be a major cost to put in. The third area is near the playground equipment south of the parking lot. Seigmann asks if this is the area we were trying to put the bathrooms in. Kemmler states the bathrooms would have been placed west of the parking lot; he's talking about a field south between the parking lot and the existing soccer field.

Korn stated that he visited the park today. The third area for consideration has a lone slide located

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slide, is due west. Korn states it was discussed three years ago of moving this slide to Huggins Park. He spoke to Carl Beatty today; they examined the slide and found it to be in very good condition with a small amount of surface rust on it. With a few loads of dirt to make it level, we could move this to Huggins Park.

Kemmler states he was at the end of the description of the areas; now he would like to hear from the Board. Korn states he doesn't think the area in front of the Fire Department is a good place. This area is used for different functions during the year; it may be too close to the road for safety purposes. Kemmler states this area is not irrigated and would be a major expense to make it happen. The soccer field needs to be 60 x120 in size. Pollard also states that there is to be a 6 foot buffer on all four sides, this must be taken into consideration. The third area suggested could be a problem; the length of the field could be expanded but the width cannot.

Korn made a suggestion to look at the volleyball field and tennis courts. Kemmler and Thomas both stated that these areas are used. Thomas states that we could end up with all soccer fields; there are other sports that are enjoyed at the park. Korn states that we may need to take a stand with what we have available and make due. Kemmler states that the soccer club is looking for two and possibly three fields. If we do this, we need to make as an action item and go to Council with our recommendations. Korn volunteers to go to the park and take measurements of all the areas suggested along with pricing for irrigation. He will bring his findings back to the Board at the next scheduled meeting. He asks if it would be permissible to have assistance with the measurements with members of the Board. Kemmler states that any time two or more people from the same Board meets, it must be noticed to the public. Korn states he will see if Carl Beatty can assist him with this.

Korn would like to make a motion to ask Council for authorization to move the lone slide at the Community Park to Huggins Park. Kemmler states this slide sits all by itself, no one uses it and he would be in favor of having the slide moved. **MOTION: Korn/Seigmann to ask Council for authorization to move the lone slide from Community Park to Huggins Park with assistance from Public Works. VOTE: All Ayes.**

- **Countywide Linear Trail System – Grant Ideas**

Kemmler asks the Board for any ideas for grants for the trails. The Town applied for a grant to have bathrooms put in the Community Park near the playground equipment. The grant was denied. Mr. and Mrs. Hann assisted in putting this grant together; it made it through all the local agencies with no problems or concern. When it got to Tallahassee, it didn't make it. It was suggested that there may have been a problem with the paving with the EELs program.

Korn suggests that we look at the Trail south of Marie Street. The trail ends there and picks up again at Valkaria. Thomas asks if he saying it should be from south Marie Street to Leghorn. Korn advises that it should. We could possibly get Grant-Valkaria involved in keeping the trail going south. Marsh asks how the horse stalls were put in at the north end of the trail. Kemmler advises this was done with grant funds. Marsh states we should see about grant funds to have stalls placed at the south end of the trail as well.

Kemmler states that, inside of Malabar, we have been concentrating on the north end. Now we should try to get the trail going east/west on the boundary canal to come south on Marie Street. The right of way has been set aside along Marie Street south of Malabar all the way to Atz Road.

Don Krieger-2345 Lineberry Lane came forward and spoke of the meeting that was held Feb. 10, 2008 with the EELs at the Trailhead Park. It was a posted meeting. The Town Administrator, Council members Vail, Borton and McKnight were in attendance as well as some of our residents.

He was surprised that none of the Park Board members were present. Krieger felt the meeting went well with Mr. Knight of the EELs program. He provided a brief overview of the meeting to the Board. Kemmler states that if it was a public meeting, there should be minutes; he will get the information and provide it to the Board. Discussion continued about the Trailway. Kemmler asks for the Board to be thinking of ideas for grant funds.

- **Fencing at Disc Golf Park**

Kemmler would like to have the same fencing and coloring at this park that is at the Community Park; the parks should have a uniformed look. Korn states that there may be fencing materials at the Public Works Complex. Kemmler states this should be an action item for the next meeting. Ms. Kelley asked the Board if they received the memo from the Town Administrator regarding this matter. This item was in the budget for 07/08 fiscal year; it was cut due to the funds not being available. Kemmler states with the type of fencing he is speaking about, he doesn't know why it would be a budget item. He wants to keep this item active and research it.

Korn states he would like to pass on a request from a neighbor. It was suggested that a community bulletin board be placed at the park. It could provide information with the activities happening in the park. Kemmler asks where this board would be put. Pollard states it should go by the bathrooms or the parking lot. This would be a good place as people come and go in the park and the facilities. Thomas states she would like to see a flip lid on this board.

Seigmann calls point of order; this should be under new business.

- **Disc Sign Orientation**

Kemmler states the sign cannot be seen from the road until you are right in front of it. It is not a double-sided sign. He would like to see it placed more strategically. After discussion with the Board, it was decided the sign should stay as it is.

- **May 2001 list**

Kemmler had a list of capital improvement that was provided by Debby Franklin. This list has been updated as of August 2007 by staff. Kemmler wanted to go through the old list to see if there are any projects that hold interest for the Board in the future. The following are of interest and may come back before the board in the future:

Re-establishing the Mailboat Dock
Bathroom at Sandhill Trailhead #1 - this has been gone over several times; $50,000 is now more in line with $80,000; this should be a goal
Construction of concession/restrooms/press box at Community Park - Board would like to keep the bathroom portion only
Lighting of fields - this should be kept for future discussion
Purchase drinking fountain for Community Park - keep and research for potable water
Bike racks at parks - keep this for the Community Park only

The updated list was reviewed. It is the general consensus of the Board that the items listed for the Park Board do not apply to them. Kemmler didn't know that we have met our Comp Plan compensation for 100 acres for population. Krieger advises the Board that this was addressed in the E.A.R. that was just approved. This process goes through the inventory of the Town owned property. The Planner chosen to do this report has stated we have met our obligation.

Kemmler states the 17 acres behind the Cameron's property needs to be looked at for clearing of the evasive plants. This is something that we can have the new Trails and Greenway Committee look into.

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- **Park and Rec meeting minutes on website**

Kemmler states he met with Kelley and signed the minutes; they have been placed on the website. Kemmler thought we were a few months behind with this, the November meeting was cancelled. The minutes, once approved and signed by the Chair, will be placed on the website.

H. OLD BUSINESS/NEW BUSINESS:

Old Business:

Thomas states there are vehicles on the boundary trail. Access is at the Glenbrook Assisted Living Facility. Kemmler advises the Board that the Town Administrator is getting the east end of the east/west trail surveyed. We will know who owns the land once this survey is complete. Korn advised the Board that the Town Administrator was looking for minutes of a meeting he had when Bill Stephenson was Interim Town Administrator. This meeting was to be with Korn, Stephenson and Sue Hann of City of Palm Bay. There were no minutes taken at this meeting. It was discussed to put a gate up to deter vehicles. The only vehicles able access the land would be emergency and maintenance vehicles. After the meeting, nothing happened with this. Korn would like to see the Town honor the agreement that was made with Palm Bay. Kemmler states that the survey will help in determining the ownership of the property and then we can recommend to Council. We must follow the process for putting up a gate.

New Business:

Seigmann provided the new Game Time 2008 Catalog. Korn asked if we have gone on record officially of asking that the plans for the new Town Hall provide for an indoor recreational facility. Pollard asks if this is within the Board's realm. Kemmler states this has been mentioned. It is a good idea and this Board should work with all those involved to try to have whatever is built has something of a recreational facility included. Thomas states that FEMA grant funds only apply to what exceeds the normal building.

Kemmler states that the Town Administrator provided an e-mail regarding the status of the pavilion at the park. The pavilion has been inspected by the Building Official; all work will be completed this week by Public Works. The trash cans have been placed at the Disc Golf Park.

Korn states that the Trailhead is being mowed as far back as the pavilion. Huggins Park, the front of the park is being mowed and not the back portion. Kemmler states that this was due to the rains we have had and the wetness. He will send an e-mail to the Town Administrator and ask if these two areas can be mowed at this time since we haven't had the rains.

I. ADJOURN:

MOTION: Seigmann/Pollard to adjourn. VOTE: All Ayes. The meeting adjourned at 9:10 pm.

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Cynthia Kelley, Recording Secretary Hans Kemmler, Chair

Approval Date:_____