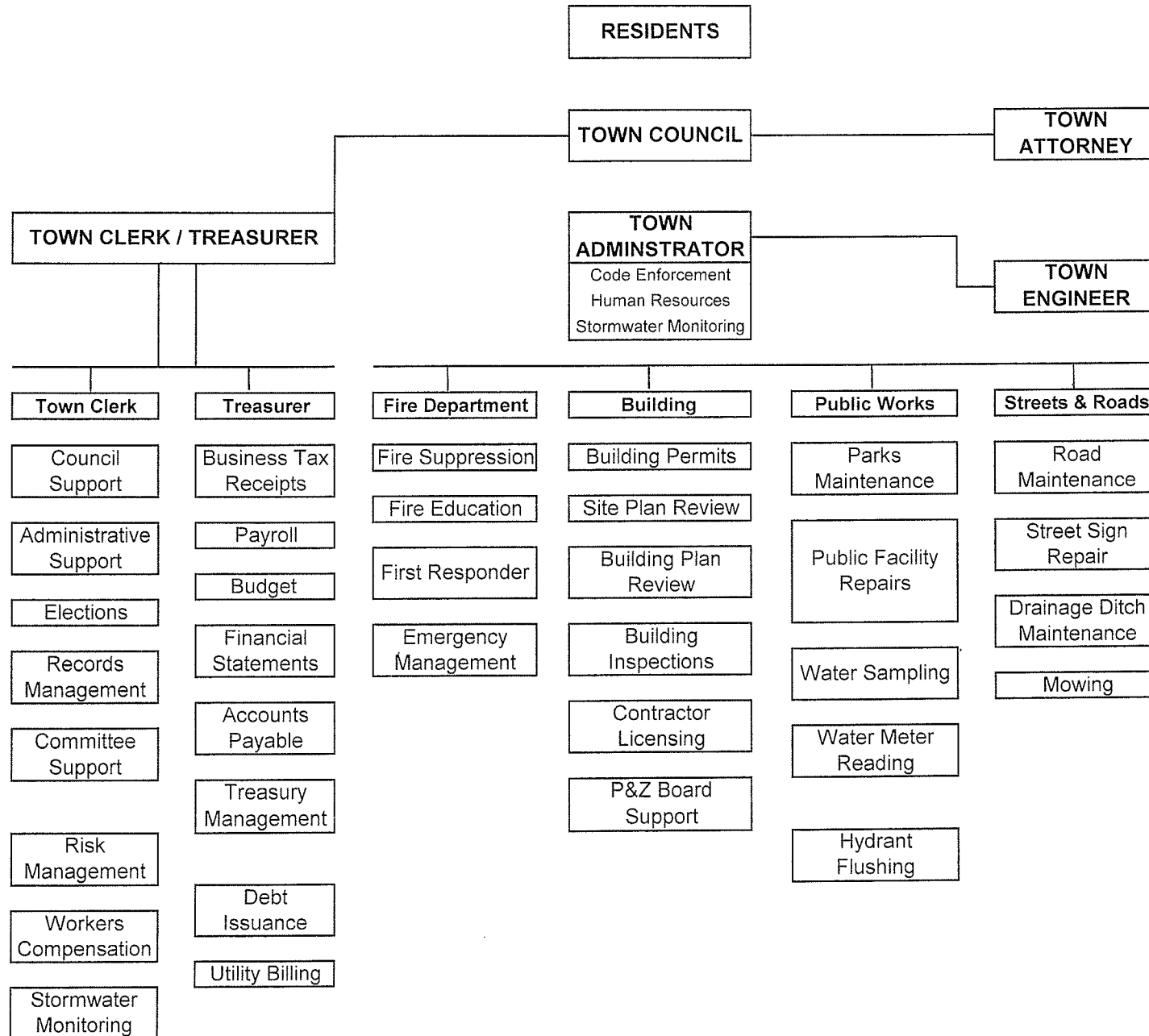


TOWN OF MALABAR

FINAL BUDGET

FISCAL YEAR OCT 1, 2009 – SEPT 30, 2010

**TOWN OF MALABAR
ORGANIZATIONAL CHART**



**TOWN OF MALABAR
REVENUE BUDGET SUMMARY - FY 2009/2010**

ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09	FINAL APPROVED BUDGET
	GENERAL FUND				
31	TAXES	986,763	1,025,881	819,126	826,249
32	LICENSES AND PERMITS	194,072	145,950	300,654	304,660
33	INTERGOVERNMENTAL REVENUE	250,537	265,363	238,059	182,567
34	CHARGES FOR SERVICES	19,675	32,000	44,600	41,900
35	FINES AND FORFEITURES	1,250	1,000	120	120
36	MISCELLANEOUS	53,366	58,000	169,801	180,270
38	OTHER SOURCES	52,312	82,781	44,769	9,000
	TOTAL GENERAL FUND:	1,557,975	1,610,975	1,617,129	1,544,766
FUND 105	STORMWATER UTILITY		226,210	140,030	165,368
FUND 400	UTILITY FUND	132,050	148,596	169,899	169,288
		Per Ord. 2006-15	Per Ord. 2007-13	Per Ord. 2008-12	Per Ord. 2009-27
	TOTAL BUDGET REVENUES	1,993,282	2,248,486	1,927,058	1,879,422

**TOWN OF MALABAR
EXPENDITURE BUDGET SUMMARY - FY 2009/2010**

ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09	FINAL APPROVED BUDGET
	GENERAL FUND				
511	TOTAL LEGISLATIVE	13,940	22,132	16,117	15,685
512	TOTAL EXECUTIVE	158,718	137,557	142,712	115,121
513	TOTAL FINANCE & ADMINISTRATIVE	108,623	167,177	193,932	179,889
514	TOTAL LEGAL	42,000	34,800	35,610	35,610
515	TOTAL COMPREHENSIVE PLANNING	5,000	51,000	44,500	39,433
519	TOTAL GENERAL GOVERNMENT	116,730	119,074	103,392	91,552
522	TOTAL FIRE CONTROL	223,477	320,899	325,844	307,619
524	TOTAL PROTECTIVE INSPECTIONS	142,555	208,607	127,429	116,730
539	TOTAL PUBLIC WORKS	337,397	38,516	24,771	22,934
541	TOTAL STREETS AND ROADS	145,207	463,480	561,688	572,549
572	TOTAL PARKS AND RECREATION	65,371	47,734	37,134	42,644
574	TOTAL SPECIAL EVENTS	0	0	4,000	5,000
	TOTAL GENERAL FUND	1,359,018	1,610,976	1,617,129	1,544,766
FUND 105	STORMWATER UTILITY		226,210	140,030	165,368
FUND 400	UTILITY FUND	132,050	148,596	169,899	169,288
	TOTAL BUDGET EXPENDITURES		1,985,782	1,927,058	1,879,422

TOWN OF ABAR
BUDGET WORKSHEETS FY 2009/2010

[illegible]

TOWN OF LABAR
BUDGET WORKSHEETS FY 2009/2010

ACCT	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09	FINAL APPROVED BUDGET
FUND 001	GENERAL FUND				
33	INTERGOVERNMENTAL REVENUE				
331.2000	FEMA - 12158	0	0	26,000	0
331.2010	Federal Grants-Public Safety-Communications	1,900	30,000	0	0
331.6200	FEMA - Public Assistance Grant	0	0	0	0
334.2000	Forestry Grant	0	0	0	0
335.1200	State Revenue Sharing	75,602	70,252	62,859	53,672
335.1400	State Mobile Home Tax	2,200	1,860	1,500	1,700
335.1500	Alcoholic Beverage Licenses	1,578	950	1,000	2,958
335.1800	Local Gov't Half Cent Sales Tax	165,366	156,493	141,692	118,687
335.1900	Other General Government - Town Hall Proj.	0	65,000	0	0
335.4900	Other General Government - Traffic Signal Maintenance	3,891	4,008	4,008	4,050
337.2000	Local Public Safety Grant	0	0	0	0
338.2000	Business Tax Receipts - Brevard County	1,500	1,800	1,000	1,500
	TOTAL INTERGOVERNMENTAL REVENUE	252,037	330,363	238,059	182,567
34	CHARGES FOR SERVICES				
343.9000	OPE - Waste Management Recycle Rebate	4,675	4,000	2,000	2,000
347.2000	Developers Recreational Fees	68,000	0	0	0
349.1000	OCS - Fire Inspector Fees	0	6,000	3,400	3,000
349.2000	OCS - Cell Tower Lease	14,400	14,400	16,800	14,400
349.3000	OCS - Water & Sewer Admin Fee	7,600	7,600	7,600	7,600
349.4000	OCS - Park Facility Rental	750	800	800	900
349.5000	OCS - Special Event Revenue	11,000	13,000	3,000	4,000
349.6000	OCS - Developer's Administrative Fee	0	0	10,000	0
349.7000	OCS - Fire Department Training Fees	0	0	1,000	10,000
349.7010	FF AP & Background	0	0	0	0
349.8000	OCS - Road Payback	0	0	0	0
349.9000	OCS - Lien Searches	0	0	0	0
	TOTAL CHARGES FOR SERVICES	106,425	45,800	44,600	41,900
35	FINES & FORFEITURES				
351.5000	Fines & Forfeitures	565	1,000	120	120
354.1000	Violation of Local Ordinances	0	0	0	0
	TOTAL FINES & FORFEITURES	565	1,000	120	120

TOWN OF LABAR
BUDGET WORKSHEETS FY 2009/2010

[illegible]

TOWN OF MALABAR
Budget Line Item Descriptions

General Fund Revenues		
ACCT. NO.	Account Name	Description of Item and Justification
31	TAXES	
311.1000	Ad Valorem Taxes	Current Year Gross Taxable Value 245,933,479 X Proposed Millage Rate 1.6630 equals 408,987. We are to budget only 95% of the ad valorem, which equals 388,538.
312.4000	Local Option Gas Tax	State of Florida estimate. Brevard County estimate FY 09/10
314.1000	Utility Tax-Electricity	Town estimate based on prior years' revenues.
314.4000	Utility Tax-Gas	Town estimate based on prior years' revenues.
315.1000	Communications Services Tax	State of Florida estimate. Collected by State and distributed as Communications Services
316.1000	Business Tax Receipts - Malabar	Based on submission of local and home licenses in Malabar
32	LICENSES & PERMITS	
322.1000	Building Permits	Building Permits issued
323.1000	Electric-Franchise	Municipal Utility Tax on sale of electricity.
323.7000	Solid Waste Franchise	Franchise fee on all services rendered by Waste Management within Malabar
329.1000	OLFP - Site Plan/Conditional Use	Site Plan/Conditional Use
329.2000	OLFP - Rezoning App.	Town estimate based on prior year revenues, fee charged to process a rezoning request
329.3000	OLFP - Subdivision	Town estimate based on prior year revenues, fee charged to process a subdivision request
329.4000	OLFP - Pre-Develop Mtg	Town estimate based on prior year revenues, fee charged to gather town professionals to speak with a developer about their proposed ideas
329.5000	OLFP - Variance Application	Town estimate based on prior year revenues, fee charged to process a variance request
329.6000	OLFP - Developer's Administrative Fee	Monies to cover professional review and oversight of projects
329.9000	Other License Fees	Fees collected for Radon and BP Surcharge on permits for new construction. This revenue is forwarded to the State of Florida
33	INTERGOVERNMENTAL	
331.2000	FEMA -	FEMA Fund received
331.2010	Federal Grants-Public Safety-Communications	Forestry Grants
331.6200	FEMA - Public Assistance Grant	FEMA Grant Reimbursement - Tropical Storm Fay
334.2000	Forestry Grant	
335.1200	State Revenue Sharing	State of Florida estimate. Collected by State and distributed as State Revenue Sharing for 09/10.

TOWN OF MALABAR
Budget Line Item Descriptions

ACCT. NO.	Account Name	Description of Item and Justification
335.1400	State Mobile Home Tax	Tax received from the State on the tags of mobile homes
335.1500	Alcoholic Beverage Licenses	Tax received quarterly from the State on alcoholic beverage licenses
335.1800	1/2 cent Sales Tax	State of Florida estimate. Collected by State and distributed as 1/2 cent sales tax for 09/10.
335.4900	Other General Gov't - Traffic Signal Maintenance	Contracted amount received back from the State for all sides of the traffic signal at Malabar Road and two sides of the traffic signal at Jordan Blvd.
337.2000	Brevard Cty Fire Rescus Grant	
338.2000	Business Tax Receipts - Brevard County	(was County Occupational Licenses) Brevard County Business Tax Receipt, Malabar receives a percentage of the County tax receipt. This is conservative due to economy.
34	CHARGES FOR SERVICES	
343.9000	Other Physical Environmental - Recycle Rebate	Rebate provided by Waste Management based on 100% of recycled goods
347.2000	Developers Recreational Fees	Monies paid in lieu of land dedication for public recreation - new development
349.1000	OCS - Fire Inspector Fees	Fees received from businesses that require fire inspections.
349.2000	OCS - Cell Tower Lease	Revenue from the lease on the cell tower at the Fire Station
349.3000	OCS - Water & Sewer Admin Fee	Town fee charged to Utility Fund for administration of the fund
349.4000	OCS - Park Facility Rental	Per Resolution No. 39-2008
349.5000	OCS - Special Event Revenue	Spring Fest only for 2010
349.6000	OCS - Developers Admin. Recreation Fee	Monies in lieu of Land Dedication for Recreation
349.7000	OCS - Fire Department Training Fees	Monies from outside municipalities trainees
349.7010	FF Ap,DL & Background	Monies collected to cover background checks for volunteers
349.8000	OCS - Road Payback	
349.9000	OCS - Lien Searches	Monies collected to cover research for lien searches
35	FINES & FORFEITURES	
351.5000	Fines & Forfeitures	Distributed by County Court
354.1000	Violation of Local Ords.	Code Enforcement fines
36	MISCELLANEOUS REVENUES	
361.1000	Interest	Banking & Investment interest
361.1010	Interest - State Pooled Funds	Rolled into 361.1000
363.2400	TIFT Funds	Transportation Impact Fees collected by County until moratorium in March 09
365.1000	Sale of Surplus Materials	Revenue from the sale of surplus equipment
366.1000	Donations	

TOWN OF MALABAR
Budget Line Item Descriptions

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**TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010**

511 - LEGISLATIVE					
ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09 Amended	FINAL APPROVED BUDGET
	Personal Services - NONE				
	Operating Expenses				
511.4000	Travel & Per Diem - Mayor	1,440	2,300	2,000	2,290
511.4010	Travel & Per Diem - Council	5,000	8,700	2,000	5,000
511.4100	Communications & Freight Services		1,800	1,350	1,350
511.4700	Printing & Binding		800	600	600
511.4800	Public Relations/Events/Ads		85	470	800
511.4900	Mayor's Discretionary Projects	1,250	1,100	500	500
511.4910	District 1 - Discretionary Projects	1,250	1,100	500	500
511.4920	District 2 - Discretionary Projects	1,250	1,100	500	500
511.4930	District 3 - Discretionary Projects	1,250	1,100	500	500
511.4940	District 4 - Discretionary Projects	1,250	1,100	0	500
511.4950	District 5 - Discretionary Projects	1,250	1,100	425	500
511.5200	Operating Supplies		325	175	275
511.5220	Council Meeting Expenses		200	200	200
511.5400	Books, Pub, Subscrip, Memberships		1,322	1,410	1,170
	Total Operating Expenses	13,940	22,132	10,630	14,685
	Capital Outlay				
511.6400	CD Recorder	0	0	0	1,000
	Total Capital Outlay	0	0	0	1,000
	TOTAL LEGISLATIVE	13,940	22,132	10,630	15,685

TOWN OF MALABAR
Budget Line Item Descriptions

[illegible]

**TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010**

512 - EXECUTIVE					
ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09 Amended	FINAL APPROVED BUDGET
	Personal Services				
512.1100	Town Administrator	59,976	67,275	69,293	69,293
512.1200	Regular Salaries & Wages		26,130	17,443	0
512.1300	Other Wages & Salary	0	0	0	0
512.1400	Overtime		1,500	0	0
512.2100	FICA Taxes	4,986	7,260	6,335	5,301
512.2200	Retirement Contribution - FRS	6,268	12,900	10,416	9,091
512.2300	Life & Health Insurance	3,130	7,522	8,056	9,176
512.2400	Workers Compensation		425	425	1,967
512.2500	Unemployment Compensation	0	0	0	5,400
	Total Personal Services	74,360	123,013	111,968	100,228
	Operating Expenses				
512.4000	Travel & Per Diem	4,800	2,515	2,000	2,458
512.4010	Car Allowance	5,198	7,797	7,797	7,797
512.4100	Communication and Freight Services		1,500	1,680	1,296
512.4900	Other Current Charges & Obligations		0	1,050	340
512.5100	Office Supplies		0	300	427
512.5200	Operating Expenses		0	305	905
512.5400	Books, Pub, Subscrip, Memberships		1,232	1,470	1,670
	Total Operating Expenses		13,044	14,602	14,893
	Capital Outlay				
512.6400	Machinery & Equipment		1,500	0	0
	Total Capital Outlay		1,500	0	0
	TOTAL EXECUTIVE	158,718	137,557	126,570	115,121

TOWN OF MALABAR
Budget Line Item Descriptions

Department: Executive (512)		
ACCT. NO.	Account Name	Description of Line Item
	Personal Services	
512.1100	Executive Salary	Town Administrator
512.1200	Regular Salaries & Wages	Administrative Assistant's Salary - none this year
512.1300	Other Salaries & Wages	
512.1400	Overtime	Administrative Assistant - none this year
512.2100	FICA Taxes	Town Administrator & Clerical Help
512.2200	Retirement Contribution - FRS	Town Administrator (69,293 * 13.12 = 9,091)
512.2300	Life & Health Insurance	Town Administrator (2371 + 6805 = 9176)
512.2400	Workers Compensation	Town Administrator (425)
512.2500	Unemployment Compensation	(2,700 x 2 qtrs = 5,400 (6 mo portion of the 12-month claim period that began 04/01/09)
	Operating Expenses	
512.4000	Travel & Per Diem	travel costs for conference (815), per diem (615), FCCMA Conference,(1000), ICMA Conference (1000) FACE - Level III training (300) Chamber Exec Board Lunches (15x12=180), SCFGFOA (15 x 6=90)
512.4010	Car Allowance	600 x 12 + tax
512.4100	Communication and Freight Services	cell phone (108 x 12)
512.4900	Other Current Charges & Obligations	background checks (35 x 2=70), physicals (55 x 2 =110), drug screens (\$35 x 2 = 70), DL checks (\$10 x 9 = 90 for all employees that drive town vehicles)
512.5100	Office Supplies	Business Cards, pens, stationary/forms , file folders, labels, hanging folders
512.5200	Operating Expenses	Printer Supplies (85 x 3), Adobe Standard (600) General (95)
512.5400	Books, Pub, Subscrip, Memberships	ICMA (670), FCCMA (260), FACE (30) SCPMA (120) SCFGFO (15) FGFOA (25) Publications (200) EAF (350)
	Capital Outlay	
512.6400	Machinery & Equipment	No computers needed this year

**TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010**

513 - FINANCE & ADMINISTRATION					
ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09	FINAL APPROVED BUDGET
				Amended	
	Personal Services				
513.1100	Executive Salary	47,120	50,000	51,500	51,500
513.1200	Regular Salaries & Wages		32,238	33,205	33,205
513.1300	Other Salaries	1,000	1,500	1,200	1,200
513.1400	Overtime	4,000	4,500	600	1,000
513.2100	FICA Taxes	3,990	6,750	6,618	6,572
513.2200	Retirement Contribution - FRS	4,003	8,544	8,343	10,028
513.2300	Life and Health Insurance	4,930	7,121	13,786	16,299
513.2400	Workers Compensation		425	425	240
	Total Personal Services	65,043	111,078	115,678	120,044
	Operating Expense				
513.3100	Professional Services - Election Expense	2,880	0	268	0
513.3200	Accounting	19,500	24,000	33,000	15,000
513.3210	Auditing				20,250
513.3400	Other Contractual Services	8,000	6,348	16,680	8,500
513.4000	Travel & Per Diem	3,000	4,632	4,200	4,200
513.4100	Communication and Freight Services		1,850	1,680	850
513.4700	Printing & Binding	2,500	0	1,200	1,200
513.4900	Other Current Charges & Obligations		5,900	4,200	4,200
513.4920	Contingency	0	0	0	184
513.5100	Office Supplies		7,084	2,000	2,000
513.5200	Operating Supplies	4,700	2,200	1,200	2,200
513.5400	Books, Pub, Subscrip, Memberships	500	2,378	1,240	1,260
	Total Operating Expenses	41,080	54,392	65,668	59,844
	Capital Outlay				
513.6400	Machinery & Equipment	2,500	1,707	1,100	0
	Total Capital Outlay	2,500	1,707	1,100	0
	TOTAL FINANCE & ADMIN.	108,623	167,177	182,446	179,888

TOWN OF MALABAR
Budget Line Item Descriptions

Department: Finance & Administrative (513)		
ACCT NO.	Account Name	Description of Item and Justification
	Personal Services	
513.1100	Executive Salary	Town Clerk
513.1200	Regular Salaries & Wages	Deputy Town Clerk/Accounts & Utility Billing Payable Salary
513.1300	Other Salaries	Temporary staff to cover vacations, conferences, and special projects
513.1400	Overtime	Deputy Town Clerk/Park Board Secretary (12 mtgs = 8 hrs) (2 RTCMs)
513.2100	FICA Taxes	Town Clerk/Treasurer & Deputy Town Clerk/Accounts Payable
513.2200	Retirement Contribution - FRS	Town Clerk/Treasurer (13.12% = 6757) & Deputy Town Clerk/Accounts Payable (9.8% = 3271)
513.2300	Life & Health Insurance	Town Clerk/Treasurer (1635+6805) Deputy Town Clerk/Accounts Payable (1054+6805)
513.2400	Workers Compensation	Town Clerk/Treasurer and Deputy Town Clerk/Accounts Payable
	Operating Expenses	
513.3100	Professional Services - Election Expenses	Election Costs - Supervisor of Elections + Legal Ads for Election
513.3200	Accounting	Monthly Closings (Accountant) (20000) (75% in GF + 25% in Utility Fund)
513.3210	Auditing	Annual Audit (27000) (75% in GF + 25% in Utility Fund)
513.3400	Other Contractual Services	Iron Mountain (1860.50) Municode (1860.50), Code Legal Review & Printing (8000), PayChex (2500) Cougar Mtn - Support 8 hrs (650) + Annual Software fees (1629)
513.4000	Travel & Per Diem	travel costs (1000), per diem (390), IIMC conference & hotel (200), FACC Institute & hotel (1000), FGFOA Conference & hotel (1240), FACC (100) BCCA (180), SCFGOA (90),
513.4100	Communication and Freight Services	cell phone (850)
513.4700	Printing & Binding	Binding of Agendas Packages (1200) Records Archiving (3000)
513.4900	Other Current Charges & Obligations	Miscellaneous expenses (200) Legal Ad, Ord Ads, RFPs, Recording Fees, Emp Ad, Public Hearing Ad (4000)
513.4920	Contingency	Reduction in Workers Compensation premium
513.5100	Office Supplies	Notebooks, Tabs, Copy Paper, Plastic Bags, check orders, Proclamation paper
513.5200	Operating Supplies - Computer	Backup tapes (\$60x20 tapes =1200) + computer supplies/parts (1000), phone chargers
513.5400	Books, Pub, Subscrip, Memberships	IIMC (275), FACC (120) FGFOA (50) SPFGOA (30) BCCCA (30) FL Today (160) Sunshine Manuals (195) Publications (300) Notary (100)
	Capital Outlay	
513.6400	Machinery & Equipment	None

TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010

[illegible]

TOWN OF MALABAR
Budget Line Item Descriptions

[illegible]

TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010

[illegible]

TOWN OF MALABAR
Budget Line Item Descriptions

[illegible]

**TOWN OF MALABAR
BUDGET WORKSHEETS FY 09/10**

519 - GENERAL GOVERNMENT					
ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09	FINAL APPROVED BUDGET
				Amended	
	Operating Expenses				
519.3100	Contractual Services - Engineer	20,500	7,800	3,800	3,800
519.3110	Contractual Services - Architect for Town Hall	0	10,810	0	0
519.3120	Contractual Services - Surveyor	0	0	300	1,500
519.3400	Contractual Services - Pest Control	550	612	228	228
519.3410	Contractual Services - netDirective		11,612	9,692	11,717
519.3420	Contractual Services - Internet	1,100	2,500	1,360	2,894
519.3430	Contractual Services - BTR Software		3,400	584	571
519.3440	Contractual Services - BTR Software Training		600	0	0
519.3450	Contractual Services - Security Alarm		372	0	372
519.3460	Contractual Services - Condatore	0	0	2,080	2,080
519.4100	Communication & Freight - Telephones	5,100	5,200	3,200	4,500
519.4110	Communication & Freight - Postage	3,200	3,200	2,200	2,200
519.4300	Utilities - Electric	4,200	3,500	4,200	3,500
519.4400	Rentals & Leases		3,219	4,136	4,460
519.4500	Insurance - Property Liability	42,080	51,323	38,230	34,137
519.4600	Repair & Maintenance	7,000	7,000	5,000	7,000
519.4800	Promotional Activities	500	500	500	500
519.4900	Other Current Charges & Obligations	5,000	0	2,100	2,100
519.4910	Other Current Charges - Eagle Corp	11,500	3,000	1,500	1,500
519.4920	Other Current Charges - Contingency	10,000	0	36,110	4,093
519.5100	Office Supplies	6,000	6,000	200	3,200
519.5200	Operating Supplies		600	1,000	1,200
	Total Operating Expenses	116,730	121,248	116,420	91,552
	Capital Outlay				
519.6200	Building Improvements	0	0	0	0
519.6300	Infrastructure - Beautification	0	0	0	0
519.6400	Machinery & Equipment	0	8,636	0	0
	Total Capital Outlay	0	8,636	0	0
		116,730	129,884	116,420	91,552

TOWN OF MALABAR
Budget Line Item Descriptions

Department: General Government (519)		
ACCT NO.	Account Name	Description of Item and Justification
	Personal Services	None
	Operating Expenses	
519.3100	Contractual Services - Engineer	General Town Engineering (50.5 hr x \$75= 3787.50 +)
519.3110	Contractual Services - Architect for TH	Reed & Zwick Contract - Phase 1 (0)
519.3120	Contractual Services - Surveyor	General survey work for the Town
519.3400	Contractual Services - Pest Control	Pest Control for Town Hall - annual payment (228) for Town Hall Building
519.3410	Contractual Services - netDirective	monthly services and virus protection and email hosting
519.3420	Contractual Services - Internet	Brighthouse Internet (87x12=1044) E-City Website Hosting w/ Surveys (1850)
519.3430	Contractual Services - Accounting Software	IMS Monthly service for BTR Software Licenses (47.59 x12=571.08)
519.3440	Contractual Services - Accounting Software Training	1-day training for OL
519.3450	Contractual Services - Security Alarm	Annual Service (0) Maintenance (0)
519.3460	Contractual Services - Condatore	(40/week x 52=2080)
519.4100	Communication & Freight - Telephones	Town-wide phone system & Eagle Corp cell phone
519.4110	Communication & Freight - Postage	General postage includes Bldg and Legal Clerk mailings
519.4300	Utilities - Electric	Town Hall
519.4400	Rentals & Leases	Copier (339.50 x12=4074),(Copy Overage - (151), Postage Machine (17x12=235)
519.4500	Insurance - Property Liability	
519.4600	Repair & Maintenance	Buildings (6500), Town Vehicle - Isuzu (500), Flags- US & POW, Signs
519.4800	Promotional Activities	Holiday Party (500 paid to MVFD, Inc)
519.4900	Other Current Charges & Obligations	Miscellaneous Expenses
519.4910	Other Current Charges - Eagle Corp	Eagle Corp program expenses and car repairs, excluding cell phone
519.4920	Other Current Charges - Contingency	Reduction in Workers Compensation premium
519.5100	Office Supplies	Business Cards, pens, stationary/forms, copy paper
519.5200	Operating Supplies	Fuel for Town Vehicle, Water & Coffee supplies for Town Hall
	Capital Outlay	
519.6200	Building Improvements	None
519.6300	Infrastructure - Beautification	None
519.6400	Machinery & Equipment	None
519.6500	Construction in Progress	None

TOWN OF LABAR
BUDGET WORKSHEETS FY 2009/2010

522 - FIRE CONTROL					
ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09 Amended	FINAL RECOMMEND BUDGET
	Personal Services				
522.1100	Executive Salary - Fire Chief	8,595	8,896	9,154	9,163
522.1200	Regular Salaries	14,000	43,180	43,180	43,145
522.1500	Special Pay	11,000	21,000	11,000	11,000
522.2100	FICA taxes	658	5,590	4,610	4,002
522.2200	Retirement Contribution - FRS	1,799	14,989	9,262	9,262
522.2300	Life & Health Insurance	0	0	0	1,317
522.2400	Workers Compensation			6,064	4,639
	Total Personal Services	36,052	93,655	83,270	82,528
	Operating Expenses				
522.3100	Professional Services - Physicals	3,000	1,000	11,502	11,550
522.3400	Contractual Services - Pest Control	0	290	586	586
522.3410	Contractual Services - netDirective	0	5,000	6,700	8,324
522.3420	Contractual Services - Internet	0	0	1,360	1,360
522.3440	Contractual Services - Training	8,000	8,500	8,000	7,050
522.3450	Contractual Services - Host Gator	0	134	0	0
522.3460	Contractual Services - Cleaning	2,700	3,500	0	0
522.3470	Contractual Services - 800 MHZ System	2,500	2,200	6,098	4,392
522.3480	Contractual Services - County Alert System	3,000	3,800	1,610	1,510
522.4100	Communication & Freight - Telephone	4,500	5,000	5,011	5,540
522.4110	Communication & Freight - Postage	0	0	0	200
522.4300	Utilities - Electric	7,000	8,819	8,539	11,380
522.4310	Utilities - Propane	725	1,850	200	0
522.4400	Rentals & Leases	0	3,871	3,888	3,108
522.4500	Insurance - VFIS	3,500	3,500	3,300	3,396
522.4600	Repairs & Maintenance - Vehicles	47,000	42,560	44,110	20,992
522.4610	Repairs & Maintenance - Building	0	0	0	10,016
522.4620	Repairs & Maintenance - Gear & Radio	0	0	0	5,750
522.4800	Promotional Activities	0	2,500	0	500
522.4900	Other Current Charges & Obligations	51,000	4,000	2,000	16,000
522.4920	Contingency	0	0	0	1,425
522.5100	Office Supplies	2,000	2,500	1,295	1,215
522.5110	Office Supplies - Fire Academies	0	0	0	5,000

TOWN OF LABAR
BUDGET WORKSHEETS FY 2009/2010

ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09 Amended	FINAL APPROVED BUDGET
522.5200	Operating Supplies - Fuel	6,000	32,900	46,810	10,500
522.5210	Operating Supplies				22,686
522.5400	Books, Pub, Subscrip, Memberships		505	550	1,609
	Contractual Services - MVFD, Inc.	2,500	2,500	0	0
	Total Operating Expenses	143,425	134,929	151,559	154,089
	Capital Outlay				
522.6200	Buildings	0	30,000	0	0
522.6400	Machinery & Equipment	42,700	9,100	8,797	6,000
522.6430	Machinery & Equipment - Computers	4,000	8,184	0	0
522.6480	Machinery & Equipment - Scott Packs	0	16,385	0	0
522.7100	Principal - 2004 Mini Pumper		9,784	9,784	10,757
522.7110	Principal - 2007 Wildland		13,826	13,826	14,659
522.7120	Principal - Ladder Truck			65,552	27,586
522.7200	Interest - 2004 Mini Pumper		1,972	1,972	999
522.7210	Interest - 2007 Wildland		3,248	3,248	2,062
522.7220	Interest - Ladder Truck			8,282	9,331
	Total Capital Outlay	46,700	92,499	111,461	71,395
	TOTAL FIRE CONTROL	226,177	321,083	346,290	308,011

TOWN OF LABAR
Budget Line Item Descriptions

Department: Fire Control (522)		
ACCT NO.	Account Name	Description of Item and Justification
	Personal Services	
522.1100	Fire Chief	Stipend (352.41/payroll)
522.1200	Regular Salaries	(2) PT Firefighters (13.46/hr x 20/week = 28,000), Secretary for FD (8.00 x 30hrs/week=12,480) Fire Marshal (75 hrs/\$35 = \$2,625)
522.1500	Special Pay	\$5 per call fee paid to each qualified participating firefighter
522.2100	FICA taxes	
522.2200	Retirement Contribution - FRS	Chief, PT Firefighters, Fire Marshal, Adm. Assistant
522.2300	Life & Health Insurance	Life, LT,ST,Dental for Chief
522.2400	Workers Compensation	Chief, Fire Marshal, PT Firefighters, Blanca
	Total Personal Services	
	Operating Expenses	
522.3100	Professional Services - Physicals	Firefighter physicals (30 x 385 = 11,500)
522.3400	Contractual Services - Pest Control	Pest Control annual payment (586)
522.3410	Contractual Services - netDirective	Monthly services and virus protection, email hosting
522.3420	Contractual Services - Internet	Bright House (87 x 12 = 1044)
522.3430	Contractual Services -	not used
522.3440	Contractual Services - Training	NFPA/ISO (400 x 15=6000), First Responder (50x15=750), CPR Recertification (60x5=300)
522.3450	Contractual Services - Host Gator	not used
522.3460	Contractual Services - Cleaning	not used
522.3470	Contractual Services - 800 MHZ System	Cost of using the Brevard County 800MHZ radio system (36 x 110)
522.3480	Contractual Services - County Alert System	Cost of using the County 911 Alerting System
522.4100	Communication & Freight - Telephones	Phone (4590) Cells (78.69x12=950)
522.4110	Communication & Freight - Postage	Postage for insurance letters and fire inspections & shipping
522.4300	Utilities - Electric	Electric cost for Fire Dept Main Building (9702) Annex Bldg (1677.36)
522.4310	Utilities - Propane	Not used
522.4400	Rentals & Leases	Omni Copier (233 x 12 = 2796) Lease includes maintenance Copy Overage (600)
522.4500	Insurance - VFIS	Additional insurance for the fire department
522.4600	Repairs & Maintenance - Vehicles	Aerial maint/annual cert (1000), Pump maint/annual cert (4 x 360= 1440) , Small engine maint (15 x 50 = 750), SCBA maint (15x200=3000) & Certification (36 x 50=1800), Ladder Certification (10x30=300), Tires (1550) Large Fire Apparatus Annual LOF/ASI (4 x 150 = 600), Large Brush Truck Annual LOF/ASI (3x 150 = 450), Small Fire Apparatus Annual LOF/ASI (3 x 75 = 225), Fork Lift Annual Maintenance (500), Unforeseen General Maintenance (4473).

TOWN OF LABAR
Budget Line Item Descriptions

ACCT NO.	Account Name	Description of Item and Justification
522.4610	Repairs & Maintenance - Building	Building Maintenance Supplies (3485) Building Maintenance - Emerg Gen. Service (2 x 500=1000), Security Camera Maint.(200), Water (12x30=360), HVAC (200), Insulation (1000), Window Tint (11x50=550), Weather Stripping (100) Thermostats (2x80=160), Lighter Timers (4x200=800), General (1769)
522.4620	Repairs & Maintenance - Gear & Radio	NFPA 1851 Bunker Gear Cleaning (50x70=3500), NFPA 1851 Bunker Gear Repair (10x80=800), Relm Radio Maint. (450), Radio Maintenance (5x200=1000)
522.4800	Promotional Activities	Fire Prevention Week & Awards and Ribbons (500)
522.4900	Other Current Charges & Obligations	Supplies and materials for the Explorers (3000) Grant Match AFG 5%(3000)DOF 50%(10000)
522.4920	Contingency	Reduction in Workers Compensation premium
522.5100	Office Supplies	pens, copy paper (1,215)
522.5110	Office Supplies - Training Academies	200 Notebooks, 200 dividers, copies for handouts 10000 pages, 100 pencils 50 pens,50 highlighters,
522.5200	Operating Supplies - Fuel	Fuel (10,500),
522.5210	Operating Supplies - Equipment	Hose (3746) Bunker Gear (2x1400=2800) Helmets (2x300=600), Gloves (5x50=250), Suspenders (10x25=250) Nomex (5x30=150) Boots (2x275=500), SCBA Masks (2x200=400) SCBA Replacement Parts (5x100=500), EMS Supplies (6000), Glass A Foam (20x70=1400), AFFF Foam (4x100=400) Alert Pagers (10x300=3000), Hydrant Flow Test Kit (600), CPR Manikins (850) Ladder Truck Equipment - Knox Box Key (100), Knox Box Safe (100) Foam Eductor (600) Vent Saw (1000) Uniforms (1790)
522.5400	Books, Pub, Subscrip, Memberships	NFPA (135) IAFC (265) First Responder (80) Fire Rescue (30) FFCA (95) SCFCA (30) Fire Engineering (45) Fire Programs Support Subscription (929)
	Capital Outlay	
522.6200	Buildings	
522.6400	Machinery & Equipment	3 Garage Doors for Main Building (2000 x 3=6000)
522.6430	Machinery & Equipment - Computers	None this year
522.6480	Machinery & Equipment - Scott Packs	None this year
522.7100	Principal - 2004 Mini Pumper	Payoff date 01/25/2012
522.7110	Principal - 2007 Wildland	Payoff date 10/01/2012
522.7120	Principal - Ladder Truck	Payoff date 10/01/2012
522.7200	Interest - 2004 Mini Pumper	
522.7210	Interest - 2007 Wildland	
522.7220	Interest - Ladder Truck	

TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010

524 - PROTECTIVE INSPECTIONS					
ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09	FINAL APPROVED BUDGET
				Amended	
	Personal Services				
524.1100	Executive - Building Official - P/T	41,000	37,800	27,333	27,333
524.1110	Building Department Manager		46,575	0	0
524.1200	Regular Salaries	24,806	25,674	27,851	27,851
524.1210	Regular Salaries - Building Inspector - P/T	1,400	0	0	0
524.1220	Regular Salaries - Fire Marshall - P/T	9,000	6,300	2,150	2,975
524.1300	Other Salaries & Wages	1,400	1,400	800	1,936
524.1400	Overtime	0	0	750	750
524.2100	FICA Taxes	10,215	9,008	4,658	4,427
524.2200	Retirement Contribution - FRS	13,013	11,460	5,721	5,435
524.2300	Life and Health Insurance	11,421	10,873	6,513	14,999
524.2400	Workers' Compensation	0	7,336	5,172	945
524.2500	Unemployment Compensation	0	0	4,800	2,400
	Total Personal Services	112,255	156,426	85,748	89,051
	Operating Expenses				
524.3100	Professional Services - Legal	4,000	3,000	0	0
524.3110	Professional Services - Engineer	6,000	14,786	200	2,000
524.3120	Professional Services - Planner		5,000	500	500
524.3400	Contractual Services - Software	1,000	867	700	687
524.3410	Contractual Services - Software Training	600	600	0	0
524.3420	Contractual Services - Personnel Plus			0	0
524.3430	Contractual Services - BP Software		1,145	0	0
524.3440	Contractual Services - Massey			0	0
524.4000	Travel & Per Diem		3,200	800	2,357
524.4010	Car Allowance			3,276	0
524.4100	Communication & Freight	1,000	1,350	750	600
524.4300	Utilities - Electric	2,700	2,700	1,600	1,600
524.4400	Rental and Leases	8,500	10,548	2,508	2,508
524.4900	Other Current Charges & Obligations		0	200	200
524.4910	Developer Fees				10,000
524.4920	Contingency	0	0	0	4,227

TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010

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TOWN OF MALABAR
Budget Line Item Descriptions

Department: Protective Services (524)		
ACCT NO.	Account Name	Description of Item and Justification
	Personal Services	
524.1100	Executive - Building Official - P/T	15 hours per week
524.1200	Regular Salaries	Adm Asst to the BO (Permit Clerk position not filled until change in workload)
524.1210	Regular Salaries - Building Inspector - P/T	None planned at this time
524.1220	Regular Salaries - Fire Marshal- P/T	85 hrs x 35 = 2975
524.1300	Other Salaries & Wages	Temp help for office coverage for 176 hours
524.1400	Overtime	Staff coverage - due to attendance at P&Z, BOA, and general work needs
524.2100	FICA Taxes	
524.2200	Retirement Contribution - FRS	
524.2300	Life and Health Insurance	Adm. Asst to Building Official (941 + 6805 = 7746)
524.2400	Workers' Compensation	
524.2500	Unemployment Compensation	
	Operating Expenses	
524.3100	Professional Services - Legal	Moved to 514 (Legal)
524.3110	Professional Services - Engineer	Engineering Services not related to a permit
524.3120	Professional Services - Planner	Planning services not related to a permit.
524.3400	Contractual Services - Software	IMS Monthly service for Building Permit (57.24 x 12=686.88)
524.3410	Contractual Services - Software Training	Not used
524.3430	Contractual Services - IMS	BP Software
524.3440	Contractual Services - Massey	Dropped due to change in building
524.4000	Travel & Per Diem	Travel (1999), Per Diem (401)
524.4010	Car Allowance	not used this year
524.4100	Communication & Freight	Cell for BO (240), Telephone 25% of bill for town hall, Postage (200)
524.4300	Utilities - Electric	33% of Town Hall bill
524.4400	Rental and Leases	Canon Copier (2148) Omni Service (90x4)
524.4900	Other Current Charges and Obligations	Misc (200)
524.4910	Developer Fees	Cost of project oversite expenses
524.4920	Contingency	Reduction in Workers Compensation premium
524.5100	Office Supplies	Stationary, Forms, Charts, Maps, copy paper
524.5200	Operating Supplies - Fuel	Fuel for Isuzu (400 miles x 2.50 = 1000)
524.5210	Operating Supplies	CDs, Iron Mountain recall box fee, Special copy fee for maps and plans
524.5400	Books, Pub, Subscrip, Memberships	BCBOA (25) BOAF (15) ICC (100) NFPA (150) Code/Publications (710)
	Capital Outlay	
524.6400	Machinery & Equipment	None Needed

**TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010**

539 - PUBLIC WORKS					
ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09 Amended	FINAL APPROVED BUDGET
	Personal Services				
539.1100	Public Works Manager	36,380	3,995	10,288	9,123
539.1200	Regular Salaries & Wages	150,514	14,849	0	0
539.1400	Overtime	4,000	0	0	0
539.2100	FICA Taxes	14,606	1,442	787	698
539.2200	Retirement Contribution - FRS	14,949	1,856	1,013	899
539.2300	Life and Health Insurance	62,848	5,133	1,743	1,991
539.2400	Workers' Compensation		2,234	931	734
	Total Personal Services	283,297	29,509	14,762	13,445
	Operating Expenses				
539.3400	Contractual Services - Pest Control			228	228
539.3460	Contractual Services - Cleaning	0	0	900	1,040
539.4000	Travel & Per Diem	0	0	0	200
539.4100	Communications & Freight Services	2,500	688	544	600
539.4300	Utilities - Electric	8,500	1,349	1,249	1,249
539.4600	Repair & Maintenance	12,000	2,000	2,645	2,645
539.4900	Other Current Charges & Obligations	14,100	352	330	330
539.4920	Contingency	0	0	0	196
539.5200	Operating Supplies	17,000	4,378	2,700	2,800
539.5400	Books, Pub,Subscript, & Memberships	0	0	0	200
	Total Operating Expenses	54,100	8,767	8,596	9,488
	TOTAL PUBLIC WORKS	337,397	38,276	23,359	22,934

TOWN OF MALABAR
Budget Line Item Descriptions

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TOWN OF MALABAR
BUDGET WORKSHEETS FY2009/2010

541 - STREETS & ROADS					
ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09 Amended	FINAL APPROVED BUDGET
	Personal Services				
541.1100	Public Works Manager	0	35,959	30,865	27,370
541.1200	Regular Salaries & Wages	0	133,440	137,415	129,725
541.1400	Overtime	0	4,000	1,000	1,976
541.2100	FICA Taxes	0	13,265	12,873	12,018
541.2200	Retirement Contribution - FRS	0	17,080	17,233	15,474
541.2300	Life and Health Insurance	0	46,198	52,955	58,611
541.2400	Workers' Compensation	0	20,104	22,338	12,789
541.2500	Unemployment Compensation	0	0	0	5,588
	Total Personal Services	0	270,046	274,679	263,551
	Operating Expenses				
541.3100	Professional Services - Surveyor	6,500	2,000	1,000	0
541.3400	Contractual Services - Ditch Spraying	1,000	0	0	0
541.4000	Travel & Per Diem	0	0	0	500
541.4100	Communications & Freight Services		2,975	1,596	735
541.4300	Utilities - Electric		9,173	8,000	8,660
541.4600	Repair & Maintenance	12,000	20,000	20,500	20,500
541.4610	Repair & Maintenance - Culverts		20,000	7,000	10,000
541.4620	Repair & Maintenance - Road Millings		35,000	20,000	35,000
541.4630	Repair & Maintenance - Paving/Capping		37,885	17,885	0
541.4640	Repair & Maintenance - Traffic Light	1,050	1,100	1,400	1,600
541.4650	Repair & Maintenance - Railroad Signal	2,820	3,146	3,303	3,468
541.4660	Repair & Maintenance - Railroad Refurb	21,320	0	0	0
541.4900	Other Current Charges & Obligations		3,168	2,900	5,405
541.4920	Contingency	0	0	0	9,549
541.5100	Office Supplies	0	0	200	200
541.5200	Operating Supplies - Fuel				22,719
541.5210	Operating Supplies	19,400	27,282	25,282	2,282
541.5400	Books, Pub, Subscrip, Memberships	0	0	100	200
	Total Operating Expenses	64,090	161,729	109,166	120,818

TOWN OF MALABAR
BUDGET WORKSHEETS FY2009/2010

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TOWN OF MALABAR
Budget Line Item Descriptions

Department: Streets & Roads (541)		
ACCT NO.	Account Name	Description of Item and Justification
	Personal Services	
541.1100	Public Works Manager	75% of Salary
541.1200	Regular Salaries & Wages	100% of PW staff except Meter Reader - 90%
541.1400	Overtime	100% of PW staff
541.2100	FICA Taxes	75% PW Manager salary + 100% of PW staff
541.2200	Retirement Contribution - FRS	75% PW Manager salary + 100% of PW staff
541.2300	Life and Health Insurance	75% PW Manager salary + 100% of PW staff
541.2400	Workers' Compensation	75% PW Manager salary + 100% of PW staff
541.2500	Unemployment Compensation	6-mo claims (2794/qtr x 2 = 5588)
	Operating Expenses	
541.3100	Professional Services - Surveyor	
541.3400	Contractual Services - Ditch Spraying	Cut last year but should be considered for this year as it helps staff maintain ditches properly
541.4000	Travel & Per Diem	Various training seminars (500)
541.4100	Communications & Freight Services	cell phones - 75% of bill (351)+(16 x 2=32x12=384) = 735
541.4300	Utilities - Electric	Street Lights + estimated 16% fuel charge increase
541.4600	Repair & Maintenance	Equipment (18758), PW Yard (300 x 4=1,200)
541.4610	Repair & Maintenance - Culverts	Ongoing maintenance for drainage issues
541.4620	Repair & Maintenance - Road Millings	
541.4630	Repair & Maintenance - Paving/Capping	Capping of milled roads
541.4640	Repair & Maintenance - Traffic Light	850 x 4 repairs = 3400
541.4650	Repair & Maintenance - Railroad Signal	3303 + 5% CPI increase per Administrative Code
541.4660	Repair & Maintenance - Railroad Refurb	
541.4900	Other Current Charges & Obligations	FDOT Physicals w/drug screens (115 x 3=345) OSHA drug screens (3x30=90) County Dumpster Fee (270) Landfill (2700) Signage (2000)
541.4910	Contingency	Reduction in Workers Comp premium
541.5100	Office Supplies	Computer supplies, clipboards, forms,
541.5200	Operating Supplies - Fuel	Fuel (22718)
541.5210	Operating Supplies	Uniforms (2282)
541.5400	Books, Pub, Subscrip, Memberships	(200) PWA
	Total Operating Expenses	

TOWN OF MALABAR
Budget Line Item Descriptions

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**TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010**

572 - PARKS AND RECREATION					
		BUDGET	BUDGET	BUDGET	FINAL APPROVED
ACCT NO.	ACCOUNT DESCRIPTION	FY 06/07	FY 07/08	FY 08/09 Amended	BUDGET
	Operating Expenses				
572.3400	Contractual Services - Pest Control			57	57
572.3420	Contractual Services - Police Protection	7,200	10,000	0	0
572.3430	Contractual Services - Trailhead Port-o-let	960	1,250	1,250	600
572.3440	Contract Services - Park Opening		4,800	0	0
572.3450	Contractual Services - Park Mowing	20,000	22,062	20,062	22,062
572.3460	Contractual Services - Cleaning		3,120	2,880	3,120
572.3470	Contractual Services - Sprinkler Maint.				1,000
572.4000	Travel and Per Diem	500	0	0	0
572.4300	Utilities - Electric	900	1,066	1,066	1,495
572.4400	Rentals and Leases	300	300	300	300
572.4600	Repairs and Maintenance	1,000	4,636	2,576	2,000
572.4900	Other Current Charges & Obligations	15,311	0	100	200
572.4920	Contingency				9,000
572.4930	Other Current Charges -Greenways & Trails Develop	5,500	0	1,000	2,000
572.5200	Operating Supplies - Restroom	700	500	500	810
	Total Operating Expenses	52,371	47,734	29,791	42,644
	Capital Outlay				
572.6300	Infrastructure - Cameron Park Fencing	5,000	0	2,000	0
572.6310	Infrastructure - Playground Equipment	5,000	5,000	0	0
572.6320	Infrastructure - Foot Bridge Repair	3,000	0	0	0
572.6330	Infrastructure - Surveillance System	0	0	0	0
572.6340	Infrastructure - Safety Netting at Golf Disc Park	0	0	0	0
572.6350	Bike Racks for Malabar Community Park				0
	Total Capital Outlay	13,000	5,000	2,000	0
	TOTAL PARK AND RECREATION	65,371	52,734	31,791	42,644

TOWN OF MALABAR
Budget Line Item Descriptions

Department: Park & Recreation (572)		
ACCT NO.	Account Name	Description of Item and Justification
	Operating Expenses	
572.3400	Contract Services - Pest Control	Annual Pest Control of Park Restrooms (5 x 12)
572.3420	Contractual Services - Police Protection	not used
572.3430	Contractual Services - Trailhead Port-o-let	Rental and Maintenance on Port-o-let at Trailhead (49 x 12 = 588)
572.3440	Contract Services - Park Opening	not used
572.3450	Contract Services - Park Mowing	Taylor Maid Landscaping
572.3460	Contractual Services - Contract Labor	Cleaning of restrooms (\$20 per cleaning. 3 cleanings per week x 52 = 3120) Mon-Wed-Fri
572.3470	Contract Services - Sprinkler Maintenance	Quarterly maintenance on Park sprinkler system
572.4000	Travel and Per Diem	not used
572.4300	Utilities - Electric	Restroom and vendor row
572.4400	Rentals and Leases	Sand Hill Trail Lease
572.4600	Repairs and Maintenance	Landclearing, bush hog services, equipment repairs, fence repairs, surveillance maintenance, Water treatment and water fountain repair (2000)
572.4900	Other Current Charges & Obligations	Misc expenses
572.4920	Contingency	Possible projects using Developer Recreational Fee (Restricted Funds On Deposit)
572.4930	OCCO - Trails & Greenways	Misc expenses
572.5200	Operating Supplies	Restrooms (500) (Must include Annual Permit (110) and Well testing (50x4 = 200))
	Capital Outlay	
572.6300	Infrastructure - Cameron Park Fencing	Boundary Fencing for Cameron Preserve at Country Cove Properties (moved to contingency)
572.6310	Infrastructure - Playground Equipment	
572.6320	Infrastructure - Foot Bridge Repair	
572.6330	Infrastructure - Surveillance System	
572.6340	Infrastructure - Safety Netting at Golf Disc Park	Netting between park westside and residence (moved to contingency)
572.6350	Bike Racks for Malabar Community Park	(moved to contingency)

TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010

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TOWN OF MALABAR
Budget Line Item Descriptions

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TOWN OF MALABAR
Budget Line Item Descriptions

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TOWN OF MALABAR

Budget Line Item Descriptions

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TOWN OF MALABAR
Budget Line Item Descriptions

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TOWN OF MALABAR
BUDGET WORKSHEETS FY 2009/2010

FUND 400 - UTILITY FUND (ENTERPRISE FUND)					
ACCT NO.	ACCOUNT DESCRIPTION	BUDGET FY 06/07	BUDGET FY 07/08	BUDGET FY 08/09	FINAL APPROVED BUDGET
	Personal Services				
536.1200	Regular Salaries - Part-Time Employee	6,468	0	2,479	0
	Total Personal Services	6,468	0	2,479	0
	Operating Expenses				
536.3100	Professional Service - Engineering	5,800	3,500	3,383	3,500
536.3200	Accounting Services	0	7,000	11,000	5,000
536.3210	Auditing Services			0	6,750
536.3400	Other Service - Admin Fees	7,600	7,600	7,600	7,600
536.3410	Other Service - Software	1,090	870	866	866
536.3420	Other Service - Check 21	0	1,263	180	0
536.3430	Other Service - Palm Bay Utility	100	55	1,000	600
536.4100	Communication & Freight - Postage	650	600	650	1,043
536.4300	Utilities - Electric	600	450	476	619
536.4310	Utilities - Wholesale Water - Brook Hollow	50,241	41,850	41,850	46,545
536.4320	Utilities - Wholesale Water-Malabar Rd	4,500	4,000	4,000	21,676
536.4330	Utilities - Wholesale Wastewater - Brook Hollow	59,000	57,000	57,000	38,516
536.4340	Utilities - Wholesale Wastewater -Malabar Rd	5,100	5,000	20,707	25,177
536.4600	Repairs & Maintenance	1,500	2,097	5,808	5,164
536.4610	Repairs & Maintenance - Lift Stations	5,700	3,500	3,500	3,200
536.4900	Other Current Charges & Obligations	4,500	1,000	3,400	1,032
536.5200	Operational Supplies	0	6,000	6,000	2000
	Total Operating Expenses	146,381	141,785	167,420	169,288
	Capital Outlay				
536.6400	Machinery & Equipment	0	3,000	0	0
	Total Capital Outlay	0	3,000	0	0
	Utility Fund Expenses Total	152,849	144,785	169,899	169,288

TOWN OF MALABAR
Budget Line Item Descriptions

Fund 400 - Utility Fund (Enterprise Fund)		
ACCT. NO.	Account Name	Description of Line Item
	Personal Services	
536.1200	Regular Salaries - Part-Time Employee	10% of Streets & Roads staff member for meter reading thru March 2009 - No longer used
	Operating Expenses	
536.3100	Professional Service - Engineering	Backflow testing, Valve exercise testing, water line mapping
536.3200	Accounting and Auditing Services	Accounting services by Town Accountant
536.3210	Auditing Services	Auditing services by Town Auditor
536.3400	Other Service - Admin Fees	Fee charged by General Fund for administration of Utility Fund such as setting up for meter reading and downloading, bill generation, receiving revenue, installing meters work orders, line repairs, surveys (CCR's and DEP Audit) and customer service
536.3410	Other Service - Software	Software maintenance fees
536.3420	Other Service - Check 21	Monthly Service Charge credit/debit NO USED
536.3430	Other Service - Palm Bay Utility	Quarterly & Monthly Water Sampling
536.4100	Communication & Freight - Postage	Postage for mailing out utility bills and annual Water Quality Report
536.4300	Utilities - Electric	Lift station electric
536.4310	Utilities - Wholesale Water	Palm Bay fee for water meter that services - Master meter #1 - Brook Hollow, Country Cove & Stillwater
536.4320	Utilities - Wholesale Water-Malabar Rd	Palm Bay fee for water meter that services - Master meter #2 - Malabar Road
536.4330	Utilities - Wastewater - Brook Hollow	Palm Bay fee for wastewater meter that services - Brook Hollow
536.4340	Utilities - Wastewater - Malabar Rd	Palm Bay fee for wastewater meter that services - Master meter #2 - Malabar Road
536.4600	Repairs & Maintenance	Repairs to equipment & infrastructure
536.4610	Lift Station Repairs	Brook Hollow & MIMA (30 x 2 = 60/month)+(120 x 2 x 4/qtrs)
536.4900	Other Current Charges & Obligations	PBUC monthly service charge, miscellaneous water repair costs
536.5200	Operational Supplies	Meter upgrades (\$55 x 36 meters)
	Capital Outlay	
536.6400	Machinery & Equipment	