

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
MARCH 20th, 2024, MEETING MINUTES**

This meeting of the Malabar Parks and Rec Board was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Kemmler at 5:00 pm. Prayer and pledge were led by Chair Kemmler.

1. CALL TO ORDER, PRAYER, AND PLEDGE

2. ROLL CALL

Chair	Hans Kemmler - Present
Vice-Chair	Vicky Thomas – Present
Members	Jennifer Bienvenu – Present
	Eric Bienvenu - Present
	Lindsey Wilson - Present
Recording Secretary	Richard Kohler – Present
Additional Town Staff:	Judy Schultz - Present

3. ADDITIONS/DELETIONS/CHANGES: None

4. CONSENT AGENDA

a) Approval of Minutes of 2/21/2024

MOTION: J. Bienvenu/Thomas to accept the minutes of 2/21/2024 as presented.

VOTE: All Ayes (5-0)

5. PUBLIC COMMENTS: None

6. ACTION ITEMS: None

7. DISCUSSION:

7.a.) Continued Discussion of Trunk'or'Treat Event

Exhibit: Agenda Report Number 7.a.

Secretary Kohler states that at the last few meetings, the Board indicated they wished to have a half day or evening event, utilizing the Town speakers instead of a band, a costume contest, a pumpkin decorating/carving contest, and to have horse or pony rides. Staff was able to create a draft application for vendors, and for people wishing to dispense candy to kids. Please review these and provide Staff any suggestions or change. BM Wilson passed around a draft of t-shirts we could have made to sell at the event. BM Thomas suggests getting a Staff shirt for those working the event. Chair Kemmler asks if the Town has a t-shirt vendor? Secretary Schultz states she recently shopped for Town Staff shirts, and Express Signs was the cheapest. Chair Kemmler states he is aware of a good vendor, and he will share the vendor. VC Thomas suggests including a sign-up form to pre-order the shirts. She also suggests using kid-friendly music. Board states they like the draft sign-up sheet, with minor corrections to the date and time on page 2 of the vendor sheet. Chair Kemmler confirms that the event will be held in the front area of the park. Secretary Kohler states Staff will have a draft flyer for the Board to review at the next meeting.

7.b. Adding a Porta-Potty at Eschenberg Park

Exhibit: Added during Additions and Deletions

Member E. Bienvenu suggests including a porta potty at Eschenberg Park once the pavilion is installed. Chair Kemmler states he is aware of group of bikers who utilize the area frequently. Are there other activities that take place there? Secretary Kohler states not at this time, but once the pavilion is installed it is expected to be more used.

Secretary Kohler states the Town currently pays for 2 porta-potties a month, at \$100.00 per month. Chair Kemmler asks if this pavilion will be rentable? Staff states yes it will be, for the same rate as the pavilions at Malabar Community Park, \$10.00 per hour, plus a \$50.00 refundable deposit. Member J. Bienvenu suggests getting a quote for a picnic bench. Secretary Kohler states Staff will have information on both a picnic bench and a porta-potty on the next agenda.

8. OLD/NEW BUSINESS:

a) BOARD MEMBER/STAFF REPORTS:

- Richard E. Cameron & Volunteers Wilderness Preserve – VC Thomas states the preserve has been cleaner recently. PW has done an excellent job of removing the trash. She suggests including an area at the Shelter to store small bags to transport trash out with. A sign has been added requesting people remove all trash.
- Disc Golf Sanctuary – Chair Kemmler states that it is in very good shape. He appreciates the newly improved bridge. The group is working to redo some of the signs.
- Thomas Eschenberg Memorial Conservation Area – None
- Malabar Community Park – J. Bienvenu states that the new courts look fantastic! The trees planted years ago are growing nicely.
- Sandhill Trail Head – Chair assigns this park to BM Wilson, and requests she visit the park before each meeting and provides a brief report on any issues she notices. Member Wilson accepts the responsibility. Secretary Kohler states he visited the area recently and it is well maintained.

b) Staff Reports – Secretary Kohler states that the Court Resurfacing for the Tennis Court and Basketball Courts have been complete, with pickleball lines added to the tennis court. The Trails and Greenways Committee discussed the possibility of adding a trash can at the Cameron Trail Shelter, and voted to instead install a sign reminding those who visit to bring any trash out. Also, the Eschenburg Park Pavilion will be installed on April 15.

c) Next Scheduled Meeting

- April 17th, 2024, 5 PM

10. ADJOURNMENT

There being no further discussion. **MOTION: E. Bienvenu/Thomas motion to adjourn the meeting**

VOTE: All Ayes. This meeting adjourned at 5:47 pm.

By:


Hans Kemmler, Chair

ATTEST:


Richard W. Kohler
Recording Secretary

Date Approved: 04/17/2024