



**PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, February 20, 2008
7:30 PM
MALABAR COUNCIL CHAMBER
2725 MALABAR ROAD
MALABAR, FLORIDA**

AGENDA

- A. CALL TO ORDER, PRAYER AND PLEDGE**
- B. ROLL CALL**
- C. ADDITIONS/DELETIONS/CHANGES**
- D. CONSENT AGENDA**
1. **Approval of Minutes**
Regular Park and Recreation Meeting – 1/16/08
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve
- E. PUBLIC**
- F. ACTION**
- G. DISCUSSION ITEMS:**
- **Soccer Field Space Measurements**
 - **Countywide Linear Trail System – Grant Ideas**
 - **Fencing at Disc Golf Park**
 - **Disc Sign Orientation**
 - **May 2001 list**
 - **Park and Recreation Board Meeting Minutes on website**
- H. OLD BUSINESS/NEW BUSINESS:**
- I. ADJOURN:**

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to insure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service.

In compliance with the Americans With Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 1
Meeting Date: FEBRUARY 20, 2008

Prepared By: Cynthia Kelly, Secretary to Board

SUBJECT: Approval Park Board Minutes

BACKGROUND/HISTORY:

Attached are the summary minutes for the following meetings:
Regular Park & Recreation Board Meeting – 1/16/08

ATTACHMENTS:

- Draft Minutes from Park and Recreation regular meeting January 16, 2008

ACTION OPTIONS:

Recording Secretary requests approval of the minutes

TOWN OF MALABAR – PARK AND RECREATION ADVISORY BOARD

1/16/08 MEETING MINUTES

ROLL CALL:

Hans Kemmler – Chair
Dick Korn, Vice-Chair - Excused
Bob Siegmann - Excused
Vickie Thomas
Josh Treadwell, Excused
Scott Pollard, Alt. #1, voting for Dick Korn
Maryann Marsh, Alt. #2, voting for Bob Seigmann
Sharon White, Recording Secretary

- A. **CALL TO ORDER** - Meeting was called to order at 7:35 PM by Chairperson, Hans Kemmler Prayer and Pledge led by Chair Hans Kemmler.
- B. **ROLL CALL OF MEMBERS** – see above.
- C. **ADDITIONS AND DELETIONS** - None
- D. **1. MINUTES FROM DECEMBER 19, 2007 ADVISORY BOARD MEETING:**

MOTION: Pollard / Kemmler (passed gavel) to approve the above minutes as submitted.

Discussion: None

Vote: All Ayes

E. PUBLIC:

Mary Hoffmeiser – 2340 Corey Road, Malabar spoke requesting more soccer fields for the different level teams they represent. The area in front of the Community Park was considered, but too close to the road. They have 5 different teams. U6 and U8 teams could be placed there, but parents will not like this – too close to road.

Hans – We need the dimensions of the fields. Mary gave us the dimensions of the field that are needed. Huggins Park area was not pursued because of the traffic it would cause in this area. The other area that was considered on Valkaria Road, the county owns. Mary asks about property on right side of park, but we have not acquired this from the state. Scott Pollard asks Mary if she has any idea where we should put these fields. Mary is trying to get Mike Knight from the EEL's to donate land for the soccer fields. Hans – I wish we could find a place to have these fields, but we have nothing available now.

Hans - we can measure the area at the Malabar Community Park to see if there is room for a small soccer field between the parking lot and soccer field and in front of the fire dept. We will check the outfield of the baseball field.

Barry Wirsch, 975 Mina Ave. NE, Palm Bay, VP of the Malabar Soccer Club, stated that he needs a field for older children – U16 soccer team. Can we expand the fields near the restrooms, between the parking lot and the lake?

Hans will get in touch with Mary and go out to the fields and see if there is anything available.

Malanie Corand, 3850 Burfer Road, Valkaria/Grant spoke next - The Valkaria Park is not big at all. The county is keeping ¾ of it to store their equipment. So that is not an option. Can we revisit Huggins Park? Hans stated that that will take a lot of expense to make this area a soccer field.

Hans Kemmler, Maryann Marsh and Scott Pollard will go out to the park on Saturday, 1/19/08 at 2:00 P.M. and meet with the soccer club to measure for any fields available.

F. ACTION: None

G. DISCUSSION ITEMS:

- **Watering Troth**

The watering troth at the Trailhead #1 needs something done with it. Maryann Marsh suggested that we might want to get a Rubbermaid troth. It would never rust.

MOTION: Thomas / Marsh to recommend to Council that we replace the watering troth at the Trailhead #1 Park with a Rubbermaid or plastic one.

Discussion: None

Vote: All Ayes

- **Palm Tree at Trail Head**

10 feet west of the fire ring at the Trailhead #1 Park there is a palm tree that needs to be brought down. It has a large hole through it and looks unsafe.

MOTION: Pollard / Thomas to recommend to Council that the tree be taken down.

Discussion: None

Vote: All Ayes

- **Roof at large Pavilion**

Hans will contact the TA to see if something needs to be done about the roof. It is rotting from the underside.

- **Checking on Parks**

Vickie asks what the sticks are in the ground at the north end of Corey Road just past the gates; white sticks with orange painted tops. No one knew what they were there for. Hans stated that he will ask the Town Administrator if she knows. Maryann Marsh will check the area south on Marie St. Vickie will monitor the Fern Creek Park.

- **Gates for Boundary Canal Trail**

Vickie was grateful to Bob Siegmann for getting the pictures of the trail showing his vehicle on the trail. Hans stated that Council has authorized a survey of that entire area to see who the land belongs to and we will take it from there when this survey is completed.

- **Trash Cans for Malabar Disc Golf Park**

Hans stated that the Disc Park looks great but if you look in the bushes, there is a lot of garbage. We need more trash cans put out there.

Motion: Pollard/Thomas to recommend to Council that we add four more trash cans to the Disc Golf Park to be placed strategically.

Discussion: None

Vote: All Ayes

• **Trails & Greenways Committee Coordination**

The Council has decided to establish a Trails & Greenway Committee. Hans stated that if anyone on this board would like to join this committee please fill out an application. We have approximately four people now that are willing to join. Maryann Marsh stated that she knows a few people that may be willing to join.

H. OLD BUSINESS/NEW BUSINESS:

New Business:

Vickie asked if Bill Withers resigned. Hans stated that the Council did not reappoint him for this upcoming year.

Old Business:

None

I. ADJOURN:

MOTION: Pollard / Marsh make motion to adjourn. **VOTE:** All Ayes. This meeting adjourned at 9:14 PM

Sharon White – Recording Secretary

Hans Kemmler, Chair

Date _____

TOWN OF MALABAR
PARK AND RECREATION

AGENDA ITEM REPORT

AGENDA ITEM NO: 2
Meeting Date: FEBRUARY 20, 2008

Prepared By: Cynthia Kelly, Secretary to Board

SUBJECT: Discussion Items

BACKGROUND/HISTORY:

The Town Administrator has provided information to the Board regarding the fencing at the Disc Golf Park.

Debby Franklin provided a copy of the May 2001 list in your January packet. The Town Administrator has provided an updated May 2001 list.

Copies of e-mails between the Chair of the Board and Cindi Kelley are attached for your review in regards to the minutes on the website.

ATTACHMENTS:

- Memo 08-TA-004 from Town Administrator
- Updated May 2001 List
- Emails from Board Chair and Cindi Kelley

ACTION OPTIONS:

Recording Secretary requests recommendations in the form of a motion

TOWN OF MALABAR

MEMORANDUM

Date: February 14, 2008 08-TA-004

To: Hans Kemmler, Parks and Recreation Board Chairman

From: Bonilyn Wilbanks-Free, Town Administrator

Ref: Fencing for Disc Park

This project was originally budgeted for this fiscal year. When we had to cut the budget during the budget process, this item was determined as one that could be cut without impacting the Town Service levels and it was recommended and approved by Council not to do it this year.

Updated May 2001
List

TOWN OF MALABAR	
5 - YEAR PLAN PRIORITIES	
UPDATE - August 2007	
Land Acquisition	STATUS
Town Hall/Municipal Complex	Currently working with EELs and Rep. Needelman
library	None to date
community center	None to date
well water sites	None to date
Stormwater	
Corey and Malabar \$300,000	Snow Stillwater Preserve
Recharge Areas	Still a great concern for future needs for water
Parks and Recreation	
Riverfront (FRDAP grant, boating grant)	Shoreline has been cleaned but replant with native habitat has not been planned out or completed
Industrial	
Babcock area	
Right-of-Ways	
Marie to Leghorn	None purchased but Building department acquires road r-o-w at time of permitting
	Request to property owners not well received so we have obtained ROWs as building permits are approved
Facilities	
Town Hall	Currently looking at potential property and working with the EELs
Community Center/Library	Current Town Hall could be refurbished for this project
Public Works storage	Built PW building in 1995 but never finished the 2nd floor storage
Recreation	We have met our Comp Plan commitment of 2 acres per 100 population as follows: 20 acres Malabar Park; 5 acres Huggins Park; 8.48 Golf Disk Park; 1.1 acres Fern Creek Crossing
	17 acre parcel; 100 acre Cameron Wilderness Preserve
pavilions	Pavilions and water and electric to sites completed
trails	Bridle paths are along Hall, Marie, and Atz with biking/walking trails (considering a FRDAP grant for restrooms at Trailhead)
piers	
Expand water treatment facility	

Cindi Kelley

From: ~Hans~ [thehiway@myway.com]
Sent: Tuesday, February 12, 2008 7:27 PM
To: Cindi Kelley
Subject: RE: Minutes on the Website

OK Cindi,

I might stop by on Friday if I can get there by 4:30.

Have yourself a beautiful week!

~Hans

~Hans.Kemmler~

2785 Malabar Road, Malabar, Florida 32950
Home(321)729-9719 Cell(321)223-6222 Work(321) 7847511

"A human being is a part of a whole, called by us 'universe,' a part limited in time and space. He experiences himself, his thoughts and feelings as something separated from the rest... a kind of optical delusion of his consciousness. This delusion is a kind of prison for us, restricting us to our personal desires and to affection for a few persons nearest to us. Our task must be to free ourselves from this prison by widening our circle of compassion to embrace all living creatures and the whole of nature in its beauty." - Albert Einstein

--- On Tue 02/12, Cindi Kelley <ckelley@townofmalabar.org > wrote:

From: Cindi Kelley [mailto:ckelley@townofmalabar.org]
To: thehiway@myway.com
Cc: townclerk@townofmalabar.org
Date: Tue, 12 Feb 2008 16:25:12 -0500
Subject: RE: Minutes on the Website

Hans,

I leave at 4:30 everyday; or I try to. We can do this next week at the meeting. Sorry if you took my e-mail the wrong way. I was trying to provide helpful information for you.

Cindi

From: ~Hans~ [mailto:thehiway@myway.com]
Sent: Tuesday, February 12, 2008 1:39 PM
To: Cindi Kelley
Cc: Town Clerk / Treasurer
Subject: RE: Minutes on the Website

OK Cindi

I wasn't trying to step on anyone's toes. I just thought we were a little behind. We can remove that one from the list.

I work at Port Canaveral and leave for work at 5:45 and return at around 5, so I cannot stop by M-Th.

When do you leave the office on Friday, usually?

~Hans

2/14/2008

~Hans.Kemmler~

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--- On Tue 02/12, Cindi Kelley <ckelley@townofmalabar.org > wrote:

From: Cindi Kelley [mailto:ckelley@townofmalabar.org]
To: thehiway@myway.com
Cc: townclerk@townofmalabar.org
Date: Tue, 12 Feb 2008 11:25:49 -0500
Subject: Minutes on the Website

Good Morning Hans,

I am reading the agenda items that you have for the meeting next week. In reviewing the book with the minutes from previous meetings, it appears that the minutes from December have not been placed on the website because they have not been signed by you. The November meeting was cancelled due to the Thanksgiving holiday, there are no minutes but the agenda on the website reflects the meeting being cancelled. As of November, we have been instructed that the Park Board minutes will not go on the website until they have been approved and signed by the Board's Chair. At next week's meeting, since they have been approved, I will have you sign the minutes and get them to our website as soon as the following day. Before leaving the meetings, please see me to make sure that I don't need your signature for anything. This will be a way to expedite the approved minutes getting to the website. If you have a few minutes and would like to stop by my office to sign these approved minutes, I will be happy to get them on the website before next week's meeting.

I hope this answers your questions of the minutes not being on the website. Please let me know if I can assist you in any other way.

Cindi Kelley
Deputy Town Clerk
Town of Malabar
2725 Malabar Road
Malabar, FL 32950
(321) 727-7764, ext. 11
(321) 722-2234 fax

From: ~Hans~ [mailto:thehiway@myway.com]
Sent: Tuesday, February 12, 2008 10:49 AM
To: Town Clerk / Treasurer
Cc: Cindi Kelley; Sharon White
Subject: RE: OK Debby

Hi Debby,

Here is what I have for the Parks and Recreation Board meeting on Wednesday, February 20, 2008:

Discussion Items:

Soccer Field Space Measurements in Malabar Community Park
Countywide Linear Trail System - Grant Ideas
May 2001 List
October 17th, 2007 is last P&R Minutes on Web Site

2/14/2008

Fencing in front of Disc Golf Park to Match Main Park
Disc Golf Sign Orientation

Action Items

Open

NOTE: There are two other items I am waiting on from the Town Administrator:

In a P&R meeting, we resolved to advise council to purchase 4 new garbage cans for the disc golf park and instruct Public Works to empty them every few weeks. I have not seen this on the council's agenda.

We also mentioned the main pavilion at the park - it's roof needs repair or replacement. The wood underneath seems to be rotted and the shingles are damaged on top. We want the Town Administrator to get a roofer to look at it and advise us on this.

If these two items do not get any attention, I want to add them to our list as action items.

Thank You,

~Hans

~Hans.Kemmler~

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--- On Tue 02/12, Town Clerk / Treasurer <townclerk@townofmalabar.org > wrote:

From: Town Clerk / Treasurer [mailto:townclerk@townofmalabar.org]

To: thehiway@myway.com

Date: Tue, 12 Feb 2008 09:21:55 -0500

Subject: RE: OK Debby

Hans, Cindi and I are doing the agenda for the next Park meeting. Cindi will be doing the meeting. What do you have planned for the meeting? Any speakers or presentations?

Debby K. Franklin

Town Clerk/Treasurer

townclerk@townofmalabar.org

Please Note: Florida has a broad public records law. As a result, any written communication created or received by Town of Malabar officials and employees will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone or in writing.

From: ~Hans~ [mailto:thehiway@myway.com]

Sent: Monday, February 11, 2008 5:35 PM

To: Town Clerk / Treasurer

Subject: RE: OK Debby

Hey Debby,

2/14/2008

Yes, it can wait until 3/17.

~Hans

~Hans.Kemmler~

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--- On Mon 02/11, Town Clerk / Treasurer <townclerk@townofmalabar.org > wrote:

From: Town Clerk / Treasurer [mailto:townclerk@townofmalabar.org]

To: thehiway@myway.com

Date: Mon, 11 Feb 2008 12:58:24 -0500

Subject: RE: OK Debby

Send it to me as a power point presentation and I will get it setup. We currently have nothing for the 2-25-08 RTCM. Can this wait until the 3-17-08 RTCM? I already have three presentations on the 3-3-08 mtg. Let me know.

Debby K. Franklin

Town Clerk/Treasurer

townclerk@townofmalabar.org

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From: ~Hans~ [mailto:thehiway@myway.com]

Sent: Monday, February 11, 2008 8:45 AM

To: Town Clerk / Treasurer

Subject: OK Debby

I have your current address now - I deleted the old one.

Hey Debby, who do I see about getting a presentation loaded so I can present it to the Council at their next meeting? I guess power point is what you always use, eh?

~Hans

~Hans.Kemmler~

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